

## DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN **THE COUNCIL CHAMBER** AT DITTON COMMUNITY CENTRE ON **MONDAY 6<sup>th</sup> JULY 2026** AT **7.30PM**

Ditton Parish Council  
Ditton Community Centre  
Ditton  
AYLESFORD  
Kent ME20 6AH

(Mrs) Nicola Greenaway  
Clerk of the Council

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2<sup>nd</sup> July 2026

### **AGENDA**

1. **OPENING OF MEETING**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1<sup>ST</sup> JUNE 2026**
5. **MATTERS ARISING**
6. **MINUTES OF MEETINGS HELD DURING JUNE 2026**  
For Confirmation and Signing
  - (a) Planning, Highways & Transportation Committee, 15<sup>th</sup> June 2026 - herewith
  - (b) Open Spaces & Amenities Committee, 15<sup>th</sup> June 2026 - herewith
  - (c) Finance & Administration Committee, 29<sup>th</sup> June 2026 - herewith

**RECOMMENDATIONS:** P.41 - Item 96. Ditton Gazette  
- Item 97, Parish Noticeboards

  - (d) Personnel Committee, 29<sup>th</sup> June 2026 - herewith
7. **CORRESPONDENCE**
  - (a) For Noting  
Ditton Twinning Assoc.: Minutes of Meeting held on 04/06/2026

KALC: Newsletter, June & July 2026

Maidstone Borough Council: New Local Plan Call for Sites  
Staplehurst Parish Council Neighbourhood Development Plan

Clerks & Councils Direct: Newsletter July 2026

For Decision

David Cooper: Defibrillator in old Telephone Box on Woodlands Road

## 8. **FINANCE**

### (a) Accounts For Payment

#### **June Payroll Summary**

<i>Monthly</i>	<i>Gross</i>	<i>£39,360.92</i>
	<i>Net</i>	<i>£28,031.06</i>

#### **June BACS Payments (not previously listed)**

28.05.26	KCC Pension	Pension Contributions	£1,295.57
01.06.26	D Jewiss		£250.00
02.06.26	N Greenaway	Reimbursement	£44.76
03.06.26	NSALG		£84.00
04.06.26	Envirocure	Legionella testing	£276.00
04.06.26	M K Martin	Lock change	£95.00
04.06.26	N Greenaway	Le Shuttle - Twinning	£238.00
15.06.26	Triple A Events	Staging / Sound - 06.06.26	£1,564.45
15.05.26	Kent & Sussex	Outside Bar	£550.00
15.06.26	Kent & Sussex	Bar Stock	£1,755.10
15.06.26	Kent Speakers	Refund – overpayment	£200.00
25.06.26	D Beautridge	Playground Locking	£45.00
30.06.26	KCC Pension	Pension Contributions	£1,483.22

#### **June Deposit Refunds**

28.05.26	Oaken Hall – 24.05.26	£66.25
03.06.26	Oaken Hall – 31.05.26	£97.50
03.06.26	Oaken Hall – 30.05.26	£150.00
10.06.26	Carman Room – 30.05.26	£50.00
16.06.26	Key Deposit – 14.06.26	£95.00
17.06.26	Carman Room – 12.06.26	£100.00
30.06.26	Allotment Keys	£50.00

### (b) Direct Debits - Paid During June 2026

#### **June Direct Debits**

28.05.26	Focus	Telephone Charges	£94.18
28.05.26	Focus	Telephone Lease	£165.00
28.05.26	Veolia	Refuse Collection	£495.62
29.05.26	Natwest	Bank Charhes	£154.97
29.05.26	Paymentsense	Card Machines	£101.82

