

MINUTES OF THE PARISH COUNCIL AGM

Thursday 19th May 2022, Village Hall, 7pm

Present: Parish Cllrs Charles Holroyd (Chairman), Paul Barnes, Alison Barker, Tim Harman, Nick Ralls; Clerk Susan Turner; Guest Parish Lengthsman Gordon Hunt; Members of the public 2.

1 WELCOME & APOLOGIES

Apologies from PCSO Andy Jones, County Councillor Juliet Henderson, Ward Councillors Onnalee Cubitt and Kate Tuck.

2 ELECTION OF CHAIRMAN

AGREED Unanimously to re-elect Charles Holroyd as Chairman for 2022/23.
Declaration of Office made, signed and witnessed by Clerk.

3 ELECTION OF VICE CHAIRMAN 2022/23

AGREED Unanimously to re-elect Nick Ralls as Vice Chairman for 2022/23.
Declaration of Office made, signed and witnessed by Clerk.

4 MINUTES OF PREVIOUS MEETING of 21st April, agreed and signed.

5 DECLARATIONS OF INTEREST in items on the Agenda, none.

6 PUBLIC SESSION

6.1 Pumping Station at Woodman Field Thames Water says problem is a blockage, to be fixed by end of the month. In the meantime tankers emptying on a daily basis, not acceptable for residents to be exposed to odour, air pollution. MP has said he will write to Thames Water. Agreed the Parish Council should again write as representative of parishioners, urging matter be dealt with as priority.

6.2 Church Meadow Covenant The important point that provision for the Village use of Church Meadow be flexible and encompassing, general not specific – has been conveyed to the lawyer. The Covenant is to the neighbouring property owners in perpetuity. Noted that the cemetery extension needs also to be considered.

7 REPORTS TO THE MEETING APPENDIX I

Written reports received from Parish Lengthsman, PCSO Andy Jones, County Cllr Juliet Henderson

7.1 PCSO Andy Jones report – Of note, recent thefts of high value plant machinery. In the last month three machines have been stolen from Weston Patrick and one from Upton Grey. Police have descriptions and registration / part registration plates of vehicles involved, enquiries are ongoing. Licensed premises are being targeted for cooking oil (this crime prevalent nationally) used as diesel equivalent when filtered. Rural officers are increasing use of drones. County Watch is issuing warnings that dogs must be under close control, stress as well as injury can cause sheep deaths.

7.2 From County Councillor Report

i. Update on Homes for Ukraine, County Council support and funding Useful information for anyone welcoming Ukrainian guests can be found at <https://www.gov.uk/guidance/homes-for-ukraine-scheme-frequently-asked-questions>. Hampshire County Council has a webpage at www.hants.gov.uk/ukraine which is being regularly updated. This includes a new Welcome Guide webpage <https://www.hants.gov.uk/ukraine/guests/welcome-guide>

ii. County Councillor devolved budget for this year is open to applications.

iii HCC Draft Local Transport Plan (LTP4) is open for consultation. It is aspirational in its vision for travel and transport in Hampshire to 2050... transforming and widening the appeal of walking, cycling and use of public transport.

Cllr Henderson is requesting respondents consider supporting the proposal for 20mph in villages and residential areas. The consultation runs until 26 June 2022 at:

<https://www.hants.gov.uk/localtransportplan>

For signature (p1 of 5)

7.3 Parish Lengthsman Report

i – A couple of notifications from parishioners

1. Potholes along Cleaves Lane: Highways have removed all the damaged surface materials and made a proper job of filling it all in. 2. The gate that connects Cemetery Lane with FP 9 – the bolt part of the gate is worn and loose. I think it is repairable.

ii The Parish assets all in good order

iii The roadside debris / vegetation / leaf litter by Church Street – Ideally needs a road sweeper. Can be cleared with shovel and barrow but question of how to dispose of? Agreed with thanks to David Janaway, he will provide bags, or low loader to remove.

8 REVIEW OF PARISH COUNCILLOR ROLES

AGREED

To continue as follows:

Charles Holroyd – Policies & Standing Orders, Village Hall & Shop liaison.

(Noted the Village Hall has a new Committee)

Nick Ralls – Planning north of Greywell Road

Alison Barker – Playground, Village History Society liaison.

(Agreed Clerk to adopt role of posting notices on Facebook.)

Paul Barnes – Roads, Planning south of Greywell Road

Tim Harman – Finance, grant applications.

9 FINANCE AND GOVERNANCE**9.1 Accounts to date** as circulated and at **APPENDIX II****9.2 Budget review**

Discussion

1. The grant applications received to date, plus the £1.5K agreed for the Village Hall exceed the present grants budget of £3,500.
2. It was noted when setting the budget at the beginning of the year, that none of the £3K grant budget from 2021/22 was spent (due to Covid). An additional £3K could be made available for this year's budget if required.
3. The Parish Council has sufficient reserves.

AGREED

An additional £3K to be allocated to this year's expenditure budget.

4. The 'Administration / Governance' budget to be reduced by £300 to £2K.

5. Hire of the Speed Indicator Devices from BDBC. Value for money?

Comments – £700 pays for three hire periods per year of two weeks each. Provision dealt with by BDBC; generally agreed does have a positive impact; demonstrates the Parish Council is taking measures as it can to reduce speeding. Purchasing a SID involves the capital outlay but then requires volunteers consistently and long term to move the device and recharge the batteries.

AGREED

The £700 for SID hire is value for money. (Clerk to contact BDBC re schedule this year.)

