

Cliffsend Parish Council

The Village Hall, Foads Lane, Cliffsend, CT12 5JH
Email: clerk@cliffsendpc.org Telephone: 07849 160192
www.cliffsendpc.org



Cliffsend Parish Council Meeting
Thursday 10th June 2021

Sir or Madam,

You are hereby summoned to attend the Parish Council meeting on Thursday 10th June 2021 at 7.30pm, at the front of the Village Hall, Foads Lane, Cliffsend (please advise Clerk) or via Zoom for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

<https://us02web.zoom.us/j/2629273365> (if prompted, meeting ID: 262 927 3365; passcode: 5NPE86)

Please be aware that meetings of the Council are recorded. AV recordings are retained only until draft minutes are adopted as a true record.

Alison Willoughby-Browne
Clerk

Note residents and members of the public are cordially invited to submit any questions to the Clerk prior to the meeting; these will be addressed at the meeting and responded to as soon as possible.

Agenda

- | | |
|-----------------|---|
| 23/21-22 | <u>Welcome and apologies for absence</u> |
| 24/21-22 | <u>Declarations of interest</u> |
| 25/21-22 | <u>Adoption of the minutes of 6th May 2021 as being a true record</u> |
| 26/21-22 | <u>Matters arising from the above minutes</u> |
| 27/21-22 | <u>Working Party & Councillor reports</u> <ul style="list-style-type: none">• County Cllr• District Cllr• PCSO• Meadow and Open Spaces• Highways• Finance• Youth |

28/21-22

Financial Matters

Internal Audit/External Audit:

- i) To review the effectiveness of the system of Internal Control; Councillors are asked to review the Statement of Internal Control in support of the Annual Governance Statement.
- ii) To complete and approve Section 1 - the Annual Governance Statement, to approve Section 2 - Accounting Statements and the Certificate of Exemption - AGAR 2020/21 Part 2
- iii) To approve the Explanation of Variances
- iv) Confirmation of the commencement date for the exercise of public rights.

Payment Schedule - to authorise items of expenditure since the last meeting
RESOLVED: that the following be approved for payment

June Payments

Payee	Description	Invoice No	Method	VAT	Excl VAT	Total
KCC	Double Yellow Lines	900127160	Transfer	-	577.80	577.80
HeartSafe AED	Replacement Lock	04255	Transfer	25.59	127.96	153.55
Harmer & Sons	Meadow Maintenance	18469	Transfer	18.00	90.00	108.00
Clerk	Toner Cartridge	-	Transfer	-	7.39	7.39
Clerk	Mobile Phone Top-up	-	Transfer	-	10.00	10.00
Total for Month				43.59	813.15	856.74

29/21-22

Public Questions - no decisions made

30/21-22

Planning Applications

F/TH/21/0724 Land adjacent to 40 Canterbury Road (variation of planning permission F/TH/20/0621 roof materials, landscaping and boundary treatments)
R/TH/21/0770 Land North of Cottington Road (variation of condition 8 of planning permission R/TH/19/1780 appearance, landscaping, layout and scale to allow energy efficiency level of development to be amended)
R/TH/21/0771 Land adjacent to Oakland Court (variation of condition 8 of planning permission R/TH/19/1781, as R/TH/21/0770)

31/21-22

Current Topics

Ongoing review of Council procedures
Waste Collections
Village Hall Support

32/21-22

Clerk's Reports

The Clerk to report on any matters that may have arisen since the despatch of this agenda.

33/21-22

Correspondence Received

Residents – concerns re' Parkway access via Earlsmead Crescent; to discuss.
Residents – Woodland Trust, planting of more trees in Cliffsend; circulated.
Resident – ineffective resurfacing of footpaths; Council pursuing.
Parish in Bloom – confirmation of date of visit to Cliffsend; 1st July 2021 9:30am.
Future Resident – subsidence issues Cliffsend Road? Discussed.

Next scheduled meeting – Thursday 8th July