29.05.26	Carlsberg	Bar Stock	£2,410.57
01.06.26	O2	Mobile phone	£15.28
01.06.26	TMBC	Business Rates	£1,081.00
03.06.26	Carlsberg	Equipment Rental	£201.60
05.06.26	Kent Commercial Services	Gas Supply	£839.24
05.06.26	Carlsberg	Bar Stock	£2,837.82
08.06.26	Rentokil Initial	Washroom Services	£371.97
09.06.26	Kent Commercial Services	Electric Supply	£103.96
09.06.26	SKY	Sky TV	£510.60
12.06.26	Carlsberg	Bar Stock	£2,774.78
12.06.26	FDMS	Card Charges	£741.98
15.06.26	Bankline	Bank Charges	£101.46
15.06.26	Safety Effect	H&S	£126.00
15.06.26	DHFE	Till Rental	£369.60
15.06.26	WEX	Fuelcard	£13.26
16.06.26	Sage	Sage Software	£367.80
19.06.26	Carlsberg	Bar Stock	£2,923.36
22.06.26	Hugo Fox	DPC Website	£23.99
22.06.26	Hugo Fox	CC Website	£4.79
22.06.26	WEX	Fuelcard	£15.02
23.06.26	Host My Office	IT Support	£840.12
25.06.26	Everflow	Water Charges	£1,811.48
25.06.26	HMRC	PAYE/NIC	£6,689.93
25.06.26	BOC	Bar Gas	£268.02
25.06.26	TNT	TNT TV	£525.80
26.06.26	NEST	Pension Contributions	£1,609.85
26.06.26	Paymentsense	Card Machines	£84.00
26.06.26	Carlsberg	Bar Stock	£1,424.94
29.06.26	Focus	Telephone Charges	£94.18
29.06.26	Focus	Telephone Lease	£165.00
29.06.26	WEX	Fuelcard	£120.67
29.06.26	Veolia	Refuse Collection	£462.01

(c) BACs Payments - Paid During June 2026

**Accounts (paid 04.06.26)**

<b>Community Centre</b>				
S&J Cleaning Systems	Fimap Genie repair		139.22	£167.06
		VAT	27.84	
KCS	Cleaning Supplies		125.95	£257.38
			92.87	
		VAT	38.56	
TH Electrical	Air conditioning power supply		1150.00	£1,380.00
		VAT	230.00	
BDS	Maintenance/repairs		537.60	£2,074.63
			1191.26	
		VAT	345.77	
<b>BAR</b>				
EGM	Staff Uniform		280.41	£336.46
		VAT	56.05	
Kent & Sussex	Bar Stock		723.44	£2,479.55
			635.75	
			707.10	
		VAT	413.26	

Lansdell	Bar Stock		296.66 357.20 221.11 (18.49) 147.51	£1,003.99
<b>F&amp;A</b>				
Gallagher	Community Insurance		18998.84	£18,998.84
Gallagher	Commercial Motor Insurance		1526.37	£1,526.37
Gallagher	Engineering & Construction Insurance		530.27	£530.27
KCC	Internal Audit	VAT	601.50 120.30	£721.80

**Accounts (approved and paid 25.06.26 )**

<b>Community Centre</b>				
M/S Ind Cleaners	Window Cleaning		260.00	£260.00
Four Jays	Crowd Barriers Toilet Trailer	VAT	130.00 695.00 165.00	£990.00
Lansdell	Bar Stock	VAT	(18.49) 98.41 12.99 336.80 507.55 168.15	£1,105.41
Envirocure	Legionella Testing	VAT	58.00 11.60	£69.60
All Chilled	Air Conditioning	VAT	6404.43 1280.89	£7,685.32
KCS	Cleaning Supplies	VAT	16.99 16.99 26.89 128.15 37.81	£226.83
Capital Cleaning	Cleaning Supplies	VAT	161.17 32.23	£193.40
<b>Bar</b>				
MPLC Licence	Motion Picture Licence	VAT	201.98 40.40	£242.38
Kent & Sussex	Bar Stock	VAT	92.88 651.20 737.23 296.26	£1,777.57
<b>F&amp;A</b>				
Aquaid	Water Coolers	VAT	141.20 28.24	£169.44
<b>OSA</b>				
T Parker	Weed Killer	VAT	73.33 14.67	£88.00
Ward Security	Key Cutting	VAT	160.00 32.00	£192.00

(d) Debit Card Payments – June 2026

**June Debit Card**

28.05.26	Catering Appliance	Hot Water Boiler	£512.39
29.05.26	Tesco	Refreshments/Bar Stock	£116.20
02.06.26	Amazon	Plastic Jugs	£28.00
03.06.26	Currys	Fridge	£519.00
05.03.26	Tesco	Refreshments/Bar Stock	£82.10
15.06.26	Tesco	Refreshments	£55.38
17.06.26	Amazon	Grease - OSA	£29.05
19.06.26	Amazon	Remote holders	£9.49
19.06.26	Amazon	Sealant	£17.78
24.06.26	Amazon	Battery Charger	£99.90
24.06.26	Amazon	Fan	£69.98