AGREED

Revised budget as **APPENDIX III** showing budgeted expenditure of £33,632.73

9.3 Grant application received from Church Fete Committee of £657.84.

AGREED

Grant application for £657.84 – subject to clarification re queries raised as follows:

1. Part of the grant request for hire of tables and chairs but these in the past have been borrowed from the Village Hall. Check how many needed, volunteers can be arranged to move them.
2. Two portaloos requested, are two needed? In previous years (pre Covid) only one supplied and wasn't used.
3. Grant form to specify that invoices should come to the Parish Council to be paid.

ACTION

Clerk to discuss with Church Fete Committee.

9.4 i. Payments since the last meeting of 25th April

- | | |
|---|---------|
| 3. Toilets Plus Ltd – Portaloos (Jubilee) | £252.00 |
| 4. HALC (plus NALC) subs 2022/23 | £288.02 |

For signature (p2 of 5)

ii. Expenditure approved this meeting

Saunders – M/nance contract May 2022	£244.00 (new contract begins May)
Upton Grey Drama Group Grant Application	£200.00 (grnt approved April meeting)
BHIB – Insurance	£630.87 (see 9.5)
HALC- CiLCA Invoice	£408.00
Lengthsman – Salary May 2022	£56.23
Clerk – Salary May 2022	£480.00
Church Fete Grant Application	£657.84 (see 9.2)
Phone Box glass v 5	£160.00 (cost TBC - see 11.7)

- 9.5** **Insurance renewal** from 1st June 2022
NOTED This will begin the second year of three-year tie in with BHIL – total premium should stay the same unless requirements change. (Including Parish Online licence.)
Premium last year £544.21; plus £56.69 paid 28th July, part year for new equipment.
Premium this year including IPT = £630.87
- 9.6** **BDBC’s new Model Code of Conduct** – (based on the LGA Model CofC) and approved by BDBC 24 March, to be implemented in BDBC following local elections as from 9 May 2022.
AGREED Unanimously to adopt.
See **APPENDIX IV** ‘Flowchart on Interests’ from LGA Guidance on the new Code.
<https://local.gov.uk/publications/guidance-local-government-association-model-councillor-code-conduct#appendix-1-interests-flowchart>
- 10** **VILLAGE HALL**
- 10.1** **Land Registry** It seems the last record of the Parish Council deeds for the Village Hall land is of them being lodged with Barclays in 1969. There is no record of them being released. Old documents are / should be held at Barclays Rugby but the deeds can’t be found. Barclays suggested and arranged for a complaint to be lodged against them.
Two solicitor quotes received to register the land without the original deeds. One of £800 to £1K, one of £825. The latter from a solicitor accustomed to dealing with Parish Councils.
AGREED Unanimously to instruct Surrey Hills Solicitors.
- 11** **MAINTENANCE & HIGHWAYS**
- 11.1** **County Lengthsman** Visit of 12th May (this visit rescheduled from Cliddesden) completed worksheet circulated **APPENDIX V**. Query re weeds being strimmed, ideally should be pulled and removed. Clerk to discuss with County Lengthsman.
Next visit of Wed 25th May
AGREED To clear roadside debris / vegetation / leaf litter by Church Street as described in Parish Lengthsman report at 7.1. Also to sweep out the phone box.
- 11.2** **Operation resilience – drainage work by pond** completed. Request submitted to HCC for detail of work and any further works / maintenance needed.
- 11.3** **White lining** Now the pond drainage work completed, request received for Highways to replenish the hatched white lining alongside the wall on Church Lane immediately below the Village Hall and shop. To guide vehicles away from the wall and from pedestrians. Also to renew white lining throughout the Village.
ACTION Tim Ralls, Paul Barnes to forward map marked with particular white lining requests.
Clerk to make request to HCC.
- 11.4** **Footpaths and rights of way –**
i New kissing gate FP7 to replace stile at the end of the Hoddington FP at the Cottages **APPENDIX VI**. The necessary written request / paperwork has been submitted by the Estate to HCC so Countryside Services can progress with purchase and installation. Thanks due to David Janaway. All being well the new gate will be in place by the next meeting.
ii Suggestion for a bin in location as above due to dog poo bags discarded by walkers.
Noted: bins at present – one at village hall; one at pond; two in fenced area at the playing field – one in churchyard – emptied by BDBC, scheduled once a week on a Wednesday.)
ACTION Clerk to ask BDBC if they would supply / empty an additional bin.

For signature (p3 of 5)

11.5 Tree protection rail at Five Lanes End – Request from Mapledurwell & Up Nately PC for Upton Grey PC to contribute to a replacement post and rail barrier at Five Lanes End to protect the Beech trees from 'off road' vehicles. The original fence was erected some 15 years ago by Mapledurwell.

'Estimate from local tradesman – Labour, waste removal etc £898.

'Supply and install Oak posts and rails 100mm x 100mm – Total £3,146.'

Agreed further information / clarification required. Confirmed that permission has been sought from and given by the land owner.

1. Is the total for the job £3,146 or £898 plus £3,146? Clerk understands it to be the latter, to confirm.
2. Would Countryside Access contribute or provide a working party? The trees are under threat because this is a Byway Open to All Traffic (BOAT). Alison Barker will enquire via the HCCCS liaison officer.

11.6 Hedgehog Highway Project

<https://hedgehogsrus.co.uk/hedgehog-highway-project>

FB Hedgehogs R Us <https://fb.watch/8Om1mGp0Bk/>

Request received to 'take part in making the whole of the UK hedgehog friendly'.

