

## Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm

on Monday 09 December 2019 in the Village Hall

- 4640 Present:** Cllrs Carpenter, James, Addison and Sangster
- 4641 In Attendance:** Mrs G Foster, Parish Clerk and 3 members of the public.
- 4642 Also present for part of the meeting:** HCC Cllr A Gibson, Cllr Jeffrey.
- 4643 Welcome and introduction:** Cllr Carpenter opened the meeting.
- 4644 Apologies:** Cllr Souter, Cotterell and Whitaker had sent their apologies.
- 4645 Declarations of interests, changes in Register of interests, request for dispensations.** No changes were declared.
- 4646 To receive reports from HCC Cllr A Gibson and TVBC Cllr I Jeffrey.** Cllr Gibson had received many written objections toward the proposed Wheelabrator incinerator at Barton Stacey. They would be given to Wheelabrator on the 10<sup>th</sup> December.
- 4647** The Salisbury Lane road works were still being delayed by the requirement to allow for turning points for 11m vehicles. The project was on hold until a suitable solution had been found.
- 4648** Cllr Jeffrey had sent the MidTest Matters newsletter which had been posted on the website. Attention was drawn to the section of the Newsletter that showed the amount of money that King's Somborne Parish had been able to access in grants from various Fundgivers. Councillors were encouraged to consider these for their next projects.
- 4649** Cllr Jeffrey announced he was heading up the Climate Emergency Committee in TVBC and project ideas were being considered next week for seven different workstreams that would take six months to implement, but benefit the area in different ways. Further information would be given at the next meeting, but in the meantime Cllr Jeffrey would ask the relevant groups to get in contact with the Parish Council to consider any areas of overlap, to hear any recommendations from a Parish level and to promote working in partnership.
- 4650** Both Cllrs Gibson and Jeffrey left the meeting at 19.55
- 4651 Planning applications:** The following applications were considered by Council:
- 19/02839/LBWN - Demolition of existing extensions and erection of single storey rear extension (Amended scheme) - Ivy Cottage The Square – NO COMMENT
  - 19/02734/TREEN - T1 Ash - Fell - Ashers Farm Five Bells Lane – NO COMMENT.
  - 19/02686/FULLN - Erection of an extension to an existing building to create additional B2 (general industrial accommodation) (part retrospective) - Brian Pike Packaging Ltd The Grain Dryer Romsey Road - NO COMMENT
- 4652** Feedback would be sent to TVBC. **Action: Clerk.**
- 4653 Points from the floor:** A resident asked the Council if any steps had been taken to intervene in the ongoing parking issue in Five Bells Lane. Cllr Carpenter advised that many residents had complained about a large car regularly parking outside a neighbour's property at the narrowest point of the road. The Council were aware that this had caused daily obstruction to the highway for quite some time and that as a consequence many delivery lorries, tractors, horseboxes and other large vehicles had not been able to pass. It was believed that it was an offence to obstruct the highway under the Road Traffic Act, this would be checked. **Action: Cllr James.**
- 4654** Concern was raised over emergency vehicles being hindered or delayed. Cllr James advised that the Fire Brigade had authority to remove any vehicle in their way without any recourse for damages. Councillors would speak to owners of the car to see if a neighbourly solution could be found. **Action: Chairman and Vice-Chair.**

**4655** A resident reported that the owners of a property in Five Bells Lane had enlarged the grassed area in front of their house by placing compost on the highway and grassing over it. This would be reported to Hampshire County Council Highways team. **Action: Cllr Gibson.**

**4656 To approve the Minutes of the previous meeting:** The minutes of 11 November 2019 had been sent to Councillors prior to the meeting. **Proposed:** Cllr Carpenter **Seconded:** Cllr Addison. **Resolved:** to approve the minutes and the Chairman signed as a true and accurate record.

**4657 To review the action list from the prior Month.** The following actions remained outstanding:  
 4530 - Complete the grant for NDP – Clerk (awaiting finalisation of the NDP Questionnaire feedback)  
 4584 – Decision pending which defibrillator to buy (waiting on outcome of British Heart Foundation grant request)  
 4585 – Arranging a First Aid session on how to use the defibrillator. (pending decision on the defibrillator)  
 4618 – Cllrs agreed there was no need for the Clerk to investigate a new mower for the Village Green as the current mower was still serviceable.

**4658 To receive Financial reports.** Prior to the meeting the Clerk had circulated the Bank reconciliation, the Budget reports and a schedule of payments for approval and lists of payments and receipts.. **Resolved:** Unanimously that the bank reconciliation and statement be accepted.

