

BROOKLAND PARISH COUNCIL

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 21st March 2022 at 7.15pm at The Village Hall, Brookland.

A G E N D A

1. APOLOGIES FOR ABSENCE

Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

2. DECLARATIONS OF INTEREST

- a. To declare any personal interest in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant item.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Held on 17th January 2022 to be agreed and signed as a true record.

4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation

5. PLANNING

Members to discuss current planning applications:

6. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES

7. QUEEN'S PLATINUM JUBILEE

Members to discuss arrangements for the Platinum Jubilee celebrations including:

- a. **Road Closure and Community Street Party** – Road closure approved by KCC for Thursday 2nd June 2022.
- b. **Beacon Lighting & Piper**
- c. **Queen's Green Canopy** – Trees and bushes have now arrived members to confirm arrangements for tree planting.

8. FINANCE

Members to review invoices paid and to be paid since the last meeting and forecast expenses to the end of the financial year.

NALC Clerks National Pay Award

The national pay award for April 2021 has now been confirmed at 1.75% and should be back dated to April 2021. Members to discuss accepting the updated NALC pay scale.

9. VILLAGE SIGN

Members to discuss progress on:

- a. Draft licence agreement with F&HDC
- b. Update on advice re planning consent
- c. Design and commissioning of sign

10. CORRESPONDENCE AND OTHER COUNCIL BUSINESS

- a. Email correspondence – WI requesting tree to plant for Queens Green Canopy.

11. COVID 19 LOCAL RECOVERY FUND

The Parish Council were successful in the bid for £500 from the KCC Covid recovery fund. Members to finalise how this will be used to support local pop-up community events.

12. CO -OPTION OF COUNCIL MEMBER

Update on interest in applying to fill the vacant position of Parish Councillor

13. THE MARSH HARRIER

Members to discuss items for inclusion in the next edition of the Marsh Harrier.

14. ANY FUTURE AGENDA ITEMS

- a.* Review draft Emergency Plan
- b.* Update on progress on burial software

15. NEXT MEETING

The next meeting will be 16th May 2022 at 7.15pm in the Village Hall.

Adrian Lawson

**Parish Clerk
14th March 2022**