'A Hedgehog Highway is a five-inch gap in a fence which allows them access to forage for food and meet mates. A 'Highway' surround raises awareness to their plight and encourages others to take part.' **APPENDIX VIII**. Clerk to put notice on Facebook.

11.7 Phone box With thanks again to Brian Thrussell he has purchased more replacement glass for the phone box (likely cost £160) and installed 'surveillance' and a camera notice. A suggestion has been put forward to use the phone box for a book swap. It was noted that volunteer(s) will be needed to manage this. To keep tidy (avoid boxes being piled up) and regularly rotate books. Books left too long can get damp / subject to insect damage.

11.8 Pond - replacement duck house The Parish Council is being asked to purchase materials, a resident has very kindly offered to build.

AGREED To accept the offer with thanks. A project for after nesting season.

11.9 Pond - liner At the far side of the pond, the bank is becoming eroded and a length of the liner exposed. The felt behind the liner is falling forwards, and so rain getting behind and worsening the problem. One quote received so far 'To pull up liner for approx 10metres as discussed. Put down bank matting and plant with *Iris versicolour* (purple) – £2,361 + VAT. Further quotes being sought. Again can't be done until after nesting season.

12 JUBILEE

12.1 Platinum Jubilee tree planting Survey of the village resulted in 95 responses in favour:
59 for planting a Jubilee tree at the pond
23 for planting a Jubilee tree at the playground
13 for planting a Jubilee tree at the Cleaves Lane land.

A variety of trees mentioned, most notably support for a Willow at the pond (the Honey Fungus must be considered). Expert advice to be sought. It was also noted that residents immediately adjacent to the pond support a tree being planted.

13 PLANNING

13.1 Local Plan Update – 'Housing numbers challenge'

i Email from Tracy Woodruff – Whitchurch TC – received 12th May – 'I am in the process of drafting feedback on our progress with Mr Gareth Capner's assistance. I can draft a letter which you can use, I was also thinking that perhaps regular updates could be of use especially with announcements coming from the levelling up department at Westminster. I am away now until Monday 23rd May but will be in touch on my return.'

ii Notes also received from Whitchurch meeting of 9th April – circulated.

iii Spatial Strategy (Site selection) to be discussed by BDBC EPH (Economic Planning and Housing committee) meeting of 9th June.

13.2 Parish Planning Applications for consideration *see also* **APPENDIX VIII**

T/00170/22/TCA (Validated 25 Apr 2022) Lansdowne House, Cleves Lane.. T1 Lime - Crown reduce to leave a height of approximately 10m and spread of approximately 6m. Crown raise to a height of approximately 2.5-3m above ground level. *Parish Council response: No objection. Comments: 'Met with the owner, the tree is very tall and casts shade across the lawn. Seems reasonable to reduce it's height and lift the crown'*

22/00985/FUL (Validated 01 Apr) Land adjacent to Weston Mark Cottage, Weston Road RG25 2RJ (Weston Corbett). Construction of a wildlife pond. .

Discussion – This is first house in Weston Corbett.

- Requires planning permission because on agricultural land.
- A depth of 2 metres, wildlife ponds are recommended depth of 20-60cm (8in-2ft) with very gradual slopes. If an animal fell in it wouldn't get out.
- It is apparently a natural swimming pool, 18m x 12m x 6m. Has been pointed out that the company who designed it also make swimming pools.
- Immediate neighbour has objected, BDBC Landscape has objected
- The response submitted by Weston Patrick and Weston Corbett Parish Meeting requested the landscape impact be taken into account, noting this is an 'open area of landscape significance' and designated 'Vista' on the Conservation Area map.

AGREED To support the comments made by Weston Patrick and Weston Corbett Parish Meeting.

13.3 Manor farm advertising boards. Question raised by Parishioner, Clerk responded:

Re planning – signage over a certain size requires planning permission from the Local Planning Authority ie Basingstoke and Deane.

See <https://www.planningportal.co.uk/permission/common-projects/adverts-and-signs/planning-permission> which says:

'You may need to apply for advertisement consent to display an advertisement bigger than 0.3 square metres (or any size if illuminated) on the front of, or outside, your property (be it a house or business premises).' See also **APPENDIX IX**

Re HCC Highways, permission should be sought from them for any installation that's in a roadside verge covered by Highways rights.

ACTION Chairman to discuss with Manor Farm.

14 HCC DRAFT LOCAL TRANSPORT PLAN (LTP4) *See also County Cllr report at 7.2*

The two Rural Transport Policies can be found at page 31 of the concise version and pages 99 to 103 of the full version:

Policy RT1 – Maintaining accessibility in rural areas, and providing realistic alternatives to reduce dependency on the private car

Policy RT2 – Sustainable access to the countryside.

Consultation at <https://www.hants.gov.uk/localtransportplan>

There is also a print version of the response form.

ACTION Clerk to draft response.

15 FURTHER UPDATES / REPORTS**15.1 Annual report received from Tennis Club**

Tennis committee This is the courts' 23rd year; good annual maintenance has meant that the court surface has lasted much longer than the builder's original forecast of 16 years. Also noted the popularity and success of coaching for children, and benefit to all that the village teenagers organise themselves to help. See also **APPENDIX X**

15.2 Outdoor table tennis table at the play area park

Suggestion received from resident, for example see

<https://concretesports.co.uk/concrete-table-tennis/> **APPENDIX XI**

Cost £1,595 Delivery and installation £650, option for grass matting £150.

