

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 15 MAY 2023 AT 7.00PM

PRESENT: Cllr M D Senior, Chairman of the Council together with, C Turnbull,
Mrs Glover, S Lynch and 10 members of the public.

- **Apologies for absence** Cllrs C Roe and R D Lillie
- **To receive the minutes of the last Annual Parish Meeting held on 9th May 2022**
It was agreed to receive the minutes of the last Annual Parish Meeting held in 2022, previously circulated, as an accurate record.
- **Chairman's Annual Report 2022-2023.** Cllr Michael Senior presented his annual report on the work of the Council during the past year and a copy is attached to this minute, including thanking Mandy Senior for 15 years as the PC Clerk.
- **Clerk's Annual Finance Report 2022-2023.** Mr Turnbull presented Mrs Senior's report on the statement of accounts for the year ended 31st March 2023. A copy was circulated to those present and is attached to this minute
- **To consider any resolutions of which due notice has been given.** There were no resolutions to consider.

There being no further matters raised for discussion, the Chairman declared the meeting closed.

Signed as a true record.

_____ Chairman

M D Senior
Chairman
16th May 2023

MINUTES OF THE MEETING OF HORSLEY PARISH COUNCIL HELD ON 15 MAY 2023 AT 7.00PM IN HORSLEY WI HALL

PRESENT: Cllr M D Senior, Chairman of the Council together with, C Turnbull, Mrs Glover,
S Lynch. Also present: County Cllr H Waddell, J Tatters (Bentleys) and M Forster (NWL)

- 523.01 **Election of Chairman.** It was unanimously agreed that M D Senior would remain as chair for following year this was proposed by Cllr S Lynch and seconded Cllr S Glover.
- 523.02 **To receive Chairman's Declaration of Acceptance of Office.** This was signed by Cllr M D Senior.
- 523.03 **To receive Councillors' Declarations of Interest.** No Declaration of interest was made.
- 523.04 **Election of Vice Chairman.** It was agreed that Cllr C Roe would remain as vice chair proposed by Cllr C Turnbull and seconded by Cllr S Lynch.
- 523.05 **Opportunity for members of the public to raise matters in relation to Horsley.** These were raised NWL issues.
- 523.06 **To approve the minutes of the meeting held on 20th March 2023 [See enclosed].** It was proposed correct by Cllr C Turnbull and seconded by Cllr S Lynch
- 523.07 **Actions arising from the meeting held on 20th March 2023. Notice boards at Horsley Wood Cottages,** it was agreed this was still outstanding and needed reset and will get this sorted by next meeting, remaining Notice Boards to be put on next agenda and location to be discussed.
- 523.08 **Representatives attending from Northumbrian Water Ltd & Mott Macdonald Bentley Contractors.** Mike Forster from NWL gave an update and with additional challengers the scheme will now be due to complete 2026 due to demands of the network. There are new 3 phase projects of which two new silos' will be built not screen by the current buildings. Questions raised by Councillors and members of the public was ongoing day/night light pollution, on off droning noise screening issues, water pressure issues, mound heap, the secretary will write to NWL and will get a response for next meeting on how these will try and get resolved. Issue of Water tankers going through Horsley, villagers are to try and take details and to pass on to Joan Tatters at Mott MacDonald Bentleys with information, as she would like to help the community with anything they can help with going forward with a coffee morning at the WI Hall to be arranged.
- 523.09 **County Councillor's Report.** Cllr Holly Waddell gave her verbal update on matters relating to Northumberland County Council and the local parish area although hadn't been a meet for a while next is following Wednesday.
- 523.10 **Purchase of Activated Sign.** Quote have been received from Elan city UK for two radar speed signs, Cllr H Waddell confirmed she has agreed for funding for one of them and will pass details to secretary.

523 11 **Correspondence.** Received since March has been circulated to all councillors by email, as and when received and noted below.

