



# WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

## NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned, press and the public are invited to attend a meeting of Winterton-On-Sea Parish Council to be held at the Village Hall at 7.30pm on Wednesday 27th July 2022.

## AGENDA

### 1. Apologies.

To consider and approve apologies for absence.

### 2. Minutes.

To approve the minutes from the meeting held on 29th June 2022.

### 3. Declarations of interest.

Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

### 4. To receive updates on matters not elsewhere on the agenda

No decisions may be taken under this item.

- 4.1. Manhole cover on the green in need of repairs – logged in the works programme under action.
- 4.2. Concerns over possible changes to planning ref 06/21/0410/F – Site visit requested
- 4.3. Online Booking System – online and accessible via the Winterton-on-sea PC website.

### 5. Public Participation and Reports (20 minutes maximum)

- 5.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly.
- 5.2. To receive a report on the Norfolk ALC conference from Cllr M. Carr and Cllr D. Clegg.
- 5.3. Public Participation

### 6. Jubilee Trees for Norfolk Scheme

To decide and agree upon the quantity and type of trees to purchase and where in the Village they will be planted.

### 7. Go-Digital Funding

To consider and agree which WIFI package to put forward to be installed in the Village Hall.

### 8. Open Spaces

- 8.1. To consider an additional use for one to two of the Playing Field car parking bays.
- 8.2. To discuss the maintenance of the Bush Road footpath.
- 8.3. To discuss actions to improve wheelchair accessibility to the Village Hall Green during wet conditions.
- 8.4. To consider the installation of a warning sign at the end of Bush Road.

### 9. Highways.

- 9.1. Road Safety Community Fund – To determine the location and safety measure items we wish to apply for.
- 9.2. Invitation to bid for Parish Partnerships scheme 23/24 – To decide whether to bid for the Parish Partnership scheme.
- 9.3. To receive notice of deposit of D22 43. Circulated.

### 10. Correspondence and Consultations.

- 10.1. Email: Norfolk.Gov - Community Grants Fund for Nature-based Projects. Circulated.
- 10.2. Email: NALC – Help with Cost of Living. Circulated.

10.3. Email: Concern from resident regarding difficulty parking due to traffic and parked cars by the beach. Circulated.

**11. Planning:**

- 11.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority. None at the time of publication.
- 11.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after the publication of the agenda.
- 11.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority. None received at time of publication.

**12. Financial Matters**

12.1. To note receipts for June 2022.

<b>Payer</b>	<b>Description</b>	<b>Amount</b>
Tennis Club	Hall Hire	£72.00
Dance Fitness	Hall Hire	£24.00
Marine Cadets	Hall Hire	£72.00
Cinema Club	Hall Hire	£252.00
Zumba Gold	Hall Hire	£32.00
Norfolk Wildlife Trust	Hall Hire	£63.00
Quilters	Hall Hire	£480.00

12.2. To agree payments as presented.

12.2.1. To agree to continue to forward the CF grant to the PCC biyearly, to support the maintenance of the churchyard burial grounds, on the basis that the PC will be provided a copy of the invoices of the money spent, to keep for financial records.

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Staffing	Salaries / HMRC / N.I	£1529.60
Eddie	Grass cutting	£1090.00
Mr R. L. Smith	Grass Cutting	£310
Bulb	Electricity for Village Hall	£94.61
My Plan	Mobile	29.99
Viking	Administration	£90.85
Clerk	Amazon purchase of 5 hoops and 8 litter pickers for the Winterton Community Litter Picker Volunteer Group	£87.44
Clerk	Zoom	£14.39
Clerk Expenses	Clerk Millage for June and July PCM	£43.20
Boardland Computers Ltd	Avast Business Cloudcare	£20.00
Norfolk ALC	E-Learning Course	£16.80
Norfolk ALC	Conference Fee	£50.00
G & S Stores Ltd	Administration for Village Hall	£30.03
Parish Council Church	Churchyard Maintenance	£1300.00

12.3. To receive and update on the AGAR submission.

**13. Roles and Responsibilities**

To receive and agree updated roles and responsibility list.

**14. Administration**

- 14.1. To agree the cost of a fire inspection for the Playing Field changing rooms.
- 14.2. To agree the cost of an electrical test for the Village Hall.

- 14.3. To confirm that all Village Hall users have been invoiced up to the end of June.
- 14.4. To adopt the most recent Standing Orders.

**15. Any other Business for Future Meeting**

**Date of next meeting**

To consider and agree upon the date of the next Parish Council Meeting.

**In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting may RESOLVED to exclude the press and public during the following items due to the confidential nature.**

**16. Concurrent Functions**

To decide and agree how to use the remaining funds from 2021.