AGREED A good suggestion subject to funding. Note to not site under tree where it would get covered in algae. Add to the 'Open Space' schedule pending available funding.

16 NEXT MEETINGS

Thursdays 7pm – 16 June, 21 July, 15 September (new date), 20 October, 17 November.

Meeting closed at 9pm with thanks to all present

For signature (p5 of 5) Date

APPENDIX I.I**PCSO ANDY JONES REPORT TO UPTON GREY AGM 2022****General**

Cooking oil stolen from a local licensed premises. This particular crime is very high at the moment nationwide. The cooking oil is used as diesel equivalent once filtrated. Police have been given some good CCTV and have descriptions of vehicles as well as indexes and we know where the vehicles are registered which is very much out of county.

Offenders attend relevant business addresses either early in the morning or during the business day itself, wearing a high visibility tabard making themselves look official with the name of the company they allegedly represent. Unfortunately for them this is where the intelligence ends as the spelling of the company is in fact miss spelt.

Plant machinery is being targeted and in the last month 3 have been stolen from Weston Patrick and 1 from Upton Grey.

A Silver Mitsubishi Shogun, partial reg Y724 *** is involved in one of the thefts which Police are progressing. A Honda CRV possibly in Silver partial reg OV55 *** is responsible for another, enquiries remain ongoing.

Police officers from Hampshire Constabulary's Country Watch team are issuing a warning to dog walkers to keep their pets on leads in rural areas or potentially face prosecution.

This follows a number of incidents in Basingstoke and Deane, where owners have been walking with dogs off their lead or not under close control. Their pets have then chased, and in some cases, attacked livestock.

Under the Dogs (Protection of Livestock) Act 1953, it is a criminal offence for a dog to actively worry livestock.

Our officers want to make sure that owners are aware that in such instances, the owner or person in control of the dog can be prosecuted, and the dog can be shot by the farmer to end an attack.

Members of the Country Watch team will be increasing their proactive patrols of hot-spot areas as the weather begins to improve.

Reporting to the Police

999 A crime is happening now, offenders are on scenes / just left in a vehicle heading in this direction / make & colour of car is Units will be deployed on blues & twos.

101 I've noticed overnight my garage has been broken into. Offenders are not on site.

Online <https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/> Or use a search engine and type report a crime – ASB – suspicious incident to Hampshire Police. This way means that you do not have to wait on the phone awaiting a response, documents can also be uploaded.

APPENDIX I.II

JULIET HENDERSON HAMPSHIRE COUNTY COUNCILLOR REPORT – May 2022

Homes for Ukraine update HCC continues to work with key local partners to enable the provision of immediate support and assistance to Ukrainians arriving in Hampshire under the Government's Homes for Ukraine scheme. The focus remains on conducting necessary safeguarding and wellbeing checks via home visits, distribution of financial support, in collaboration with public sector partners, and ensuring key information is shared with guests and sponsors efficiently. The latest available figures for visas issued are that as of 3 May 2022, 45,126 visas have been issued for England, of which 1,685 are for Hampshire.

In addition to the other support available, an initial fund of £100,000 has been made available for local community and voluntary organisations working to help Ukrainian families to apply for financial support through the Leader's Community Grants - details are at <https://www.hants.gov.uk/community/grants/grants-list/leaders-community-grants>

Applications will be considered from parish and town councils and local branches of national charities (where the support being provided is delivered specifically in Hampshire) and may be for any amount up to £5,000. Applications will be assessed to ensure that the proposals are appropriate, that necessary levels of safeguarding are in place and that the activity does not unnecessarily duplicate support which is already provided through other channels.

Further details are available by following the link above or by contacting cbsgrants@hants.gov.uk.

Useful information for anyone welcoming Ukrainian guests can be found at <https://www.gov.uk/guidance/homes-for-ukraine-scheme-frequently-asked-questions>.

Hampshire County Council has a helpful webpage at www.hants.gov.uk/ukraine which is being regularly updated. This includes a new Welcome Guide webpage <https://www.hants.gov.uk/ukraine/guests/welcome-guide>

County Councillor grant scheme The opening date for the County Councillor grant scheme for 2022/2023 has been brought forward and is now open for applications from Monday 9th May.

Award nomination Hampshire County Council's 'Fostering Hampshire Children' team has been nominated for a Purpose Award for its winter 2021 'You Can Foster' campaign – which achieved a 300% increase in enquiries about fostering in Hampshire. This will see the County Council compete with BT, Dove, Vodafone and others to have its campaign named the Best Public Awareness Cause Campaign in the 'Brand Led' category. The Purpose Awards recognise campaigns that use creative ideas to successfully highlight positive causes. Details of the campaign can be seen at <https://www.purposeawards.co.uk/finalists/you-can-foster-winter-2021-d0003>

Streetlighting in Hampshire Hampshire has 133,952 streetlights which are maintained by a company called Enerveo pursuant to Private Finance Initiative (PFI) contract which commenced in 2010 and lasts for 25 years. The control network for the streetlights is very flexible, allowing the County Council to dim and 'part-night' streetlights to reduce our energy consumption and carbon emissions and respond to a variety of requests. Energy usage has reduced by 66% since the contract begun, primarily through LED replacements, dimming and part-night lighting. At the same time, the number of reported faults has fallen to two thirds what it was in 2009. Most faults are detected automatically by the system, but you can also report faults online at <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/streetlight>

Consultation on Hampshire's new Local Transport Plan (LTP4) that aims to support the county's economic prosperity, decarbonise the transport system, and help people in Hampshire live healthy lives. The LTP4 will define the future of travel and transport in Hampshire to 2050. If adopted, it would guide the County Council's transport and travel infrastructure planning and design in favour of improving travel choices for people by transforming and widening the appeal of walking, cycling and use of public transport.