(e) Investment Strategy

9. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

10. **REPORT FROM NEIGHBOURHOOD POLICING TEAM** [if available]

11. **DATE SENSITIVE PLANNING, HIGHWAYS & TRANSPORTATION MATTERS**

(a) Plans Received for Comment

TM/26/00941/LDP - 624 London Road Ditton Aylesford Kent ME20 6BX

Lawful Development Certificate Proposed: Conversion of loft to habitable room incorporating a rear dormer and 2 rooflights in the front roofslope

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00941/LDP>

TM/26/00962/TPOC - 16 Cedar Close Ditton Aylesford Kent ME20 6EN

Sweet Chestnut tree- 50 percentage reduction. Standing in Group G3 of Tree Preservation Order

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/00962/TPOC>

TM/26/01000/AT - 613 London Road Ditton Aylesford Kent ME20 6DL

Advertisement Consent: Erection of an internally illuminated freestanding digital screen

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01000/AT>

TM/26/01030/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent

Details of condition 6 (Landscape Management Plan) pursuant of planning permission TM/25/01319/FL Full planning permission for development at Cobdown Park to provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant

<https://publicaccess.tmbc.gov.uk/online-applications/PLAN/26/01030/RD>

TM/26/01114/FL - 16 Medina Road Ditton Aylesford Kent ME20 6DR

Single storey side extension

[www.tmbc.gov.uk/view-planning-applications](http://www.tmbc.gov.uk/view-planning-applications)

26/01121/FL - 31 Woodlands Road Ditton Aylesford Kent ME20 6DX

Demolition of existing detached garage and construction of a single-storey side extension with front projection and associated external alterations

[www.tmbc.gov.uk/view-planning-applications](http://www.tmbc.gov.uk/view-planning-applications)

(b) Plans dealt with by TMBC Area 3 Committee

26/00800/TPOC - 148 Woodlands Road Ditton Aylesford Kent ME20 6EZ

1 x Silver Birch (applicants ref. T1) - Reduce overall height from approx. 15m to 10m and reduce lateral branches by approx. 2m. Standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

**Approved 23/06/2026**

24/01733/TPOC - 181 Woodlands Road Ditton Aylesford Kent ME20 6HA

3 x multi-stemmed Sweet Chestnut (applicants ref. T1, T2 and T3) - Reduce by 20% as indicated for the trees standing at 181 Woodlands Road on photo attached to email dated 29th May 2026. Standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO

**Approved 24/06/2026**

24/01440/TPOC - 179 Woodlands Road Ditton Aylesford Kent ME20 6HA

1 x Eucalyptus (applicants ref. T1) - Reduce to 6M in height and 4M in lateral spread. 5 x Sweet Chestnut (applicants ref. T2, T3, T4, T5 and T6) - Reduce by 20% as indicated for the trees standing at 179 Woodlands Road on photo attached to email dated 29th May 2026. Standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

**Approved 24/06/2026**

24/00541/TPOC - 161 Woodlands Road Ditton Aylesford Kent ME20 6HB

1 x Sweet Chestnut (applicants ref. T1) - Reduce by 20% as indicated on photo attached to email dated 29th May 2026, (and remove any deadwood). 1 x Conifer (applicants ref. T2) - Remove. Standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

**Approved 23/06/2026**

26/00838/PDV14J - Nutriblend House Priory Park Ditton Court Quarry Mills Road Quarry Wood Industrial Estate Aylesford Kent ME20 7PP

Prior approval for the installation of solar equipment on non-domestic premises under Class J of Part 14 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (GPD) (as amended)

**Prior Approval Not Required – decision issued 30/06/2026**

(c) Orchard Mill [Ditton Edge] [update if available]

(d) Bradbourne Development [update]

(e) PROW MR623/access road from New Road to NRRG

(f) Resident Ragstone Court - Request for traffic calming on Kilbarn Road

12. **REMEMBRANCE DAY – SERVICES & PARADE**

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

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Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50  
the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from  
the meeting.  
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14. **CONFIDENTIAL MEMORANDUM**

15. **CLOSURE**

N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting will exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.