

# CHELFORD PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

THURSDAY 9<sup>TH</sup> MARCH, 2017 at 7:30 p.m.

at CHELFORD PARISH HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), J. Leach, K. Chaudhuri, A. Boon, B. Brindley.  
Members of Public (2).  
Cheshire East Borough Councillor G. Walton.  
PC Andrew Roberts - Knutsford Rural Policing Team.  
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor E. Michell - Unwell.

**Decision** a) To receive and approve the apologies for absence as listed above.

2. **DECLARATIONS OF INTEREST** -

Councillor J. Leach - Item 9(ii) - Employee of applicant.

Dr. E. M. Maddock - Item 15(i) - Clerk & Responsible Financial Officer.

3. **MINUTES** -

i) The Minutes of the Parish Council Meeting held 12<sup>th</sup> January, 2017 had been previously circulated to all Members.

10/17 **Resolved** a) **That the Minutes of the Parish Council Meeting held 12<sup>th</sup> January, 2017 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor J. Leach

Seconded Councillor B. Brindley

All in favour

ii) The Minutes of the Extraordinary Parish Council Meeting held 16<sup>th</sup> February, 2017 had been previously circulated to all Members.

11/17 **Resolved** a) **That the Minutes of the Extraordinary Parish Council Meeting held 16<sup>th</sup> February, 2017 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor A. Boon

Seconded Councillor J. Leach

All in favour

Item 5(i) was brought forward to this point in the meeting following which (at 7:35p.m.) PC Roberts excused himself from the meeting and left.

4. **PUBLIC FORUM FOR QUESTIONS** -

Mrs. K. Gildon attended the meeting in capacity as a Governor at Chelford CE Primary School to bring to the attention of the Parish Council the impact of the forthcoming changes to school funding being implemented by the government. There is a consultation, currently open, regarding the proposed National Funding Formula to which residents are being encouraged to respond. It appears that, due to circumstances and location of many schools within the Cheshire East area, many schools, including Chelford CE Primary School, will see a reduction in funding. It is considered that the proposed reduction in funding will have a significant impact upon the finances of Chelford CE Primary School which may adversely affect the educational experience that can be offered to pupils. It was noted that the school forms an important part of the community and is due to expand through the building of a new classroom.

**Decision** a) That Councillor D. Wilson submit a response to the Department for Education Schools National Funding Formula - Stage 2 consultation raising an objection to the negative impact that the proposals will have on Chelford CE Primary School.

7:58p.m. - Mrs. K. Gildon excused herself from the meeting and left.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

i) **Knutsford Rural Policing Team** - PC Andrew Roberts reported that he had now been assigned to the Chelford area along with PCSO Gary Fulton. There had been no reported incidents within the Parish recently, however, it was noted that within the A50 corridor there had been a number of outbuilding burglaries and thefts of plant & machinery. Reports had been made of suspicious males driving vans in the Plumley area. Residents are urged to be vigilant and report any suspicious activity to the Police using the 101 telephone service. It was noted that there was to be a Police Surgery at Astle Court Community Room tomorrow (10/03/17). Details of further surgeries will be forwarded to the Clerk for circulation.

ii) **Cheshire East Ward Member** - Borough Councillor G. Walton reported that updates regarding progress with the Local Plan are being issued regularly to Parish Councils including details of forthcoming consultations. It was noted that within the Community Infrastructure Levy consultation document the levy due for a defined area within Chelford Parish was £0. Borough Councillor G. Walton

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agreed to make enquiries as to why this was the case.

It was reported that a planning application had been recently refused by Cheshire East Council based upon the content of a Neighbourhood Plan highlighting the importance of such documents. There is a meeting scheduled to discuss the future of Chelford Market. A meeting is also being scheduled to consider the Community Right to Bid nomination to register the Chelford Bowling Club/Green as an asset of community value. It was noted that planning applications had been submitted for sponsorship signs on a number of roundabouts within the Borough including Chelford. A Police Rural Watch meeting is scheduled to take place on 22<sup>nd</sup> March, 2017 at 7:30p.m. at Mere Parish Hall.

8:09p.m. - Borough Councillor G. Walton excused himself from the meeting and left.

- iii) **Chelford Tenants & Residents Association - Asset Mapping Exercise - 27<sup>th</sup> February, 2017** - Councillor D. Wilson reported that he and Councillor B. Brindley had attended the event at which those present were able to share details of facilities, clubs and organisations which provide valuable services to those living within the community. The event also identified opportunities for further clubs to be set up, e.g. a walking group, to widen the activities available to residents. It was also suggested that consideration may be given to developing an information pack which can be issued to new residents to raise awareness of local contacts, services and amenities.
- iv) **Friends of Chelford Station - 7<sup>th</sup> March, 2017** - Councillor D. Wilson reported that Friends of Chelford Station was now being formally constituted and officers appointed. The new organisation will be considering, in due course, projects to be pursued and identifying funding sources to support their activities.

## 6. FINANCE -

- i) **Financial Statement 2016/17 as at 9<sup>th</sup> March, 2017 -** (Appendix A)  
Members considered the financial statement 2016/17 which was unanimously accepted.
- ii) **Parish Council Insurance provision** - Members considered the following insurance provisions:
- a) Public Liability - Limit of Indemnity £10,000,000 - Excess £100.
  - b) Employers Liability - Limit of Indemnity £10,000,000.
  - c) Libel and Slander - Sum Insured £100,000 - Excess 10% each and every claim or £1,000 whichever is the lower.
  - d) Fidelity Guarantee - All Members and Employees - Sum Insured £50,000 - Excess £100.
  - e) Personal Accident - Employees, Volunteers and Councillors (aged under 90 years) - limited to £500,000 any one person, £2,000,000 any one incident.
  - f) Legal Expenses - Operative for: Employment Disputes and Compensation Awards, Legal Defence, Property Protection and Bodily Injury, Tax Protection, Statutory Licence Protection - Limit of Indemnity £100,000.
  - g) All Risks: Sports Equipment (£1,071.51), Goal Posts (£772.56), MUGA (£57,276.44), Play Equipment - Seesaw & Springer (£2,753.78), SIDs including installation (£4,114.60), Outdoor Table Tennis Table (£2,855.62), Silver cup (£808.00). [Excess £100 for each item.]

**12/17      Resolved    a)   That the insurance cover, as presented, be confirmed as adequate for the current needs of the Parish Council.**

Proposed Councillor K. Chaudhuri      Seconded Councillor A. Boon      All in favour

- iii) **St. John's Churchyard Maintenance -**  
Members considered the 2016 churchyard maintenance costs at St. John's Church and noted that £1,380 had been allocated in the 2016/17 budget as a contribution towards maintenance costs.

**13/17      Resolved    a) That a contribution in the sum of £1,380.00 be made to St. John's Church towards churchyard maintenance.**

Proposed Councillor D. Wilson                      Seconded Councillor B. Brindley                      All in favour

- |  |                   |                                    |  |
|--|-------------------|------------------------------------|--|
| iv) <b>To ratify the following payment</b> - the Chairman outlined the basis of the following payment:     |                   |                                    |  |
| a)   | Cheque No. 001135 | ANSA Environmental Services Ltd.   | £802.62 Maintenance at Chelford Activity Park 2016.      |
| v) <b>To authorise the following payments</b> - the Chairman outlined the basis of the following payments: |                   |                                    |  |
| a)   | Cheque No. 001136 | E. M. Maddock                      | £1,789.54 Salary 01/02/17 - 31/03/17 & Expenses.         |
| b)   | Cheque No. 001137 | Zurich Municipal                   | £1,365.85 Insurance Premium 2017/18.                     |
| c)   | Cheque No. 001138 | Chelford with Lower Withington PCC | £1,380.00 Donation - grass cutting at St. John's Church. |
| d)   | Cheque No. 001139 | Robertson & Partners               | £264.00 Hedge cutting - Chelford Activity Park.          |

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- e) Cheque No. 001140 North West Air Ambulance £100.00 Donation.
- f) Cheque No. 001141 BT £2.00 Telephone kiosks adoption fee.
- g) Cheque No. 001142 Chelford Parish Hall £152.50 Room hire 2016/17.
- h) Cheque No. 001143 Cheshire Tree Surgeons Ltd. £432.00 Tree Survey.

vi) **Receipts** - the Clerk reported that the following receipts had been received since 1<sup>st</sup> November, 2016:

- a) NatWest Bank plc. (Business Reserve Account) £0.31 Gross Interest - November, 2016.
- b) NatWest Bank plc. (Business Reserve Account) £0.16 Gross Interest - December, 2016.

