

agenda

Ivinghoe Parish Neighbourhood Development Plan – Steering Group Meeting No. 6					
Date:	28/09/2015	Time:	7.30pm	Location:	The Old Rectory, Ivinghoe
Attendees:	Christabel Boersma (CB), Richard Wade (RW), Sheena Bexon (SB), Carol Tarrant (Corn), Brian Dale (BD), Richard Freeman (RF), Bob Corn (BC), Rikki Harrington, (RH)				
Apologies:	Stephen Booth (SJB), Jacky Parsons (JP), Malcolm Stubbs (MS), Gail Dodsworth (GD)				
Circulation:	As above				
Meeting Aim:	To progress development of Ivinghoe Neighbourhood Development Plan and preparation for consultation events.				

DISCUSSION POINTS		
No.	Item	Owner
1.	Minutes of the Last Meeting/ Actions Update	Richard
2.	Progress to Date Reflection on success and areas of difficulty Update from Topic Leaders Implications for how we move forward	Richard
3.	Group Structure Individual Roles and Responsibilities Requirement for and identification of potential new members	Richard
4.	Confirm Actions and Owners – September-January	Richard
5.	Election of Chair	Richard
6.	Date of next meeting	
7.	AOB	

Next Meeting: To be agreed					
Date:		Time:		Location:	
Meeting Aim:					