**4659 Proposed:** Cllr James **Seconded:** Cllr Carpenter **RESOLVED:** Unanimously that payments be approved as below:

Payee Name	Description	Amount Paid
Sparkles	Cleaning October 2019	£ 139.20
Moviola Ltd	November Film night	£ 91.75
Dale Valley Training Limited	Tree survey course	£ 186.00
ICO	Refund	£ -5.00
These Fair Hands	Oak Sign	£ 200.00
Loop8	Laptop for accounts	£ 204.98
Lockerly Silver Band	Carols on the Green	£ 200.00
Over Wallop PCC	NDP Adverts Dec + Jan	£ 20.00
Sparkles	November Cleaning	£ 139.20
Greenbarnes Ltd	Notice board legs	£ 240.05
Anthony Whitaker	Booking manager Oct - Dec	£ 210.00
Gail Foster	November Salary	£ 540.00
Gail Foster	December Salary	£ 540.00
BT	phone	£ 50.39
Moviola Ltd	Dec movie night	£ 91.50
Janet Pettitt	5 Boxes for NDP	£ 14.95
<b>Total</b>		<b>£2,868.02</b>

**4660** The receipts paid into the bank since the last meeting were noted as:

Football pitch hire	£ 75.00
Hall Hire	£ 36.00
Football pitch hire	£ 100.00
Football pitch hire	£ 28.80
Film night takings	£ 144.24
movie night dec	£ 169.20
Hall hire Bridge	£ 20.00
Hall hire Quiz	£ 24.00
Donation for Defibrillator	£ 150.00
Hall hire PCC meeting	£ 8.00
Hall hire coffee morning	£ 16.00
Tennis for November	£ 84.85
Hall hire - Rugby showings	£ 46.00
<b>Total Receipts</b>	<b>£ 902.09</b>

**4661 Highways:** There had been nothing to report.

- 4662 Playing Fields:** Cllr Sangster had received a handover from Cllr Carpenter on the 7<sup>th</sup> December. This would be written up so that other Councillors were aware of what was involved.
- 4663 Village Green:** Cllr Carpenter advised that the Christmas tree and lights had been put up.
- 4664 Village Hall:** The new Hall Gardener has started work, and had power washed the back patio to make it safer and less of a slip hazard. Tidying work to the garden had also begun.
- 4665 Footpaths:** An excellent report had been received from the Footpaths officer which had been posted on the website. The Clerk reported that a resident had reported a wall had collapsed along the footpath from Five Bells Lane to Bent Street. The owner of the wall had been contacted.
- 4666 Neighbourhood Development Plan:** The Steering Group were planning an evening to present the results of the questionnaire to the Parish. It would be held on 10<sup>th</sup> January between 6-8pm and the feedback would be displayed around the village hall. The Consultant who would be writing the plan would be attending, as would The Wallop Brook Farmers. Adverts had been placed in the Parish Magazine.
- 4667 To consider and if appropriate agree the hours and rate of pay for the clerk for 2020/21.** Cllrs had received a schedule showing the hours the Clerk was contracted to work each week and the current hourly rate. It was noted that the Clerk had already passed the ILCA level 2 qualification in February 2019 prior to commencing employment with the council and was currently working through the CiLCA level 3 coursework. The Council was rated at the substantive benchmark range LC2. It was therefore **Proposed:** Cllr James, **Seconded:** Addison. **Resolved:** Unanimously, to increase the Clerk's hourly rate to Scale Point 19 from 1<sup>st</sup> April 2020 in line with the NALC Salary Award. After passing the CiLCA exam, the rate would be increased to Scale Point 20.
- 4668 To consider and agree amendments to the proposed budget for the next financial year.** The proposed figures had been sent to Councillors prior to the meeting. A schedule detailing each individual budget item increase had also been provided. It was **Proposed:** Cllr James, **Seconded:** Cllr Carpenter **Resolved:** Unanimously, that the proposed increase in expenditure of £12,575 be accepted. It was expected that this would affect Band D council tax payers by £2.65 per month. This would be confirmed at the next meeting after receipt from Test Valley Borough Council of the final numbers of Band D properties in the Parish. The Precept would therefore be set at the January meeting. **Action: Clerk.**
- 4669 To consider a reply to Mono with regards to the Telecom Mast revised offer.** Cllr James read out the questions that had been received by email from the surveyor at Mono. Cllrs agreed that their views had not changed despite the small increase in rent offered. No map of the set down area had been received from Mono as promised in their email of 11<sup>th</sup> November. A formal reply to Mono would be drafted. **Action: Cllr James.**
- 4670 To consider the Risk Assessment for the "Carols on the Green" and to decide on action.** A Risk Assessment for the event had been prepared and circulated prior to the meeting. It was **Proposed:** Cllr James, **Seconded:** Cllr Addison. **Resolved:** Unanimously, to adopt the Risk Assessment. It would be uploaded to the website. **Action: Clerk.** Cllr Carpenter added that Parents should be reminded to look after their children.
- 4671 To consider the cost of, and if appropriate agree to the funding of Refreshments and printing for the NDP meeting on 10<sup>th</sup> January 2020.** After a short discussion it was **Resolved:** Unanimously, that up to £200 would be spent on the provision of wine and soft drinks, and up to £100 would be spent on the printing and display of the questionnaire feedback.
- 4672 To consider renovation work and/or improvement ideas at the Recreation Ground and to decide on how to prioritise the projects:** Cllr James explained that the Parish Council were seeking feedback from the residents as to how the Playing Fields should be maintained or altered. It was explained that the Football Pitch was only used by teams from outside the Parish and given that it was expensive to maintain the pitch and pavilion each year, it had been questioned whether the current set up was the best use of the area for residents of the Parish. The current state of the pavillion was usable but the roof needed replacing and therefore the remaining lifespan of the building was very limited. The Council were happy to consider all options including removal, or rebuilding/replacement with the same or better facility, or conversion of the existing pavillion to other uses, depending on the feelings and need of residents.

