

**Minutes of the Clipston Neighbourhood Plan Advisory Committee held on 19<sup>th</sup> July 2018**

**CLIPSTON VILLAGE HALL, 7.30pm**

Minutes taken by Felicity Ryan, Clerk/RFO.

Contact: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org) c/o 3 Skippons Court, Naseby NN6 6DT/ 01604 740429

**Attendees:** R Burnham (Chair), S Woodgate, A Price, J Oldershaw, D Wragg, M Clarke, J Tyson, P Hooper, D Doran (Your Locale)

**84. Apologies for Absence:** D Wilford, M Ward, A Skinner, F Tan

**85. Declarations of Interest :** None declared

**86. Approval of Minutes from the meeting held 20<sup>th</sup> February 2018 and 26<sup>th</sup> March 2018**  
: It was **RESOLVED** to sign the minutes as a true copy of those meetings.

**87. Open Forum:** No members of the public present

**88. Theme Group Progress :** J Tyson had previously circulated a document which had been created by the Facilities and Communities Theme Group. They suggested that this be used as a template for the formation of the overall plan and that the Housing Group and Environmental Group complete their sections of the template report. The progress of this theme group was nearly complete.

DW and SW spoke on behalf of the Environmental Group as follows :-

- The work on their behalf involves carrying out objective measurements of around 200 sites in the parish, using the Your Local template for assessment. Around 40-50% have been completed.
- There was a suggestion by DW that due to the importance of environmental issues, e.g climate change, sustainability, green spaces etc, it may be that the environmental groups findings form the basis of the entire report
- DW is to begin the draft but the report will contain a number of drawings and appendices.
- The heritage section still has to be completed.
- The Environmental group has the largest section of work to complete of all the theme groups.
- A local wildlife expert is needed in order to identify flora, fauna and insects to be recorded according to Your Locale parameters.
- Access is also needed to fields in order to complete the survey.

AP spoke on behalf of the Housing Group as follows:-

- The housing design policy is being drafted which will contain the evidence of the housing mix. The group have decided the number and housing mix.
- Where will the Housing be situate and what is the process? The process is complex but in summary :
  - a) Letters to be sent to landowners of sites within the village or abutting the confines of the village, asking if they would like to put forward their land for development, as detailed in the letter;
  - b) replies considered and "marked " by a site assessment;
  - c) Landowners comment on site assessment;

- d) conclusions sent to Daventry District Council;
- e) public consultation;
- d) recommendation to the Neighbourhood Plan Committee
- Letter to Landowner being drafted
- Your Locale preparing Site Assessment" programme for Clipston
- A lot of input needed from Your Locale - Grant for fees will be applied for. We are confident of receiving sufficient funds.
- Anticipated time period: 12 to 14 weeks
- Land ownership map being completed.
- Housing Design Policy being drafted

DD confirmed this process will be guided by Your Locale and they will provide wording for the letter. The sites for development will then be rated for suitability using a scoring matrix. AP began a discussion the option to not call for sites in the parish. If that procedure is adopted the process of determining planning applications would then be subject to DDC policy. DW suggested the option to call for sites be called upon at another meeting. JT then declared an interest regarding a parcel of land in Chapel Lane owned by his wife. JT then asked to what extent the Village Design Statement would form the basis of the plan and if landowners whose land was declared an area of open space would be considered for development. AP and DD to consider as part of the next stage of the formulation of the housing group. The sites containing the ancient monument will be excluded.

A discussion ensued regarding current planning applications and the impact on the number of houses considered for development. AP and RB responded to say that before the Neighbourhood Development Plan was made then planning applications would be applied for and granted or refused according to current DDC planning policy.

#### **89. Clipston Courier – NDP Update**

- AP is to write an article for inclusion in the next edition of the Clipston Courier. This is to include a section to inform members of the public about the proposals for current development in the village.
- The Clerk is to check with Your Locale regarding the publication of results.
- DD to check with GK regarding obtaining a draft of another plan.

#### **90. Finance and Grant applications**

The Clerk reported that a Big Lottery grant had been received in the sum of £10,000. A further grant was in the process of being submitted for £6800 to Locality. Access to Parish Online had been obtained and the Clerk would circulate the details to allow members of the group to use the plans.

#### **91. AOB**

None declared

Date of next meeting : 18<sup>th</sup> September 7.30pm at Clipston Village Hall

**Meeting Closed 8.45pm**