

BISHOPSTOKE PARISH COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 13 March 2018

Present: Cllrs Winstanley (Vice-Chair), Brown, Parker-Jones, Tidridge, and Toher

In Attendance: Mr D Hillier-Wheal (Clerk to Bishopstoke Parish Council)
Cllr Francis

Public Session 0 members of the public were present

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Public Session

119 Apologies for Absence

119.1 Apologies had been received and accepted from Cllr Thornton. Cllr Mignot was not present.

120 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Meeting held on 13 February 2018

120.1 The draft minutes had been circulated with the supporting papers for this meeting.

120.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** (Cllr Parker-Jones abstaining due to not being present) that the Minutes of the Finance and General Purposes Meeting held on 13 February 2018 be accepted as a true record.

121 To consider Matters Arising from the above Minutes

121.1 Minute 111.1 – The Neighbourhood Plan survey results were discussed at Full Council on 27th February.

121.2 Minute 115.4 – No meeting has been arranged as yet, but it will take place in the YZone..

122 Declarations of Interest and Requests for Dispensation

122.1 None were declared or requested.

123 To receive reports from Working Groups

123.1 No meetings had been held since the last reports were brought to Council. Cllr Toher updated the Committee that the Eastleigh District Association of Local Councils scheduled for March 15th has been postponed.

124 To receive the RFO's Report, and approve Budget Monitoring and Non-Confidential Payments Reports for February 2018

124.1 The budget monitoring and payments reports had been circulated with the supporting papers for this meeting and are attached to the minutes.

124.2 The Clerk reported that the final Carnival money will be paid in this month. Cllr Toher asked whether the Costco card was exclusively for Council use and the Clerk confirmed this.

Initial: _____ Date: _____

124.3 The RFO, Budget Monitoring and Payment reports were noted.

125 To make recommendations as necessary on the Council's response to the Local Government Ethical Standards consultation

125.1 The Clerk reported that only one reply had been received which had indicated general satisfaction with the way Bishopstoke Parish Council undertakes its business. The Committee agreed to respond accordingly to the consultation.

126 To make recommendations on the grant application from Challengers

126.1 Proposed Cllr Tidridge, Seconded Cllr Brown, **RECOMMENDED** unanimously that Challengers be awarded a grant of £500.

127 To receive an update on verge protection and related issues and make any necessary recommendations

127.1 The Committee agreed to recommend that the Council use SurveyMonkey to gather the views of local residents on the already identified problem areas, and to ascertain if there are any more verges the Council should be concerned about. This would also be advertised on the website, Facebook and the noticeboards.

127.2 The list of identified problem areas is West Drive, Sedgwick Road, Colchester Avenue, Oakbank, Underwood Road, Edward Avenue, Escombe Road, Spring Lane, Fair Oak Road, Stoke Park Road and the slip road at the bottom of Underwood Road.

127.3 It was agreed that the survey would list the existing identified areas and allow residents to suggest potential solutions, with a separate section to allow residents to notify the Council of other areas. Cllr Parker-Jones also reported that some of the damage to Old St Mary's churchyard is being caused by the Borough Council's waste collection vehicles. The Clerk was asked to report this to Direct Services.

Action: Clerk

127.4 Proposed Cllr Tidridge, Seconded Cllr Toher, **RECOMMENDED** unanimously that the Council use Survey Monkey, the website, Facebook and noticeboards to gather the views of residents regarding damaged verges.

128 To make recommendations regarding the Royal British Legion Silent Soldier Campaign

128.1 The Committee were grateful for the offer from the Borough Council to fund one Silent Soldier.

128.2 After discussion, the Committee agreed to recommend the funding of two further Soldiers and that they should be placed by the Memorial, at the Cemetery and at St Paul's church.

128.3 Proposed Cllr Toher, Seconded Cllr Brown, **RECOMMENDED** unanimously that the Parish Council fund two Silent Soldiers and place the three Soldiers they will then have at the War Memorial, the Cemetery and at St Paul's church.

129 To recommend the Council accept the quote and plan for Sayers Road play area

129.1 Cllr Tidridge requested the Clerk check with the company that the rubber they use goes through a contamination removal process.

Action: Clerk

129.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RECOMMENDED** unanimously that the Council accept the quote and plan for Sayers Road play area.

Initial: _____ Date: _____

130 To receive the Clerk's Report, including an update on Parish Council assets

130.1 The Clerk reported that at the Cemetery there has been some asbestos dumped which we are arranging to have removed. Quotes for the bank shoring and bin placement have been received. Both quotes recommend slight changes to the original specification, so those changes are being looked at by the Cemetery Working Group. The Clerk also reported that there is tree work coming to Old St Marys on 21st March for the removal of a dead ash and the tidying up of the trees near the road.

130.2 The Clerk reported that so far in March there have been 1 new ashes interment and 2 ashes re-openings. This brings the total for the year to 29.

130.3 The Clerk reported that he is still awaiting the repair of the swing in Otter Close. The latest safety reports have been received and necessary work will be quoted for soon.

130.4 At the allotments, the latest fence repair and replacement work has been somewhat patchy. The Assistant Clerk is following up to remedy the situation.

130.5 Finally, the Clerk reported that interviews for the additional Assistant Clerk would be taking place on Wednesday 14th March. It is hoped that the new employee will be in post shortly after.

131 Date, time, place and agenda items for the next meeting

131.1 The next meeting is scheduled to be on Tuesday 10 April 2018 at 7:30pm in the Parish Office, Riverside, Bishopstoke.

131.2 Agenda Items for this meeting should be received by the Clerk at least 7 days prior to the meeting.

There being no further business, the Chair closed the meeting at 8.15pm

Resolutions to be noted by the Full Parish Council

120.2 that the Minutes of the Finance and General Purposes Meeting held on 13 February 2018 be accepted as a true record.

Recommendations for consideration by the Full Parish Council

126.1 that Challengers be awarded a grant of £500.

127.4 that the Council use Survey Monkey, the website, Facebook and noticeboards to gather the views of residents regarding damaged verges.

128.3 that the Parish Council fund two Silent Soldiers and place the three Soldiers they will then have at the War Memorial, the Cemetery and at St Paul's church.

129.2 that the Council accept the quote and plan for Sayers Road play area.

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____