

BOBBING PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 5 January 2022

Present: Cllr. R. Ball – Chair
Cllr. R. Morgan-Brown – Vice-Chair
Cllr. P. French
Cllr. G. Herbert
Cllr. G. Randall

Lynda Ives - Clerk
County Cllr. M. Baldock
Borough Cllr. C. Woodford
Borough Cllr. N. Hampshire

1. **Welcome and Apologies for Absence**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Clare and Major and Borough Cllrs. Hunt and Clark. No apologies received from Cllr. May.

2. **Visitors/Public Time**

1. **Residents** – None present.

2. **County and Borough Councillors** – County Cllr. Baldock advised that the Happy Pants application, which went to Swale’s Planning Committee in December, has been deferred for three months. The Land at Hill Farm, Rook Lane, Keycol Hill application was approved. Borough Cllr. Woodford advised that fixed penalty notice cameras will be used to combat fly-tipping and litter, she has asked that these be placed in problematic areas.

3. **Community Warden/PCSO** – Non attended – no reports received.

3. **Minutes of the Previous Meeting**

Proposed by Cllr. Morgan-Brown and seconded by Cllr. French, the Minutes of the meeting held on the 1 December 2021 were agreed and signed as a true transcript.

4. **Declarations of Interest** – None.

5. **Matters Arising from the Minutes and Last Month’s Meeting**

1. **Bobbing Apple Junction** – No updates, leave on the agenda.

Action: Clerk

2. **20 mph Zone Signs – The Meads** – response received from KCC advising The Meads layout is correct.

3. **Local Plan Review Response** – Placed on the Agenda in error – see response in December’s Minutes.

6. **Parish Councillors’ Reports**

Cllr. Herbert advised a tree that appears dead located outside No. 8 Bobbing Hill is hanging over the footpath/road. Clerk to report to Kent County Council.

Action: Clerk

Cllr. Randall, on behalf of Sittingbourne Christmas Lights, thanked the Council for its donation.

Cllrs. Morgan-Brown and French – nothing to report.

7. **Correspondence**

1. **Kent Minerals and Waste Local Plan 2013-30 Full Review 2021** – agreed to respond that Kent County Council should take a hard line on requiring that Mineral extraction takes place before housing development.

Action: Clerk

8. **Planning Applications** – None.

9. **Finance**

1. **Defibrillator and Electric Quotes – Gadby Road, The Meads, McDonald’s Site** – The HEMs site Defibrillator has now been installed. HEMs have taken ownership of the equipment donated by the Parish Council and registered it with SECAMB. No further updated on McDonalds or Gadby Road (Co-op) Defibrillators. Keep on the Agenda. **Action: Clerk**
2. **Snooker Table Disposal** – The Snooker table has now been removed and £250 paid to the Parish Council. Agreed to donate this sum to Bobbing Village Hall. **Action: Clerk**
3. **Bus Shelter, The Meads** – Redrow have agreed to install the two shelters but will not pay for them. Clerk to investigate costs and liaise with the Redrow. Leave on the Agenda. **Action: Clerk**
4. **Budget and Precept 2022/23** – Proposed by Cllr. Morgan-Brown, seconded by Cllr. Herbert, agreed a Precept of £18980, £19.25p for a Band D Property - no increase for 2022/23. **Action: Clerk**
5. **‘Managing Difficult People and Teams’** - Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, agreed Cllr. Clare to attend this course at a cost of £42. **Action: Cllr. Clare**
6. **Clerk Vacancy Advertisement Quote** – Proposed by Cllr. French, seconded by Cllr. Herbert, agreed to reimburse Iwade Parish Council (which has already paid the £160 invoice) £80 being 50% of the cost of the advertisement. CVs have been circulated to all Members for their input and four candidates selected. Agreed, as the new Clerk will be appointed to cover both Bobbing and Iwade Parish Councils, due to the number of Councillors that could be present at the interviews (16) and the current worryingly high levels of Covid, that the Chair and Vice-Chair be delegated to conduct the interviews and appoint the new Clerk. Clerk to also attend. **Action: Cllrs. Ball and Morgan-Brown/Clerk**
7. **Accounts and Cheques Raised** – Proposed by Cllr. Morgan-Brown and seconded by Cllr. Herbert, Members noted the budget figures, agreed the accounts to the 31 December 2021 and the following payments were agreed. Cllrs. Morgan-Brown and Ball to log into Unity Bank to authorize the payments. **Action: Cllrs. Morgan-Brown/Ball**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
05.01.22	BACs	L. Fisher	Expenses November: telephone, use of home as office, AVG Ultimate (50% of cost-plus VAT)	£61.83p
05.01.22	BACs	H.M. Revenue & Custom	Tax due for December	£93.60p
05.01.22	BACs	Steve Wakeling	Bulb Planting, Bobbing, Mead, Grove areas	£405.00p
05.01.22	BACs	Medi Aid (UK) Ltd	Mediana HeartOn AED, Outdoor AED Cabinet	£1632.00p
05.01.22	BACS	Shanlec Services Ltd	Electrical connection Defibrillator – HEMs	£192.00p
05.01.22	BACS	Iwade Parish Council	50% cost of KM Advert re new Clerk	£80.00p
05.01.22	BACs	K.A.L.C.	Managing Difficult People and Teams – Cllr. Clare	£42.00p
INCOME				
Pay Date	Pay Method	Payment From	Reason	Amount
01.01.22	SO	Staff Salary	December	£375.05p
01.01.22	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes	£52.32p
01.01.22	DD	HugoFox	Website monthly fee	Not taken

10. **Reports From Representatives**

1. **KALC Area Committee** – Meeting takes place next week.

2. **Western Area Committee** – December meeting cancelled.
3. **Swale West Parishes Meeting** – Next meeting in April 2022.
11. **Any Other Matters Arising** – None.

12. Next Meeting(s)

Thursday 3 February 2022, 7.30 p.m. at Bobbing Village Hall.

The meeting closed at 21.00 p.m.

These minutes are certified to be a true and just record.

Signed: _____

Date: _____