



## **Agenda for the meeting of Chollerton Parish Council**

**Wednesday 26th March 2024 at 7.30pm at Barrasford Village Hall**

**1. Apologies for absence**

**2. Opportunity for matters raised by members of the public before the meeting to be discussed.**

*Questions which require a substantive answer at the meeting need to have been submitted to the Parish Clerk in writing 5 days before the meeting*

**3. Declaration of Interest from members**

*To receive disclosures of personal and/or prejudicial interest from Members on matters to be considered at the meeting*

**4. To approve minutes of the meeting held on Wednesday 15th January 2024 at 7.30pm at Barrasford Village Hall**

(a) Matters Arising from the above minutes not addressed elsewhere on the agenda

(b) External emails forwarded by the Clerk

*Please note that emails received from external stakeholders are being distributed for information. It is proposed that if anyone wishes to raise any points then they should contact the Clerk*

**5. Website update**

**6. Regulatory documentation**

- Freedom of Information
- Retention of documents
- Members Code of Conduct
- Financial Regulations

**7. County Councillor Report - Update from County Councillor Nick Morphet**

**8. Items for Discussion** *To discuss issues which have arisen or are causing concern within the Parish of Chollerton*

**a) Asset register & repair Checklist**



**9. Correspondence:** *To note items received and sent out and consider their contents, as necessary*

Email of February 10th regarding NE England Field of Remembrance, Saltwell Park. Gateshead.

**10. Financial Matters**

- (a) Update on Lloyds Bank mandate
- (b) Bank reconciliation as at 10 March 2025 -
- (c) Parish clerk payment approval for allowable expenses
- (d) Expenditure – Repair invoice to Bus Shelter
- (e) Appointment of internal independent auditor
- (f) Update on appointment of payroll accountants

**11. Planning Applications**

- (a) Variation Pending – Forge Cottage
- (b) Variation Approved – Land southwest of Chollerton School
- (c) Approved – Manor House  
Tree preservation

**12. Information items**

**13. Any other Business**

**14. Date and Venue for Next Meeting**

**Parish Councillors**

|                     |                      |
|---------------------|----------------------|
| Cllr Dorothy Pigg   | Cllr Michael Smith   |
| Cllr Michael Smith  | Cllr Maggie Tarbit   |
| Cllr Fiona Charlton | Cllr Malcolm Johnson |
| Cllr Edward Heslop  | Cllr Andy Bennett    |