- 4673** A resident stated that there was some interest in starting a girls' football team, and that a new pavilion would be welcomed. Another resident expressed concern that if the pavilion was removed it would never be replaced and it would then only be a short step to allowing housing to be built on the area. The Council confirmed that housing had not been intended and that the area had been identified as a "Green Space" in the NDP and that this should prevent it from ever being built on. It was also raised that a Playing Field without a pavilion was not deemed appropriate but that a new premises could cover multiple uses. It was suggested that along with changing rooms, a larger room for children's parties or a meeting point could be considered and it was asked if a coffee shop could be added. Councillors thanked the public for their input which had been very helpful and confirmed that further consultation would be needed to find out the most popular views. Another short questionnaire would be compiled and given out at the NDP meeting on the 10<sup>th</sup> January. **Action: Cllrs James and Sangster.**
- 4674 To note correspondence received and determine action required.**
- 4675** The LTN 22 from NALC had been received relating to grievance and disciplinary procedures and would be scheduled for review at the January meeting.
- 4676** A landowner had offered a site for the NDP. This had been logged and will be discussed at the appropriate time.
- 4677** A resident had complained about the flints alongside the road in Five Bells Lane outside The Barn House and asked if it was legal to put them there and if the owners of the house would be responsible for any damage to vehicle tyres that was sustained. The positioning would be checked. **Action: Clerk.**
- 4678** A resident had complained about the amount of hedges protruding over the highway from resident's properties. These were felt to cause a hazard as cars having to move closer to the middle of the road (and sometimes over the middle) to avoid the branches / foliage. A list of the properties would be given to Cllr James to check and if necessary letters would be sent to the property owners. **Action: Cllr James and Clerk.**
- 4679 To receive an update on the Website and accessibility:** The government guide and checklist had been consulted and the Clerk was concerned that some of the required website features were not available. The reply from Hugofox would be checked. **Action: Clerk and Cllr Cotterell.**
- 4680 To receive a report on the findings of the NDP survey.** The Clerk apologised but the work had been more complicated than she had envisaged and the report was not ready. It would be worked on and hopefully completed prior to Christmas so that Councillors could review prior to the NDP meeting on the 10<sup>th</sup> January.
- 4681 To decide on a date for the Parish Assembly in 2020.** The date of Friday 17<sup>th</sup> April 2020 was proposed and Councillors would check their diaries and advise the Clerk of their availability.
- 4682 Clerk's Report:** An Amazon business account had been set up so that VAT invoices could be obtained for purchases.
- 4683** The CIL fund held by TVBC for next year had been confirmed at £1.1 million. Bids open on 1<sup>st</sup> April.
- 4684** The sign had been received for the Village Hall, it would be fixed in place as soon as possible. **Action: Clerk.**
- 4685 Matters raised by Councillors.** The Five Bells Community Pub Limited has registered their intention to bid for the pub and were waiting on the valuation report. After receiving the valuation, the pledge process would begin again.
- 4686 Points from the floor:** None.
- 4687** The next meeting will be held on Monday 13<sup>th</sup> January 202 in the village hall at 7.30pm.
- 4688** The Chairman thanked all for attending and closed the meeting at 8.55 pm.

**THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS  
PRIOR TO BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL**