



MINUTES OF THE MEETING OF THE LENHAM PARISH COUNCIL
HELD ON THE 1st AUGUST 2018 IN THE OSBORNE ROOM AT THE COMMUNITY CENTRE AT 7.30pm

PRESENT Cllr. R Greenwood, Chairman presiding.

Cllrs. M Ballard, J Britt, M Cockett, P Culver, C Huggens, S Knowles, N Osborne, A Ratcliffe, B Ryan, P Scrivens & A Walmsley. Mrs. M McFarlane (Clerk & RFO) 4 Members of the public.

PUBLIC PARTICIPATION

(7.30pm – 7.50pm)

The Chairman of the Allotment Association requested that the overgrown south-east corner of the top site be cleared and levelled in readiness for the new water pipe. A site meeting will be organised to agree works.

The Community Warden reported on scams concerning phone calls claiming to be from HMRC for non-payment of tax. Details of a Crime Stoppers campaign about drug dealing gangs in rural areas will be on social media/noticeboards. Suspicious activities relating to drug dealing can be reported anonymously on 0800 555 111. He also reported on the Warm Homes programme ECO grants. The Chairman highlighted concerns relating to the non-attendance of PCSOs at council meetings. The Community Warden was pleased to report extra staff have been employed and a PCSO will hopefully attend the October meeting. If the non-attendance of a PCSO continues, Cllrs. suggested inviting the Police Crime Commissioner to attend a council meeting to discuss the lack of communications relating to rural crime.

The Chairman thanked the members of the public for attending and opened the meeting at 7.50pm.

18/51 APOLOGIES

The Council accepted apologies for absence from: Cllr. M Michaelas, County Cllr. S Prendergast, Cllr. F Stanley from HPC, Borough Cllrs. T & J Sams who submitted a report for circulation.

18/52 TO RECEIVE DECLARATIONS

Declarations to changes to the Register of Interests. No declarations received.

Declarations of Interest on Agenda items. No declarations received.

Requests for dispensations. No requests received.

18/53 TO REQUEST NOTIFICATION

The Chairman requested notification of intention to film, photograph or record any items.

No notification received.

18/54 TO RECEIVE MINUTES OF THE PARISH COUNCIL MEETING

Cllr. Ballard proposed, Cllr. Britt seconded, and it was RESOLVED that the minutes of the meeting held on Wednesday 4th July 2018 are a true record and were approved and adopted.

18/55 PROGRESS OF RESOLUTIONS (For information purposes only) No progress reports.

18/56 NEIGHBOURHOOD PLAN REPORT

Cllr. Cockett reported a mid-July progress report has been circulated. Draft Regulation 14 will be available from mid-September for a twelve-week public consultation, with a public open day on Saturday 6th October, full details to be finalised and technicalities to be agreed. S106 and CIL monies are being discussed with MBC. A project list of improvement works for the parish which could be paid for from CIL payments will be drawn up.



Neighbourhood Plan continued:

The transport survey draft plans will be circulated. A specialist parking report has been authorised by MBC. Improvement works to the Faversham Road junction are scheduled for September. The Tanyard Farm north development issues concerning access and open space is a work in progress. Regular infrastructure plans with site developers are scheduled. A FOI request concerning the NHP will be uploaded onto the LPC web-site. Three quotes from Land Agents for advice concerning the William Pitt field will be considered. Cllr. Ratcliffe will organise a specification schedule.

18/57 TO RECEIVE MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING

Cllr. Osborne proposed, Cllr. Huggens seconded, and it was RESOLVED that the recommendations contained in the report of the meeting of the **18th July 2018** be approved and adopted.

18/58 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETINGS

Cllrs. Ballard & Walmsley will track and record CIL payments from applications. Cllr. Ratcliffe has produced a draft guide for recommended business signage, once adopted by the council it will be presented to businesses for consideration as a code of practice to protect the character of the conservation area. Cllr. Osborne proposed, Cllr. Cockett seconded and it was RESOLVED to seek pre-planning advice concerning proposals from MBC at an approximate total cost of £150 per site for improved sporting, nursery and WCs improvements.

Cllr. Britt will liaise with residents concerning the proposals to develop the Sandpit at Sandway and the possibility of a lorry park on land between Sandway and Platts Heath.

Cllr. Ratcliffe proposed, Cllr. Huggens seconded, and it was RESOLVED that the recommendations contained in the report of the meetings on the **18th & 30th July 2018** be approved and adopted.

18/59 TO RECEIVE REPORTS FROM COUNCIL SPOKEPERSONS

Cllr. Ryan will look at ways to improve the LPC web-site.

Cllr. Scrivens reiterated the need to resolve the flooding problems at the long-term car park.

Cllr. Knowles will progress the Ham Lane play park surface improvements.

Cllr. Britt has the new emergency plan template and will produce a draft plan for consideration.

Cllr. Britt in conjunction with Boughton Malherbe PC has produced a factual announcement relating to the proposed lorry park, which will be advertised parish wide.

Cllr. Ratcliffe has produced a draft schedule of nursery provision capacity for discussion.

Cllr. Greenwood requested contact with the Paddock developers to ascertain who is responsible for recently digging the grass area in Groom Way.

18/60 REPORTS FROM OUTSIDE MEETINGS

Cllr. Walmsley met with Lenham Wanderers FC representatives to discuss early drafting of improved sports provision and prior planning advice. The minutes will be circulated.

Cllr. Osborne will meet with the village handyman to confirm the works needed on the overgrown hedge on the north boundary and report back to council.



18/61 FINANCE

a) To authorize payments (Details of payments to be tabled).	Cheque no:	Amount
Made by Falcon. Web-site service. July.	4923	50.00
Lenham Community Centre. Room hire April-June	4924	289.00
KALC. Training Cllrs. Conference. Cllr. Britt	4925	72.00
PMC Planning. NHP consultancy June.	4926	1200.00
Local Council Public Advisory Service. DP Officer Service	4927	150.00
Len Valley Football Club. Grant 2018-19	4928	343.00
Down to Earth. Village handyman. July.	4929	575.00
J Ault Tree Surgeon. Royton Avenue tree works.	4930	800.00
Jen Contractors. WCs cleaning, dog bins & litter July.	4931	912.00
Cannon Hygiene Services. WCs duty of care.	4932	51.95
Amiga Fire & Security Ltd. Monthly maintenance.	4933	54.00

Salaries & expenses detailed as Appendix A and are filed with a signed copy of these minutes.

To note receipt of income (Details of income to be tabled) No monies received

Cllr. Walmsley proposed, Cllr. Ballard seconded, and it was RESOLVED to make the payments.
Cllrs. Scrivens and Osborne signed the cheques on behalf of Lenham Parish Council.

b) Bank reconciliation

Copies of the bank reconciliation were circulated, and figures agreed as correct.

Balance in NatWest Current Account	909.00
Balance in NatWest Business Reserve	184,249.04
Total monies in accounts as at 30th June 2018	185,158.04

c) Grant Applications

Cllr. Greenwood proposed, Cllr. Huggens seconded and it was RESOLVED to grant £250 to CROP.

Cllr. Culver proposed, Cllr. Ryan seconded, and it was RESOLVED to grant £500 towards the cost of the new official robes for the Lenham Town Crier.

18/62 CORRESPONDENCE RECEIVED (For information only)

A resident requested the Cross has maintenance work carried out.

Cllrs. will investigate the cost of treatments, Cllr. Ryan suggested Lottery funding may be available.

The meeting closed 9.45pm

