



**DALTON PARISH COUNCIL ACTING AS SOLE  
TRUSTEE TO SUNNYSIDE COMMUNITY CENTRE  
"THE CHARITY" (REGISTERED CHARITY 523569.)**

Dalton Parish Hall,  
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14<sup>th</sup> July 2022

Dear Councillors,

You are hereby summoned to attend the **Ordinary meeting of Dalton Parish Council acting as Sole Trustee to the Charity Sunnyside Community Centre**, known as "The Charity ", to be held at Dalton Parish Hall on **Thursday 21<sup>st</sup> July 2022 at 6.00 p.m.** for the purpose of transacting the following business:

*J Holsey*

Joanne Holsey  
Clerk to the Charity and Dalton Parish Council

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**AGENDA**

**Enclosure:**

1. To receive apologies for absence given in advance of the meeting
2. To consider approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Charity Meeting held on 28<sup>th</sup> April 2022 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To receive a verbal update from the Clerk regarding matters from previous meetings
7. To note any issues from members of the public in attendance



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8. To consider financial matters and agree further action where necessary including: -
  - 8.1 The authorisation of payment of accounts from 28<sup>th</sup> April 2022 to 21<sup>st</sup> July 2022 (to be distributed at the meeting)
  - 8.2 Bank Reconciliation for 31<sup>st</sup> March 2022, 30<sup>th</sup> April 2022, and 31<sup>st</sup> May 2022 – to be checked against the bank statement at the meeting (distributed at the meeting)
  - 8.3 Confirmation of payments schedules for 31<sup>st</sup> March 2022- 31<sup>st</sup> May 2022 (B)
  - 8.4 Confirmation of receipts schedules from 31<sup>st</sup> March 2022- 31<sup>st</sup> May 2022 (C)
  - 8.5 To consider renewal quotes for insurance for the community centre – 3 quotes obtained
  - 8.6 To consider closure of HSBC account and transfer funds/direct debits to existing Unity Account
9. To consider quotes to widen driveway at Sunnyside Community Centre – 3 quotes obtained
10. To consider quotation to alter bar area at Sunnyside Community Centre
11. To review and consider ongoing free lets at the centre:-
  - (i) Community Café and Social Supermarket
  - (ii) Sunnyside Community Centre Bingo Club
12. To notify Parish Clerk for any matters for inclusion on a future agenda
13. To note the date of the next Charity Meeting: -

20<sup>th</sup> October 2022

## **PUBLIC NOTICE**

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance," BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**