

# **KIRKLINTON PARISH COUNCIL**

Minutes of a meeting of Kirklington Parish Council held at Fir Ends School on Tuesday 23 February 2016.

## **PRESENT**

M Jack (Chairperson), I Armstrong, Mrs B Irving, Mrs M Story, D Allan, Mrs M White, T Wigham and A Smith.

Councillor David Shepherd (Carlisle City Council) was also in attendance.

**APOLOGIES** - None

**REQUESTS FOR DISPENSATIONS** - None

## **DECLARATIONS OF INTEREST**

Mr I Armstrong declared an interest Agenda Item 8 (b) – Planning Application No. 16/0102 and took no part in the ensuing discussions and outcome.

**MINUTES** of the Meeting held on Tuesday 24 November 2015 were approved as a correct record and duly signed by the chairperson.

## **MATTERS ARISING**

(a) Play area - Monthly Inspections.

Monthly Inspection Report forms were distributed to those Members next on the rota.

(b) Highways Issues raised at last meeting.

The Clerk reported that work to resolve the flooding issues on Scalebyhill Road and at Kirklington Terrace appeared to have been completed. However, flooding at Rigghead remained an issue but the Highways Authority was well aware of the problem.

No response had been received regarding the visibility issues at the crossroads on the A6071 adjacent to the old Fir Ends School.

The Clerk also reported that the Police had been made aware of the parking issues along Skitby Road.

(c) Grant request to Carlisle City Council (Councillor David Shepherd).

The Clerk reported that David Shepherd had approved a grant of £200 towards proposed work in the play area. The Chairman thanked David on behalf of the Parish Council for his support.

(d) Transparency Code.

The Clerk reported that he had submitted a grant application to CALC for financial assistance towards the cost of setting up a website for Kirklington Parish Council. The application was bidding for £437.

In the meantime the Clerk had been made aware of a company (Hugo Fox) offering to host a website free of charge. After extensive enquiries, including references from two Parish Councils who already use the facility it was decided, in consultation with Mike Jack to take up their offer. Whilst the website, in the form of a template is free, populating the site with all the necessary information will be the Parish Council's responsibility. Hugo Fox will provide support backup.

## **INCOME AND EXPENDITURE 2015/16**

The Income and Expenditure position as at 23 February 2016 compared with the approved Budget was noted.

## **PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

(1) The following payment was approved:

(a) Hire of School Hall for Parish Council meetings 2015/16 - **£60.00**

## **PLANNING APPLICATIONS**

### **(a) Application No: 16/0083 (Forster)**

Conversion of redundant agricultural building to 1no. dwelling at High Meadow, Kirklington, Carlisle

The observations of the Planning Sub-Committee were noted

### **(b) Application No: 16/0102 (Armstrong)**

Conversion of redundant agricultural barn to 1no. dwelling and change of use of agricultural land into garden area.

The observations of the Planning Sub-Committee (excluding I Armstrong) were noted.

## **RISK ASSESSMENTS – ANNUAL REVIEW**

The Parish Council's Risk Assessments (General and Play Area) were reviewed, amended as necessary, approved and duly signed by the Chairperson.

## **PARISH CHARTER PLANNING AGREEMENT – SITE VISITS AMENDMENT**

The amendment to the Charter agreed with the City Council was noted.

## **CODE OF CONDUCT**

Members were reminded of the need to complete a new form in respect of any changes to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.

## **CORRESPONDENCE**

A schedule of the correspondence received since the last meeting was noted.

### **DAVID SHEPHERD – CARLISLE CITY COUNCILLOR**

David gave a brief presentation on the following issues:

- (a) Carlisle City Council's scheme to assist local communities in respect of a Community Right to bid to buy a community facility such as a local shop or public house.
- (b) Recent changes to Police personnel in the Brampton/ Longtown area and the pending elections for a new Police Commissioner.

### **HEDGE ON THE CORNER OF RYEHILL PARK AND KIRKLINTON ROAD**

It was reported that a complaint had been received regarding this hedge and the Clerk was asked to approach the owner with a view to the hedge being cut back to improve visibility.

**DATE OF NEXT MEETING** - Tuesday 3 May 2016 (Annual Parish Meeting and AGM)

## **CORRESPONDENCE** received since the last meeting

### **1. CUMBRIA ASSOCIATION OF LOCAL COUNCILS**

- County Circulars - December 2015 and January 2016 (***Copies attached***)
- Developing your skills- Training programme
- Minutes of the Tri-partite meeting held on 20 October 2015 and Lighting Inventory
- Parish Survey of assets
- Various items of information/advice re flooding
- HM Queen's 90<sup>th</sup> birthday celebrations
- Buckingham Palace Garden Parties – 19 May 2016

### **2. CARLISLE CITY COUNCIL**

- Minutes of Carlisle City Council

### **3. CUMBRIA COUNTY COUNCIL**

- Connecting Cumbria – Newsletter

- 4. OTHER** - Notification of road closure – Smithfield to Hethersgill – for 14 weeks from 4<sup>th</sup> January 2016