

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm  
on Monday 9 April 2018 in the Village Hall**

- 4162 Attendance:** The Chairman opened the meeting by thanking all for attending and welcomed back Mrs Grob. Present: Cllrs Addison, Cotterell, Foster, Mrs James, James and Souter and the Parish Clerk. There was one member of the public.
- 4163 Apologies:** Cllr Carpenter, HCC Cllr Gibson and TVBC Cllr Boulton.
- 4164 Declaration of councillors' pecuniary interests:** All councillors present had no changes to declare.
- 4165 Planning applications:** Cllr Souter reported on the following:-
- a) 18/00862/TREEN Re-pollard 1 x Willow (rolling consent to repeat every 5 years),  
The Gables, Heathman Street, no comment.
  - b) 18/00622/TREEN 1 x Salix caprea - Fell to ground level and stump, treat 1 x Ash  
– Fell to ground level and stump treat, Clover Cottage, Salisbury Hill, no comment.
- 4166 Points from the floor:** none.
- 4167 Minutes of the previous meeting:** The minutes of 12 March were approved by the council and signed by the Chairman as a true and accurate record. Any urgent matters would be dealt with during the meeting.
- 4168 a) Neighbourhood Watch:** Cllr Foster reported that some staddlestones had been stolen from a property in the village. No suspicious persons had been sighted. Cllr Souter reported that there was a high level of burglaries from sheds.
- b) Finance:** The Responsible Financial Officer (Cllr Mrs James) reported that the Financial Regulations had been circulated to all councillors with a change indicating that a parish councillor can take on the position of RFO. They were proposed by Cllr Mrs James and seconded by Cllr Souter as being reviewed and were adopted with all councillors in favour. This document would be posted on the website (**Action: Cllr Mrs James**). The Financial Risk Assessment had been previously circulated to all and it was unanimously agreed that this be approved and signed by the RFO. The auditor would determine whether it should be posted on the website.
- The RFO reported on the following financial position for last month:-
- Payments were made up as follows:-
- |   |             |                |
|---|-------------|----------------|
| Business Stream (Hall and Village Green water Q4) | cheque 1729 | 110.97         |
| BT (Village Hall phone line)                      | D/D         | 35.88          |
| Business Stream (Pavilion water Q4)               | cheque 1730 | 55.73          |
| Moviola Ltd (service charge and film hire)        | cheque 1731 | 128.50         |
| Moviola Ltd (postage of film)                     | cheque 1731 | 5.00           |
| Mr Duckworth (mower service Village Green)        | cheque 1732 | 378.23         |
| Churchesfire (annual fire equipment check Hall)   | cheque 1733 | 181.26         |
| TVBC (playing field dog bin emptying)             | cheque 1734 | 79.92          |
| Mrs Moulard (Village Green rent due June 2017)    | cheque 1735 | 50.00          |
| Mrs Bernhardt (Village Green rent due June 2017)  | cheque 1736 | 50.00          |
| HALC (Data Protection course)                     | cheque 1737 | 48.00          |
| CPRE (annual subscription to March 2019)          | cheque 1738 | 36.00          |
| HALC (annual subscription)                        | cheque 1739 | 296.00         |
| Cllr Foster (entertainment licence Hall)          | cheque 1740 | 21.00          |
| Mrs Grob (Clerk – March)                          | cheque 1741 | 413.00         |
| Mrs Elliott (Hall cleaning – March)               | cheque 1742 | 80.00          |
| Mr Cullen (Groundsman playground 2017/18)         | cheque 1743 | 250.00         |
| Mr Osmond (tent storage 2015-2018 Village Green)  | cheque 1744 | 1620.00        |
| Came & Co (annual insurance premium)              | cheque 1745 | <u>581.57</u>  |
|   |             | <u>4421.06</u> |

Income was made up as follows:-

Hall letting – Yoga	48.00
Hall letting – film night January	120.00
Hall letting – all film night January	16.00
SSE (solar panels)	37.41
Hall letting – film night March	286.50
Hall letting – dancing	64.00
Hall letting – bowls night March	65.50
Hall letting – quiz	27.00
Hall letting – swimming talk	27.00
Hall letting – Bridge Club	20.00
Hall letting – wildlife talk	70.00
Hall letting – Toucan	56.00
Football fees	524.00
Tennis – March	59.00
Total income	<u>1420.41</u>

The bank balance is represented by:-

General Fund	12906.34
Village Green Development Fund	3092.11
Village Fund	2283.38
Village Design Statement Fund	<u>393.50</u>
	<u>18675.33</u>