SENDER	MOST OF THESE HAVE ALREADY BEEN FORWARDED TO COUNCILLORS BY EMAIL
NCC	Electoral Review
Northumberland Day	Newsletter
NALC	Weekly eNews
Community Action Northumberland	Monthly CAN eNews

523.12 **Finance.**

Accounts for payment. It was proposed by Cllr M D Senior and seconded by Cllr C Turnbull and Agreed to approve the expenditure on the list circulated.

PAYEE	DESCRIPTION	GROSS AMOUNT	VAT	NET AMOUNT	PAYMENT METHOD
Mrs A Senior	Clerical Services – April 2023	202.52		202.52	BACS
A Turnbull	Clerical Services	404.83		404.83	BACS
HM Revenue and Customs	PAYE	151.40		151.40	BACS

Mrs A Senior	Play area inspections	75.00		75.00	BACS
Horsley WI Hall	Hall rent	20.00		20.00	BACS
NALC	Subs National Affiliation Fee	111.89		111.89	BACS
Calcio UK	Domain Name Website	20.00	4.00	24.00	BACS
Income					
Northumberland County Council	Precept payment	6000.00		6000.00	5188327
Lloyds Bank	Interest	6.98		6.98	Interest

523.13 **Allocation of Parish Council duties.** See list agreed to take on duties below for upcoming year.

- Maintenance of bus stops/bus shelters; TBC (possible new Handy Man)
- Representatives on Ovingham Joint Burial Committee: Cllr S Glover
- East Tynedale PC Forum: Cllr M D Senior
- Essity Uk Ltd: Mr A Turnbull
- Maintenance of War Memorial. TBC (possible new Handy Man)
- Horsley Play Area: To be discussed with Mrs Senior who currently undertakes the task and Cllr S Lynch who is willing to take over.

523.14 **To consider any matters requiring Council action that may arise from the preceding Annual Parish Meeting.** There were none arising.

523.15 **Planning Applications.** Details of planning decisions as circulated by all Councillors and are listed below.

REFERENCE	ADDRESS	DESCRIPTION	DECISION
23/00389/FUL	Horsley House, Horsley	Conversion of existing garage/barn to domestic activity spaces. Provision of new windows, floor and roofing. Connection to main house by door to conservatory	WITHDRAWN
23/01531/FUL	Horsley House, Horsley	Conversion of existing garage/barn to domestic activity spaces. Provision of new windows, floor and roofing. Connection to main house by door to conservatory	APPLICATION CHANGE

523.15 **Village Issue**

- **Lead Lane Gate.** The main concern is the missing gate at the top of lead lane as this path leads straight onto the A69.
- **Handy Man.** Still no takers for a new handyman position at present , Cllr S Glover mention a name may be interested.

523.16 **Annual Governance and Accountability Return 2022-2023.**

- **To consider and agree any actions arising from the Internal Auditor's Report 2022-2023.**

- **To approve the Annual Governance Statement 2022-2023 [**
- **To approve the draft annual accounts, bank reconciliation, Asset Register for 2022-2023.**
- **To approve the Accounting Statement and Explanation of Variances 2022.**
- **To confirm and approve the Certificate of Exemption.**

All items above were all accepted and AGREED by all councillors.

523.17

Reports from representatives on committees.

a) **Ovingham Joint Burial Committee.** Next Meeting is two weeks' time where they have a walk round inspecting the site.

b) **East Tynedale Parish Councils Forum.** Cllr M D Senior reported on domestic reduced carbon project for villages which are off network(gas) and going green projects by Brian Watson who is available to come round houses/villages for talks to give ideas to help villages. This is something we can consider going forward with fuel prices so high.

c) **Essity UK.** Meeting was cancelled at short notice to be rearranged.

523.18 **Any urgent business as allowed by the chairman/Agenda items for next meeting.**

- Seat Removal top of Cherry Tree Gardens removed without consultation. Secretary will write to Karbon Homes for explanation and of its return as had a memorial plaque engraved on seat.
- Parking was also mentioned within cherry tree gardens, Cllr S Lynch says he doesn't think we can do much to help situation , Secretary says he will investigate.

523.19 **Date of next meeting.** The next meeting of the parish council will be held on Monday 17th July 2023 at 7.00pm in the Village Hall.