The plan proposes transformational changes which:

- shift away from planning for vehicles, towards planning for people and places
- reduce reliance on private car travel
- support economic development and regeneration
- meet national priorities to decarbonise the transport system
- promote active lifestyles

The consultation runs until 26 June 2022 at: <https://www.hants.gov.uk/localtransportplan>

Subject to the results of the consultation the new Local Transport Plan is expected to be adopted by early 2023.

APPENDIX II: ACCOUNTS TO DATE

INCOME UPTON GREY 2022/23 - 18TH-MAY									
Balance brought forward from April 1st 2022									£38,220.13
Date	Description	Precept	Grass cutting grant	Grants (other)	Tennis subs	S106	Bank interest	VAT reclaim	TOTAL
03/05/22	Precept 1st six months	£7,625.00							£7,625.00
03/05/22	BDBC Grass cutting grant		£1,279.67						£1,279.67
2022/23	Bank Interest						£0.17		£0.17
TOTALS		£7,625.00	£1,279.67	£0.00	£0.00	£0.00	£0.17	£0.00	£8,904.84
									£8,904.84

Receipts and Payments Summary		
Start balance		£38,220.13
Plus Income		£8,904.84
Less Expend		£3,466.25
Balance		£43,658.72

Bank reconciliation		
Lloyds-PC		£34,538.30
Lloyds-Business		£9,883.65
Plus missing payments		£763.23
Balance		£43,658.72

BANK INTEREST		
April	£0.09	Oct
May	£0.08	Nov
June		Dec
July		Jan
Aug		Feb
Sept		Mar
		Total
		£0.17

EXPENDITURE UG 2022/23 - 18th May						Salaries	Finance / Admin	Training	Community Grants	M/tnance Contract	M/tnance Other	V Hall / Shop	Tennis	VAT	TOTAL
Invoice date	Paid date	Payee	Description	Means											
1	23/03/22	06/04/22	Woodside Ceilidh Jubilee barn dance band	BACS				£525.00							£525.00
2	28/03/22	06/04/22	John M Carter Ltd Jubilee Marquee	BACS				£1,365.00						£273.00	£1,638.00
3	30/03/22	28/04/22	Saunders L/scape Maintenance Contract	SO					£227.00						£227.00
4	21/03/22	29/04/22	Toilets Plus Ltd Jubilee- Portaloos	BACS				£210.00						£42.00	£252.00
5	30/03/22	29/04/22	HALC Subs (incl NALC) 2022/23	BACS			£288.02								£288.02
6		29/04/22	Lenghmsman Salary	BACS		£56.23									£56.23
7		29/04/22	Clerk Salary	BACS		£480.00									£480.00
TOTALS						£536.23	£288.02		£2,100.00	£227.00				£315.00	£3,466.25
						Salary	Admin	Training	Community	M/tn-contract	M/tn-other	VH/Shop	Tennis	VAT	TOTAL


£3,466.25

TREASURERS ACCOUNT 30-93-32 01525302
UPTON GREY PARISH COUNCIL

£ 34,538.30 Current balance

£34,538.30 Available funds ?

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If you take customer payments face-to-face, we have a range of card readers to suit the way your business operates.

