

DRAFT MINUTES

2020/01



ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 20th January 2020 at 8.00pm

PRESENT:

Councillors: Kevin Nash (**KN**), Sian Miller (**SM**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There was 1 parishioner present.

Parishioners Question Time

There were no questions.

1. Apologies

Les Curtis (**LC**), Councillor Paul Irwin (PI) and PCSO Danny Fahy were absent.

2. Approval of Minutes – Monday 16th December 2019

The Draft Minutes of the December meeting were accepted as a true record and signed by Chairman KN.

3. Matters Arising

- **Elder on road outside Church wall and on Boughton's Peace.** **ACTION: LS/CR to remove as soon as possible.**
- **Ashendon Crossways and increased traffic from Waddesdon Manor.** Matter reported to Cllr Paul Irwin who has agreed that it will be assessed.
- **Signage to Stonepits Cottage.** KN has written to Street Name Plates at AVDC requesting a site visit to determine if the street sign can be repositioned or an arrow added to remedy the postage/delivery situation. KN has asked to be kept informed of a proposal prior to any action being taken.

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllr

There were no contributions.

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6. Reports from Councillors attending meetings and outside organisations

There were no meetings.

7. Correspondence

There was none outside the Agenda items.

8. Commemorative plaque for Millennium Oak Tree planted in 2000

KN reported that the Oak Tree had been donated by the Tree Council. Although a Parish Council initiative, Councillors agreed that a commemorative plaque would be an unnecessary expense.

9. Village Grass Cutting

The Parish Council agreed to continue to support Ashendon Playing Field Association with its grass cutting and agreed to the quotation for 2020/21 of £1,000 plus VAT. **ACTION: CLERK to inform supplier. CLERK to agenda cutting at Boughton's Peace for the March meeting.**

10. Kerbing of the Causeway

A licence has been applied for kerbing works and granted. Traffic lights are also required and to be provided by the Contractor. This may be an additional cost to the works quoted (£16,625.00 funded by the New Homes Bonus Grant (£12,625.00), LAF (£2,000) and PC (£2,000)). As per the agreed contract, the start date will be Monday 3rd February for 2 weeks (the New Homes Bonus Grant to be spent by 31st March, when the single new Buckinghamshire Council replaces AVDC and BCC on 1st April 2020). The pathway will not be accessible during that time. There will be single height kerbs at the bottom, with double height kerbs at the top (at least 50% will be double height). It was agreed to remove the 4 bollards. The footpath will be laid at a later date. **ACTION: CLERK/SM to publicise works on website, Bernwode News and Facebook.**

11. Community Led Plan

SM has distributed leaflets within the Village and publicised on Facebook that the Survey is now live. The closing date is 31st January. The response to date has been good.

12. Litter Pick

Councillors **agreed** to a litter pick on Sunday 8th March at 10am. This will include the removal of litter up to the Crossroads. **ACTION: CLERK to enquire with PI if litter pickers are available for hire along with 'Litter Pick in Progress' signs. ACTION: SM/CLERK to promote on website, facebook and in Bernwode News and appeal for Volunteers. If not litter pickers available, KN to purchase as necessary.**

13. Finance

Proposed CR, Seconded SM

- a. **Balance from Minutes of previous meeting (16th December 2019): £30,890.64**
 - **Receipts:** £0.00
 - **Debits:** £0.00
 - **Plus unpresented cheques:** £469.45 (£9.45, £275.00 and £185.00)
 - **Less standing orders:** £238.34 (Clerk salary – 02/12/19)

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- **Balance of Bank Account: £31,121.75** (23rd December 2019)
- **Available Funds: £30,652.30** (balance of bank account less unrepresented cheques).
- b. **Orders for Payment: £178.90**
 - **Venetia Davies** - £9.45 (Clerk travel)
 - **Venetia Davies** - £34.99 (replacement Shredder shared with Cuddington PC)
 - **ARG Compulink Ltd** - £29.46 (computer services and equipment for PC computer, shared with Cuddington PC)
 - **Kevin Nash** - £105.00 (Section 50 and 171 Licence for Kerbing works)**Also approved:**
 - **Kevin Nash** - £12.00 (batteries for online banking machine)
 - **Reg Porter** - £1,170.00 (£975.00 + £195.00 VAT) – Playing Field grass cutting.**BALANCE: £29,291.40** (Available Funds less Orders for Payment)

14. Planning

There were no new applications since the December meeting.

15. Items for Information including Diary Dates:

- **Meeting, reference creation of Street Association** - Thursday 23rd January 2020 at 7.30pm at The Cricket Pavilion, Westcott. **ACTION: KN to attend.**
- **Expressway Meeting, Ashfold School.** Monday 27th January 2020. **ACTION: SM to attend.**
- **Greatmoor CLG Meeting** – Thursday 20th February 2020 at 7pm in Greatmoor Visitor Centre. **ACTION: PS to attend.**
- **Play Around the Parishes 2020** - Wednesday 19th August, 10am to 12 noon. **ACTION: CLERK/SM to promote on Website, Bernwode News and Facebook.**
- **Parking on Church Kerbs and Village Hall pavement.** **ACTION: CLERK to request a note is sent out to football players encouraging parking in the playing fields carpark. SM to also request this via Facebook.**
- **Condition of Village Roads.** **ACTION: CLERK to request meeting with KN/CR/Colin Woolford, Local Area Technician, to discuss remedial works w/c Monday 24th February 2020.**
- **Broadband.** **ACTION: SM to request BT Openreach removes redundant cable so hedges can be cut.**

16. Date and Time of Next Meeting:

Monday 16th March 2020 at 8pm – Ashendon Village Hall