



**DALTON PARISH COUNCIL ACTING AS SOLE  
TRUSTEE TO SUNNYSIDE COMMUNITY CENTRE  
"THE CHARITY" (REGISTERED CHARITY 523569.)**

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11<sup>th</sup> January 2022

Dear Councillors,

You are hereby summoned to attend the **Ordinary meeting of Dalton Parish Council acting as Sole Trustee to the Charity Sunnyside Community Centre**, known as "The Charity" to be held at Dalton Parish Hall on **Thursday 20<sup>th</sup> January 2022 at 6.00 p.m.** for the purpose of transacting the following business:

*J Holsey*

Joanne Holsey  
Clerk to the Charity and Dalton Parish Council

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**AGENDA**

**Enclosure:**

1. To receive apologies for absence given in advance of the meeting
2. To consider approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Charity Meeting held on 21<sup>st</sup> October 2021 (A)
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To receive a verbal update from the Clerk regarding matters from previous meetings
7. To note any issues from members of the public in attendance

*DP*





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8. To consider financial matters and agree further action where necessary including: -
  - 8.1 The authorisation of payment of accounts from 14<sup>th</sup> July 2021 to date (to be distributed at the meeting)
  - 8.2 Bank Reconciliation for 30<sup>th</sup> September, 31<sup>st</sup> October and 30<sup>th</sup> November 2021 – to be checked against the bank statement at the meeting (distributed at the meeting)
  - 8.3 Confirmation of payments schedules for 1<sup>st</sup> September- 30<sup>th</sup> November 2021 (B)
  - 8.4 Confirmation of receipts schedules from 1<sup>st</sup> September- 30<sup>th</sup> November 2021 (C)
  - 8.5 To consider report and quotes for floor renovation work – 3 quotes obtained (D)
  - 8.6 To consider and agree Fire Risk Assessment and installation of fire alarm - 3 quotes obtained (E)
9. To notify Parish Clerk for any matters for inclusion on a future agenda
10. To note the date of the next Charity Meeting: -

28<sup>th</sup> April 2022

## PUBLIC NOTICE

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance", BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**