BUS BANK INSTANT 30-80-42 33785160
UPTON GREY PARISH COUNCIL SAVINGS

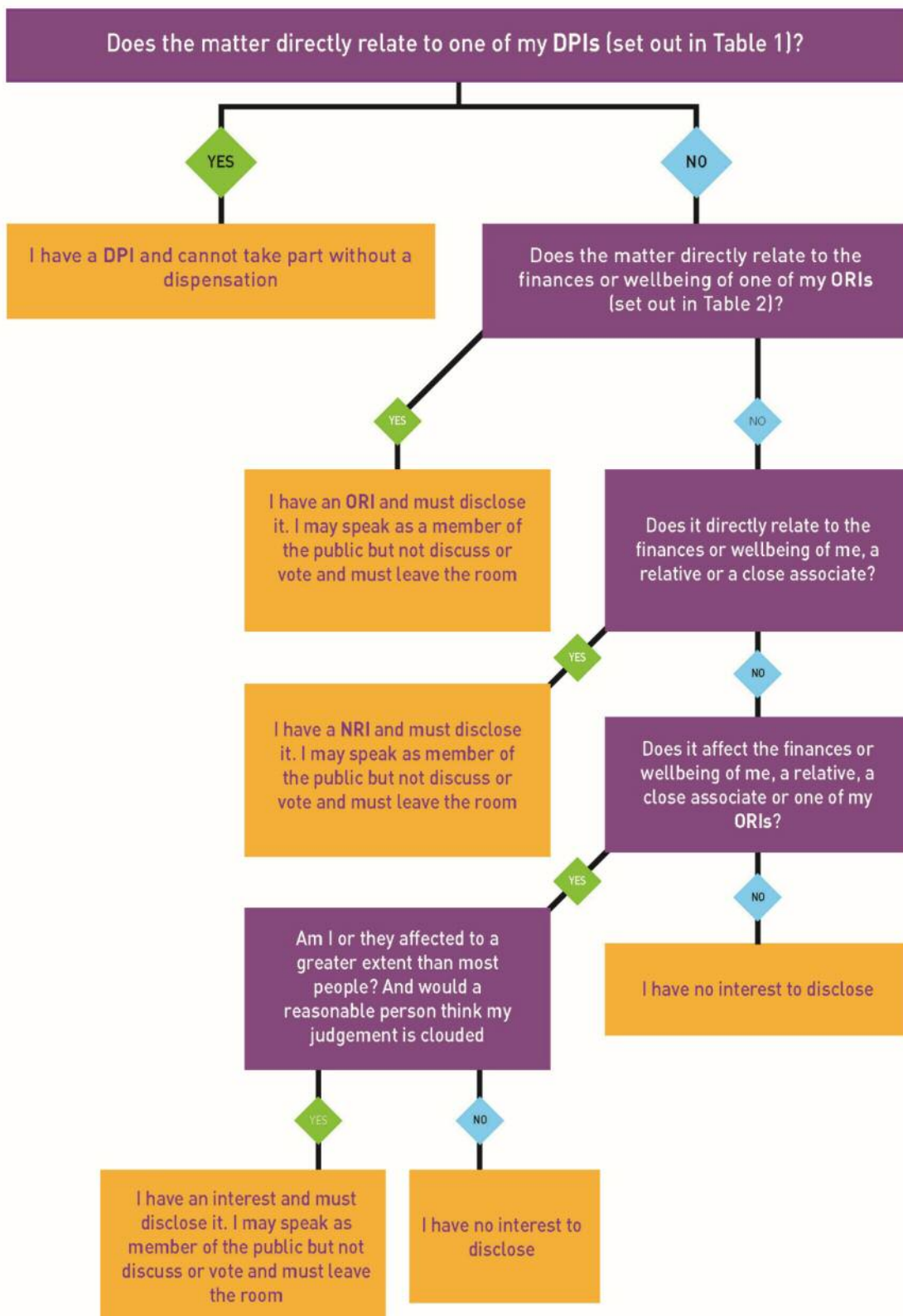
£ 9,883.65 Balance

APPENDIX III – REVISED BUDGET (EXPENDITURE)

UG PC YEAR END & BUDGET	2022/23 TO DATE	2022/23 LATEST EST MAY 22	BUDGET ADJUST MAY 22	2022/23 BUDGET JAN 22
EXPENDITURE 18 May				
Salaries	£536.23	£9,480.00		£9,480.00
Allowance/Expense		£310.00		£310.00
Training		£750.00		£750.00
Finance/Governance	£288.02	£2,000.00	£340.00	£2,340.00
Grants Donations	£2,100.00	£3,500.00		£3,500.00
Village Hall		£1,500.00	£1,500.00	
MAINTENANCE			£1,500.00	£6,300.00
Saunders contract	£227.00	£2,911.00		
Phone box		£150.00		
Playground Insp		£250.00		
Pond fence/ junction		£680.00		
Pond liner/edge repair		£2,361.00		
Duck house		£200.00		
Project		£1,248.00		
SID		£700.00		£700.00
Shop		£1,200.00		£1,200.00
Tennis		£1,000.00		£1,000.00
S106		£1,492.73		£1,492.73
Legal costs		£1,000.00		£1,000.00
VAT - expend	£315.00	£2,900.00		£2,900.00
TOTAL EXPEND	£3,466.25	£33,632.73		£30,972.73
SURPLUS / DEFICIT	£5,438.59	£11,209.33		£8,549.33
Balance	£43,658.72	£27,010.80		£29,670.80

PC £33,775.07
Tennis £9,883.65

APPENDIX IV: MEMBERS' INTERESTS – DISCLOSABLE PECUNIARY INTERESTS



APPENDIX VII



Linda Cook
12 Richmond Close
Market Weighton
YO433EX

HedgehogsRus@mail.com

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

Hedgehogs R Us Highway Project

With hedgehog numbers in decline and hedgehog awareness on the rise, there has never been a better time to get involved in hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates. A Highway surround raises awareness to their plight and encourages others to take part.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase just ONE box of hedgehog highway surrounds and make them available for their residents. These could be situated in a Town Council building, a Town Hall or even a Local Shop or Post Office?

Each box of 50 is £150 and includes:

- * 50 Hedgehog Highway surrounds & 50 information leaflets
- * A display box & window sticker showing you are part of the project.

Depending on what your budget guidelines allow you to do, you could:

1. Give the highways to residents for free
2. Sell them for £3 each to regain your invested money
3. Sell for the suggested resale price of £5 and use the £100 profit for a community project / hedgehog project of your choice.



The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us

APPENDIX VIII

Parish Council Meeting of 19 May 2022
PLANNING AND TREE APPLICATION
 REF AGENDA ITEM 13.2

Applications for consideration

[T/00170/22/TCA](#) (Validated 25 Apr 2022) Lansdowne House, Cleves Lane, Upton Grey. T1 Lime - Crown reduce to leave a height of approximately 10m and spread of approximately 6m. Crown raise to a height of approximately 2.5-3m above ground level.

[22/00985/FUL](#) (Validated 01 Apr) Land adjacent to Weston Mark Cottage, Weston Road, Upton Grey RG25 2RJ. Construction of a wildlife pond. [Weston Corbett](#)

Update on applications recently decided / pending

[22/00827/HSE](#) (**Granted** 17 May, Validated 17 Mar) Covington House, Weston Road. Demolition of existing garage and rear roof over kitchen and new 2 storey side extension with loft conversion, new flat roof over kitchen loft conversion of main roof and new chimney on rear of house.

