

Agenda		
Date: 24 <sup>th</sup> June 2021	Attendees: Calum Reford (CGR), Vikki Arkell (VA), Ian Clarke (IC).	
Time: 16:00		
Venue: Virtual Meeting (Zoom)		
Apologies: Stephen Haslam (SH)	Farnsfield Pavilion Design Meeting	
ITEM	NOTES	ACTION
1	<p>Introduction &amp; Project Update</p> <p>Initial discussions had with architect. Meeting arranged to agree the initial design brief which will be used to inform the design of the sports pavilion.</p>	
2	<p>Design Brief</p> <p>The initial design brief for largely agreed. Save for the need for storage of maintenance and sports equipment. FPC advised a storage container has been installed to provide suitable storage.</p> <p>The pavilion should be complaint with FA/Sport England standards.</p> <p>Rather than a dedicated meeting room, the entrance foyer should be large enough to form an informal meeting area, with a small kitchenette facility joining to provide opportunity for refreshments to be made.</p> <p>The pavilion should include shower facilities.</p> <p>The pavilion should be seen as a community facility; not just for use for football matches, but for other existing and future village clubs which may wish to use the facilities. The pavilion should be available for allotment users to access the welfare facilities.</p> <p>The design should be contextually appropriate for the location and be attractive to users and visitors to the park. The village of Farnsfield is a conservation area which should influence the design. The pavilion should take inspiration from FPC's environmental policies; utilise sustainable</p>	

	<p>construction materials and seek to incorporate solar panels and/or rainwater recovery system (budget permitting).</p> <p><b>Action: CGR to update the Design Brief and feedback to SH</b></p>	CGR
3	<p>Design Budget</p> <p><b>All agreed</b> – the budget from Ares’ feasibility should be considered acceptable subject to funding from the FA/Sport England.</p>	
4	<p>Timescales</p> <p><b>Action: CGR to liaise with SH and VA on the design and co-ordinate an initial design by end of July.</b></p>	CGR
5	<p>AOB</p> <p>N/A</p>	

Cc: Lee Barnes, Stephen Riley.