The Responsible Financial Officer (RFO) requested approval of the above payments which were proposed Cllr Souter and seconded by Cllr Cotterell with all in favour. The bank reconciliation was set against the bank statement and agreed and signed by Cllr Souter. Standing orders (DD) were discussed. The accounts for the hall had been previously circulated to all councillors. They showed a £700 deficit though without the need for legal advice on the matter of the Memorandum of Understanding for the running of the hall between the Trustees and the Council, income and expenditure on the hall had almost broken even. The RFO commented that it was nice to see the hall was also being used by outside the village hirers. The Asset Register has been reviewed. The hall belongs to the Trust and has been subsequently taken off it. After 20 months SSE will move from two contracts to three contracts ie for the pavilion, village green and the hall. Bills are being paid monthly by direct debit. Cllr Foster enquired whether this was the cheapest provider and the RFO explained that the amount paid on the village green was very low and the work/research necessary would be exhaustive! It was unanimously agreed to stay with SSE. The profitability of the feeder channels was not as envisaged and Cllr James suggested that in the case of any need for repair the situation might be reviewed. Cllr Cotterell enquired about the takings from football and the RFO reported they were up by £120 this year.

**c) Highways:** Cllr James reported that the hedge along the Causeway has been cut back. He has also reported the pot hole in The Square on the HCC Highways portal. HCC Cllr Gibson had sent in a report concerning Salisbury Lane traffic scheme and this would be loaded onto the website (**Action: Cllr Mrs James**). Cllr Souter summarised the current position on the project which would be presented by the HCC Highways team at a meeting on 16 April. He confirmed that this meeting was open to all residents and both Over and Nether Wallop councillors. He would check that all Salisbury Lane residents had received notice of this meeting (**Action: Cllr Souter**). The plans for the closure of Salisbury Lane, the traffic calming in Stations Road and the re-direction of roads at Grateley would be outlined. The Chairman was anxious not to delay the scheme. Cllr Cotterell reported that despite a meeting with Hants Highways nothing as yet has happened regarding speeding along the A343. The Chairman congratulated Cllr Cotterell on his recent appointment to the Central Hants Road Safety Council.

e) **Playing Fields:** In the absence of Cllr Carpenter the Chairman reported that the work to the pavilion had been done. The tennis court surrounding netting needed some repair. Some hedge cutting was also required inside the hedge. A working party would be recruited (**Action: Cllr Souter**).

**4169 Village Green:** Cllr Addison reported that Rounders on the Green is planned for 11 September. All funds raised would go to the Village Green. The sleeper bridge has not arrived yet.

**4170 Nether Wallop Village Hall:** The document on how to manage the hall (MOU) had been circulated to all councillors. Approval of this was proposed by Cllr Souter and seconded by Cllr Cotterell with all in favour. The RFO explained that income from the hall comes to the council whilst donations go to the Trust who has its own bank account. These amounts would be spent at their discretion. A schedule of hall income and expenditure had been circulated by the RFO. The hall is owned by the Trust but will be managed by the parish council. Cllr Addison enquired whether the parish magazine could promote the village hall to potential hirers. Cllr Souter would discuss this with the Bookings Manager and advised that those interested be directed to the website. Cllr Souter enquired whether a permanent alcohol licence for the hall could be obtained. Cllr Foster had investigated this and estimated a set up cost of approximately £300. The licence should be in the name of the hall management committee. In principle it was unanimously agreed to take forward this initiative (**Action: Cllr Foster**). There would need to be a clause added to the Code of Conduct for hirers (**Action: Cllrs Foster/Cotterell**). A small fee to hirers wishing to take up this option would be charged. Cllr Mrs James had been approached to see if the hall might have a sign as it was not easily recognisable to outside hirers. A finger post was suggested. The Trustees would be asked for their opinion (**Action: Cllr Souter**).

**4171 Matters raised by councillors:** Cllr Cottrell had contacted Hugo Fox, the website provider, who should have placed their own Privacy Policy in the footer of each page of the parish council website to comply with the new law. He would let the council know as soon as this has been done (**Action: Cllr Cotterell**). Cllr Souter reported that the Staffing Committee had met and agreed the salary of the temporary Clerk (Mrs Grob). This was formally proposed by the Chairman and seconded by Cllr James with all in favour. The May Fair was not happening this year. Cllr Foster tendered her resignation as a councillor but would continue to be the lead of Neighbourhood Watch. The Chairman thanked her for her help both with that and also previously as a councillor. The post of Data Protection Officer was discussed and Cllr Cotterell was nominated.

**4172 Points from the floor:** Mr Tilling offered to donate the cost of the necessary wire to repair the tennis court net surround.

**4173 Date of next meeting:** The Annual Parish Meeting and the next monthly meeting will be held on Monday 14 May 2018 in the village hall at 7.30pm. The Chairman thanked all for attending and closed the meeting at 9.06 pm.