[22/00904/HSE](#) (**Pending**, Validated 24 Mar) Upton House RG25 2RE. Part single storey, part two storey extensions to rear. Reconfiguration and extensions to first floor including first floor terrace with balcony. Glazed covered link to single storey games room following demolition of existing. Replacement porch and ground floor bay windows to front elevation. *PC response: no objection.*

[T/00121/22/TCA](#) (**Approved** 28 April) Manor House RG25 2RD. Fell one Horse Chestnut. *PC response: no objection.*

[22/00671/HSE](#) (**Pending**, Validated 02 Mar) 22 Little Hoddington. Erection of single storey front and rear extension and alterations to first floor windows. *PC response: no objection.*

[22/00650/HSE](#) (**Granted** 26th April) The Dower House RG25 2RY. Erection of single storey rear extension with internal alterations. [Weston Corbett](#). *PC response: no objection*

[22/00600/FUL](#) (**Pending**, Validated 22 Feb) Hoddington House. Excavation of wildlife pond and erection of single-storey eyecatcher within the grounds. *PC response: no objection.*

[22/00518/LBC](#) (**Pending**, Validated 21 Feb) Tile Barn Cottages, Little Dean Lane. Roof works. NOTE LBC ONLY *PC response: no objection.*

[22/00426/HSE](#) (**Pending**, Validated 10 Feb) Windlesham House, 4 Holme Hill. Erection of porch. *PC response: no objection.*

[T/00035/22/TCA](#) (**Approved** 28 March, Validated 01 Feb) Hoddington House. Remove 1 dead Cedar. Remove 1 dying deceased unidentified tree. *PC response: no objection.*

[T/00040/22/TCA](#) (**Approved** 08 March, Validated 02 Feb 2022) Hoddington House. Fell 4 Conifers. *PC response: no objection.*

[22/00131/FUL](#) (**Pending**, Validated 19 Jan) Lane End and Westers Cottage, Humbly Grove, [Blounce] RG29 1RY. Erection of 2 no. dwellings with associated access, parking, landscaping and private amenity space following demolition of 2 existing semi detached dwellings, garage and shed. *PC response: no objection.*

[21/03485/HSE](#) (**Granted** 6 May) Button Down House, Weston Road. Erection of first floor side extension over existing annexe, single storey rear extension, removal of conservatory and replacement porch. *PC response 'No objection'.*

[21/03502/FUL](#) (**Pending**, Validated 3rd Dec 2021) Land At OS Ref 468792 147133, [Weston Corbett](#). Demolition of agricultural building, erection of a single dwelling and detached garage with living accommodation above. Retention of front barn for ancillary residential use. (Amend approved scheme 20/00824/FUL) *PC response: objection*

[20/02888/OUT](#) (**Pending**, Validated 16 Oct 2020) Land Adjacent To Meadowside And Bidden Road. Erection of up to 16 no. dwellings (including 6no. affordable houses) with all matters reserved for later consideration. *PC Objection. Note Recent re-consultation re Updated Flood Risk Assessment. Holding objection from Hants Flood & Water M/ment.*

APPENDIX IX: PERMISSIONS NEEDED FOR ADVERTISING BOARDS

Looking on the planning portal

<https://www.planningportal.co.uk/permission/common-projects/adverts-and-signs/planning-permission>

It says as copied below.

Re HCC Highways, permission should be sought from them for any installation that's in a roadside verge covered by Highways rights.

|.....

Planning permission

You may need to apply for advertisement consent to display an advertisement bigger than 0.3 square metres (or any size if illuminated) on the front of, or outside, your property (be it a house or business premises).

Therefore, you are unlikely to need consent for a small sign with your house/building name or number on it, or even a sign saying 'Beware of the dog'.

Temporary notices up to 0.6 square metres relating to local events, such as street parties and concerts, may also be displayed for a short period. There are different rules for estate agents' boards, but, in general, these should not be bigger than 0.5 square metres.

The planning regime for larger, professional adverts, signs for businesses and so on is complex though all outdoor advertisements must comply with five 'standard conditions'.

They must:

- be kept clean and tidy;
- be kept in a safe condition;
- have the permission of the owner of the site on which they are displayed (this includes the Highway Authority if the sign is to be placed on highway land);
- not obscure, or hinder the interpretation of, official road, rail, waterway or aircraft signs, or otherwise make hazardous the use of these types of transport;
- be removed carefully where so required by the planning authority.

Outdoor advertisements and signs: a guide for advertisers

This government guide aims to explain to those wanting to display an outdoor advertisement how the system of advertisement control works in England.

The booklet is arranged in separate sections and there are numerous illustrations which may show you how the system affects the type of advertisement you want to display.

[View 'Outdoor advertisements and signs: a guide for advertisers' on Gov.uk](#)

You can also always contact your local planning authority for further advice.

APPENDIX X.I**UPTON GREY TENNIS COURT MANAGEMENT COMMITTEE**

Report to the Upton Grey Tennis Court AGM on Tuesday 10th May 2022

Report to the Upton Grey Parish Council AGM of Thursday 19th May 2022**Introduction**

The tennis court is owned by the Upton Grey Parish Council (PC), which in July 2004 appointed the Upton Grey Tennis Court Management Committee (Tennis Committee) as its agent to manage the court on its behalf.

This report covers the operations of the Upton Grey Village Tennis Court Club for 1st May 2021 to 30th April 2022, the twenty-third year of the court's existence. It reviews playing fees, coaching, the mixer, maintenance, fund raising and finances.

