

# FLETCHING PARISH COUNCIL

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The minutes of the meeting of Fletching Parish Council held at **Fletching Village Hall** on **Monday 2<sup>nd</sup> July 2018 at 7pm.**

Item	Description	Responsible
50.	<b>Members present:</b> Cllr Peter Roundell (Chairman), Cllr Sandy Bone, Cllr Noel Collum, Cllr Chris Rothery, Cllr Sam Sainsbury. <b>Also present:</b> Liz Bennett (outgoing Clerk), Lorna Thwaites (incoming Clerk), Roy Galley (ESCC and WDC Councillor) and 4 members of the public.	
51.	<b>Apologies for absence</b> Apologies were accepted from Cllr Dan Kerwood, Cllr Mike McGowan and Cllr Tristan Elbrick.	
52.	<b>Declarations of interest.</b> No interests were declared.	
53.	<b>Terms of the Public Session.</b> The Clerk reported the meeting would be recorded.	
54.	<b>To receive report from County and District Councillors.</b> Cllr Roy Galley made the following report: <ul style="list-style-type: none"><li>Cuts are planned for County services to meet budgets. He advised that these are less likely to affect the Parish of Fletching - there is a focus on changes to care services in Eastbourne and Hastings.</li><li>A decision has been made to close the household waste site in Forest Row.</li><li>The Wealden District Local Plan is now out for consultation – there no development planned for the Parish of Fletching due to its proximity to Ashdown Forest.</li><li>Cllr Galley will be attending the Local Planning meeting on Wed 3<sup>rd</sup> July.</li><li>Bin collections remain a matter of concern however collections have been improved in the last couple of weeks.</li></ul>	
55.	<b>Minutes of the meetings held on 4<sup>th</sup> June 2018.</b> It was <b>RESOLVED</b> to accept the minutes as a true record of the meeting and they were signed by the Chairman.	
56.	<b>The resignation of Cllr Barry Dickens and re-allocation of his responsibilities:</b> <ul style="list-style-type: none"><li>Vice Chairman – it was <b>RESOLVED</b> that no councillor would currently take on this role and the Council would operate for the time being without a vice-chair.</li><li>Leches and Smiths nominative trustee for 4 years – it was <b>RESOVLED</b> to carry this forward to the next meeting.</li><li>PC representative to Fletching Village Hall Management Committee – it was <b>AGREED</b> that Cllr Bone would be the new representative.</li></ul>	

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	<ul style="list-style-type: none"> <li>- Representative for SLR meetings – it was <b>AGREED</b> that Cllr Bone would be the new representative.</li> <li>- Responsibility for green spaces including burial ground maintenance/ grass cutting – it was <b>RESOLVED</b> to ask Cllr Dan Kerwood to consider this responsibility.</li> <li>- Planning responsibility – it was <b>RESOLVED</b> to carry forward this responsibility to the next meeting.</li> <li>- Parish notice board. – it was <b>AGREED</b> that Cllr Collum would take on this responsibility.</li> </ul> <p>Thanks to Barry Dickens were recorded and the Council would like to recognise the contribution he has made over the years and for all his hard work and support of new councillors and clerks. The Council are sorry to see Barry leave.</p> <p>It was <b>AGREED</b> that the Clerk would notify Wealden District Council of the Councillor vacancy; and to request of Barry Dickens that any correspondence is deleted and any Council property is returned.</p>	Clerk
57.	<p><b>Expenditure for new Clerk:</b>  <b>The following items were AGREED</b></p> <ul style="list-style-type: none"> <li>- Enrolment of the Clerk on the CiLCA training programme (Certificate in Local Council Administration)</li> <li>- A monthly mobile phone contract to be entered for the Clerk's telephone.</li> <li>- The purchase of a printer (HP Office Jet 696)</li> <li>- Attendance at SSALC Training courses – Budget Planning and Precept Setting; Allotments and Cemeteries Legal Compliance</li> </ul> <p>It was <b>RESOLVED</b> to discuss attendance at further training courses at the September Council meeting.</p>	
58.	<p><b>Planning Applications.</b>  The following comments from Councillors with delegated planning responsibility were noted:  <b>WD/2018/0858/F and WD/2018/1309/LB for THE STABLES, MOSES FARM, PILTDOWN.</b> New garden room, new porch, new rear dormer window, alterations to doors and windows.  Concerns were raised that the new porch was not in keeping with the original use of the building as stables. The applicant's request to speak was <b>AGREED</b> and he advised that the building was a domestic dwelling and the aim of the porch was to resurrect the use of the front entrance of the house (the kitchen door was currently being used as the main entrance). The applicant reported positive feedback from neighbours on the plans.  It was <b>AGREED</b> by the full council to <b>RECOMMEND</b> the application for approval.</p> <p><b>WD/2018/1244/F Horse and Barge Farm, Shortbridge Road, Piltdown, Description: Proposed two storey rear infill extension.</b>  It was <b>AGREED</b> to <b>RECOMMEND</b> this application for approval.</p>	N. Collum C. Rothery
59.	<p><b>Planning Decisions:</b>  <b>The following decisions were noted:</b>  <b>Application No. WD/2018/0325/F</b>  Replacement of mobile home with detached single-storey dwelling house and detached garage. Little Moses, Goldbridge Road, Piltdown. <b>APPROVED.</b></p> <p><b>Application No. WD/2018/0540/F</b>  Change of use and conversion of outbuilding for additional accommodation. Construction of new link between main house and proposed annexe. Old Copwood, Rocks Road, Uckfield. <b>APPROVED.</b></p>	

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60.	<p><b>Administration</b></p> <p><b>Finances</b> The financial report showing the payments for approval, the receipts and bank reconciliation were approved and signed by the Chairman. It is attached to these minutes. It was requested that the Clerk re-send the budget sheet to all Cllrs</p> <p><b>Cheque signatories</b> It was <b>RESOLVED</b> to have 3 signatories. Cllr Rothery <b>AGREED</b> to act as the 3<sup>rd</sup> signatory.</p> <p><b>Burial Ground</b> No applications were received A request to place a surround around a grave to protect flowers was discussed. It was <b>RESOLVED</b> that the Clerk would investigate the legislation and guidelines around grave surrounds for discussion at the September Council meeting.</p>	<p>Clerk</p> <p>Clerk</p>
61.	<p><b>Proposal for the Phone Box at Splaynes Green</b> A parishioner had been in contact with the Clerk offering help with the upkeep of the Phone Box. Cllr Sainsbury <b>AGREED</b> to contact the parishioner. It was <b>RESOLVED</b> that further information about the use of the phone box as a library should be gathered. It was <b>AGREED</b> to use the Parish Magazine to promote the project and seek volunteers.</p>	<p>Cllr Sainsbury Clerk</p>
62.	<p><b>Repairs Needed to the Pump House</b> It was <b>RESOLVED</b> to ask Cllr Dan Kerwood if he is aware of any repairs required and the status of any quotes that may have been requested</p>	<p>Clerk</p>
63.	<p><b>Ownership of the Pond near the Golf Club</b> A discussion was had around the current ownership of the pond (Piltdown Golf Club). It was <b>AGREED</b> that no further action would be taken.</p>	
64.	<p><b>Fletching Recreation Ground Project</b> The Chairman attended the Danehill Parish Council meeting. A questionnaire had been sent to parishioners asking about current and future facilities. This had a 43% response rate. Danehill PC had worked with LAKE on this project. It was <b>RESOLVED</b> to further investigate the Recreation Ground project when the new Clerk is established in their role. Cllr Rothery reported possible safety issues with the Recreation Ground play equipment – the Clerk understood these are being dealt with. It was <b>NOTED</b> that the Parish Council can only advise the Recreation Ground Committee as the Recreation Ground is not under the remit of Fletching Parish Council.</p>	
65.	<p><b>Reports from meetings and training attended.</b> <b>Cllr Bone attended the Ashdown Forest Conservators' Parish Liaison Meeting.</b> The Clerk reported that FPC have agreed to provide a grant of £300 per year (for 2 years) to Ashdown Forest Conservators. It was <b>AGREED</b> to put details of their work in the Fletching Parish Magazine and promote their website</p> <p><b>Attendance at training/events.</b> None</p>	<p>Cllr Bone/Clerk</p>
66.	<p><b>Information for noting or including on a future agenda.</b> <b>Email re Woolpack Farm</b> The Clerk advised that Mr Newsome was disappointed with the minutes of 14<sup>th</sup> May with reference to possible contamination issues. Mr Newsome's request to speak was <b>AGREED</b> by the Chairman. Mr Newsome told the Council that the Environment Agency had given Woolpack Farm a clean bill of health.</p>	

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	<p>The Chair advised that when issues or concerns are raised by parishioners the role of the Parish Council is to pass on the details to the relevant Authority if the issue is not within the remit of the Parish Council.</p> <p>Mr Newsome requested that in the future any issues raised should be discussed directly with himself</p> <p>Mr Newsome's request was noted.</p> <p><b>Bus shelter on A272</b></p> <p>The Clerk advised that there is no record of ownership of the bus shelter. Cllr Sainsbury <b>AGREED</b> to raise this at the next SLR meeting.</p> <p><b>Grass cutting</b></p> <p>The Clerk advised that a report had been sent to the grass cutting contractors and that issues were largely resolved. Further monitoring will continue.</p> <p><b>Future Agenda</b></p> <p>Cllr Collum raised the issue of road traffic safety on the A272 and Golf Club Lane – it was <b>AGREED</b> that the Clerk request this item to be put on the agenda for the next meeting with SLR</p>	<p>Cllr Sainsbury</p> <p>Clerk</p> <p>Clerk</p>
67.	<p><b>Date of the next meeting and arrangements for the Clerk's holiday</b></p> <p>It was <b>AGREED</b> to cancel the August Parish Council meeting due to the Clerk's absence.</p> <p>It was <b>AGREED</b> to move the November Parish Council meeting back to Monday 5<sup>th</sup> November in Fletching Village Hall.</p>	
68.	<b>Close of Meeting</b>	
69.	<p><b>Date of the next meeting</b></p> <p>Monday 3<sup>rd</sup> September at 7pm in Fletching Village Hall.</p>	.

## Fletching Parish Council Finances 2<sup>nd</sup> July 2018

### Payments for approval

Ref	Method	To	For	Amount
27	BACS	SLCC	Cilca registration	250.00
28	BACS	Tim Jordan	Grant for grass cutting etc	556.65
29	BACS	Elizabeth Bennett	Expenses	24.24
30	BACS	Elizabeth Bennett	Salary	178.85
31	BACS	Lorna Thwaites	Salary	706.98
32	BACS	East Sussex Pension Fund	Pension	273.61
33	BACS	Lorna Thwaites	Expenses	10.67
34	BACS	Satswana	DP Officer	180.00

### Receipts in June.

C	HSBC	Savings acct, interest	5.57
D	HSBC	War memorial acct, interest	0.07
E	HSBC	Maryon Wilson acct, interest	0.09

### Fletching Parish Council Bank Reconciliation 30th June 2018

Balance per bank statements as at 30th June 2018		Cashbook	
FPC Current Account	14850.74	Opening balance	39476.68
FPC Festival Account	24.97	Add receipts in year	14983.07
FPC Savings Account	31572.52	Less payments in year	-7091.47
FPC War Memorial Account	421.58		
FPC Maryon-Wilson Account	498.47		
Less unpresented cheques	0.00		
<b>Net Balance</b>	<b>47368.28</b>	<b>Balance</b>	<b>47368.28</b>

Signed by Chairman of PC meeting 2<sup>nd</sup> July 2018