



Marilyn Weeks - Parish Clerk
Exbourne with Jacobstowe Parish Council
c/o Hillside, Honeychurch,
North Tawton,
Devon
EX20 2AE

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I hereby give notice that a Parish Council meeting will take place on Wednesday May 25th 2016 at 20.00 in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Dated this day May 19th 2016.

Agenda

Members of the public are invited to address the Council at the start of the meeting

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of the last meeting**
- 4. Matters arising**
 - 4.1 Report by Borough Councillor
 - 4.2 Neighbourhood Plan Update
 - 4.3 Parish Council website/new computer, printer/scanner and associated software
 - 4.4 Cutting of grass and clearing of car park at Little Ellicroft Meadow
 - 4.5 Queens Birthday Beacon – April 21st 2016
 - 4.7 Pension Provision for the clerk
 - 4.8 TAP Funding
 - 4.9 Parking in the village
 - 4.10 Annual Risk Assessment
- 5. New Items**
 - 5.1 Approve contract being sent by the Planning Consultant Stuart Todd Associates in connection with the Neighbourhood Plan
 - 5.2 Discuss the possibility of Exbourne/Jacobstowe purchasing a defibrillator
 - 5.3 Request from the Burrow for the parish council to fund a local person for five hours per week @ £7.50 per hour for 52 weeks - £1950
 - 5.4 Undergrounding of overhead cables
 - 5.5 Internal Audit
 - 5.6 Road closure along Duck Lane for village celebrations to mark the Queens 90th Birthday with a fete on Saturday 25th June at 2.15 p.m.
- 6. Matters arising from circulated correspondence (information only)**
- 7. Parish Paths Partnership (P3)**
- 8. Planning**
 - 8.1 Applic No. 1406/16/FUL 6 Woodhall Barn, Exbourne - Change of use of redundant ancillary building (Class C1) to create garaging and storage, with games rooms above (Class C3) replacement of ground floor windows with garage doors. Discuss at meeting.
 - 8.2 Meadow View Farm
 - 8.3 Agricultural Occupancy Conditions
- 9. Finance**
 - 9.1 Prior to the meeting a cheque was signed for the renewal of the insurance - £548.46
 - 9.2 Received reclaim of VAT from HMRC - £176.90
 - 9.3 Received first half of precept (£2447.50) and Council Tax Support Grant (£192) - £2639.50
 - 9.3 Details of balance at bank
- 10. Matters at the discretion of the Chairman**