

East Drayton Parish Council

Minutes of the Annual Parish Council meeting held at 7pm

on Tuesday 24th May 2016 in the Village Hall

Present: Cllr N Stanley, Chairman .Cllrs: I Stephens, A Stanley, D Jopling,. Members of the Public: S Ellis

1. **Apologies for Absence:** Cllr Small, Cllr Mackintosh, DCllrs Isard, The Clerk.
2. **Minutes of the meeting held on 19th April 2016** – approved and signed. In the absence of the Clerk, Cllr A Stanley took the minutes of the meeting and then took the chair for item 3.
3. **Election of Chairman**
Cllr N Stanley was proposed by Cllr Stephens and seconded by Cllr A Stanley. Cllr N Stanley was elected unopposed.
4. **Election of Vice Chairman**
Cllr Stephens was proposed by Cllr N Stanley and seconded by Cllr Jopling. Cllr Stephens was elected unopposed.
5. **To consider matters arising from the above minutes**
 - i) In the absence of the Clerk, the contract will be signed at the next meeting
 - ii) The PCC will consider the matter of the Village Notice Board at their next meeting in July and will then contact the Clerk.
 - iii) The temporary street sign for Mill Lane has been purchased and erected. A permanent sign will be placed by NCC at some point in the future.
 - iv) There were no other matters arising.
6. **Declarations** by Councillors of any disclosable pecuniary interest(s) in any agenda item – none.
7. **Planning** – no planning matters
8. **Correspondence**
Previously circulated by email:
NCC – notice of CC Civic Service at Southwell Minster, 26 June 3pm.
BDC –
 - from the office of DCllr Simon Greaves, Leader of BDC, an offer to attend a PC meeting to explain the proposal for Bassetlaw to join the Sheffield City Region. The Chairman invited DCllr Greaves to attend this meeting, see later note.
 - Notice of the Bassetlaw Parish Forum to be held on 23rd May at Retford Town Hall.
NALC –
 - Better broadband for Notts, forwarded to Mr Ellis for inclusion on Village Website
 - Regarding funds for setting up website for Transparency Code. Mr Ellis confirmed this was not necessary as the required information is available on the existing site.
 - Staff pensions and Pensions Regulator – the Clerk to contact to confirm no pension is paid by the PC.
 - Salary levels for the financial years 2016/17 and 2017/18 – filed
 - Survey on the devolution of services, deadline 26 May.

General –

BCVS –Weekly bulletin

RSN – Weekly bulletin, Fuel Poverty Newsletter, Rural Housing Spotlight, Rural Transport, Rural Health Spotlight. Also notice of a Seminar “Mind the (Rural) Gap” to be held in London on 2nd July

CVS – notice of funding available for community events to commemorate the Great War. Notice of the re-launch of NCC Highways and Fleet joint venture company “Via”.

9. General Business

- i) BKVC – The Chairman noted that he had cut all the verges in the village and encouraged the villagers to maintain the high standards of tidiness in the village.

10. Finance

- a) Income – £1,745, being part 1 of the Parish Precept
- b) Accounts for payment
 - i) Cllr Stanley – cost of Mill Lane sign £17.30. APPROVED.
 - ii) Cllr Stanley – petrol for mower £12.32. APPROVED.
 - iii) The Clerk – quarterly salary £258.51. APPROVED.
 - iv) The Clerk – expenses £22.91. APPROVED.
- c) Balance of accounts, as at 29/04/16
 - TSB: £3,624.72
 - Nottingham BS: £1,863.84
 - Total: £5,488.56
- d) Transfer of funds – nil
- e) Completion and signature of the Annual Governance Statement, section 1 of the Annual Return to the external auditor (Grant Thornton) for the year ended 31st March 2016.
- f) Approval and signature of the Accounting Statements 2015/16 (section 2) following internal audit.

11. Urgent Business – none

- 12. Date of next meeting** – The next meeting of the Parish Council will be held on Tuesday 19th July 2016 at 7:30pm in the village hall.

There being no further business, the Chairman thanked everyone for attending. The Chairman declared the meeting closed at 7:30pm.

Signed.....
Cllr N Stanley, Chairman, East Drayton Parish Council

Dated.....

An open meeting was then held with villagers and DCllr Greaves, Leader of BDC regarding the consultation on BDC joining the Sheffield City Region.