Playing Fees

To promote tennis in the village and to encourage people to use the court, playing fees are kept at very modest levels and commensurate with meeting the financial goal. The playing fee rates for the year were £40 per family, £25 for individuals over 18 and £5 for individuals under 18. This year was the first increase in fees since 2006 and required to build up the reserves following the resurfacing of the court. Opportunities for occasional use of the court can also be provided although these are small relative to annual subscriptions. Forty four membership fees were received in the 2021/22 season, mostly for families, compared with 48 in 2020/21 and 37 in 2019/20. Subscriptions were £1,590 which were up on the prior year's £1,150. This latter figure excludes advance payments received for 2021/22 and reported last year.

Tennis Coaching

With the Tennis Court on a firm financial footing through fund-raising activities by the membership and committee over many years, we continue to give emphasis to the use of the Tennis Committee's generated funds to encourage adults' and children's tennis in Upton Grey. For the past seven years the Tennis Committee has arranged two sets of coaching for village children aged from four/five to 15/16 years old, one in the Easter and one in the Summer holidays.

The coaching weeks have become hugely popular with parents and children. They engender a strong feeling of local community. They are organised by Susannah Livingston-Booth and run by Andrew Ridgers from Odiham Tennis Club. Andrew is a Level 4 certified LTA Coach. The Upton Grey Educational Trust generously contributed £200 towards each of the coaching sessions, which allowed the cost per child per week to be kept to an affordable £16.

There were 55 children for the Easter 2022 session, compared to a record 74 the previous year following the lifting of lock-down measures, and against 41 children in Easter 2019 (there was no coaching in Easter 2020 due to Covid). With so many children being coached, a number of our village's teenagers organised themselves into a voluntary support group for the Coach.

Tennis Mixer – We held a wonderful social tennis mixer in the warm evening of the 24th June, arranged by James Acheson-Gray.

Maintenance and Court Resurfacing

Maintenance of the Court is administered by Rosie Ralls. Since the court was planned to be resurfaced, it didn't make sense to do the customary two annual surface treatments. Good annual maintenance has meant that the court surface has lasted much longer than the original builder's forecast of 16 years.

The County Lengthsmen were tasked with weed-killing around the court, for which grateful thanks are given to the Parish Council.

Following wind damage to one end of the court, a permanent repair to reinforce the perimeter uprights was completed in May 2021.

Fund Raising and Finance

The aim of the Tennis Committee has been to generate a capital reserve by achieving a net cash surplus each year. The Tennis Committee has over several years and through fund-raising activities built up a reserve, accumulated within the Parish Council accounts, to pay for the eventual re-surfacing of the tennis court.

continued

APPENDIX X.II

UPTON GREY TENNIS COURT MANAGEMENT COMMITTEE

Report to the Upton Grey Parish Council AGM *continued*

Surplus cash is also held as a contingency against unexpected court problems, significant maintenance requirements, and to provide support for the playing of other sports in the village, particularly amongst its younger people.

The Tennis Committee's funds and accounts are managed by the Treasurer, Julia Harker. Cheque payments from the Tennis Committee account require two signatures. Amounts over £100 are paid through the Parish Council.

Cash revenues in the 2021/22 season were £3,781.87. Expenditure was £10,392.52, giving a reduction in the capital reserves of £6,610.95. The resurfacing of the court at £7,425.00 was the most significant cost. There will be a balance payable in 2022/23 for the painting of the court.

The closing Balance Sheet as at 30th April 2022 showed a positive cash position of £14,296.44
LTA - Wimbledon 2022

The club is a member of the LTA. As such it benefits from advice, a low insurance premium, a booking system, and a draw for tickets to Wimbledon. This year the LTA has issued ballot tickets direct to winning members, so sadly we will not be able to hold our annual public draw.
Committee

The members of the Tennis Committee for 2021/22 were James Acheson-Gray, Julia Harker (Treasurer and Safeguarding), Charles Holroyd (Chairman), Ant Langly-Smith (Marketing), Susannah Livingston Booth (Coaching), Lizzy Frost and Rosie Ralls (Maintenance). As Chairman I would like to thank all the members of the Committee for the time they give, and for being such a well organised and enthusiastic team.

We also thank the Parish Council and the Upton Grey Educational Trust for their continuing encouragement and support.


Charles Holroyd
Chairman, Upton Grey Tennis Court Committee
May 2022

APPENDIX XI

Home Tools ConcreteSportsBr... x

4 / 8 80.4%

CONCRETE TABLE TENNIS TABLE.



Our concrete table tennis tables come with lots of options.

Standard height is 70cm and we also have a primary height available at 60cm, this is more suitable for our younger generation of players. Our tables are also wheelchair accessible. There is also the option of standard square corners or slightly rounded off corners. The table tennis table comes with a 25 year guarantee and there is no maintenance required. We recommend the tables are placed on a hard standing surface such as tarmac, paving, concrete etc. and that it is fairly level, slight unevenness can be rectified during the installation process.

- **Installation** Table takes approximately 50 minutes to install
- **Material** Green/grey pigmented, steel reinforced precast concrete
- **Dimensions** 274 x 152 x 5cm
- **Weight** 920kg
- **Lead in time** 2-3 weeks
- **Cost of table** £1595 plus VAT
- **Delivery & installation cost** £650 plus VAT (up to 2 tables, each extra table £100)
- **Optional** Primary corners available at no extra cost
- **Optional** Grass matting available at £150 per table