14/17 **Resolved** a) **That the Statement of Account, as at 9<sup>th</sup> March, 2017 be received and the Clerk's observations duly noted.**

b) **That the schedule of 9 payments be approved and duly authorised.**

c) **That the report on receipts since 1<sup>st</sup> November, 2016 be received and duly noted.**

Proposed Councillor D. Wilson

Seconded Councillor B. Brindley

All in favour

vii) **Earmarked Reserves** - Members considered earmarked reserves held by the Parish Council.

- a) Mere Court Recreation Area Maintenance Grant £501.52
- b) Chelford Station Maintenance Grant £119.36

15/17 **Resolved** a) **That the earmarked reserves, as listed above, be confirmed and approved.**

Proposed Councillor K. Chaudhuri

Seconded Councillor A. Boon

All in favour

viii) **Financial Risk Assessment** - A draft Financial Risk Assessment had been previously circulated to Members. (Appendix B)

16/17 **Resolved** a) **That the draft Financial Risk Assessment, as presented, be confirmed and approved.**

Proposed Councillor A. Boon

Seconded Councillor D. Wilson

All in favour

## 7. PARISH COUNCILLOR RESIGNATION -

- i) **Resignation from the position of Parish Councillor from Councillor S. Hampson** - Members noted, with regret, the decision of Councillor S. Hampson to resign from the Parish Council for personal reasons.
- ii) **Process for filling of the vacancy** - The Clerk outlined the process for filling of the vacancy noting that, in the first instance, there was a formal procedure to be fulfilled by Cheshire East Council prior to inviting candidates to express an interest to be co-opted to the Parish Council.

17/17 **Resolved** a) **That the resignation of Councillor S. Hampson be received.**

b) **That authorisation be given for the Clerk to advertise that a vacancy has occurred in accordance with Cheshire East Council requirements.**

c) **That, should a by-election not be required, authorisation be given for the Clerk to advertise that the vacancy will be filled by co-option and that interested individuals should submit an expression of interest form to the Clerk.**

Proposed Councillor A. Boon

Seconded Councillor D. Wilson

All in favour

## 8. CORRESPONDENCE -

- i) **To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**
  - a) **Department for Transport - Confirmation of Order to stop up area of footway to the north of Chelford Road at the site of The Ivy House to enable development to be carried out in accordance with planning permission granted by Cheshire East Council under reference 16/3397M** - Members noted the information.
  - b) **Mr. S. Stafford (Barratt Developments plc.) - Update on progress with Cheshire East Local Plan Strategy** - Members noted the information.
  - c) **Mrs. A. Jones (Resident) - Concern regarding increased traffic resulting from residential development within the Parish** - Members reported that no further information had been received regarding traffic matters, however, it was understood that the pedestrian crossing should be installed shortly (no date has yet been supplied). It was considered that this matter may need to be considered further once information regarding the future development of the Chelford Market site is known.
  - d) **Cheshire East Council - Notification of Community Right to Bid nomination to register the Chelford Bowling Club/Green as an asset of community value** - The Clerk reported that this application was due to be considered by Cheshire East Council in late March, 2017. Further to the submission of the application the landowner had indicated that they would be objecting to the

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registration of the asset. It also appears that permission to use the site by the Bowling Club is likely to cease in March 2018.

- e) **Sibelco - Invitation to Quarry Liaison Meeting - 21<sup>st</sup> March, 2017.**

**Decision** a) That Councillor B. Brindley be nominated to represent Chelford Parish Council at the above meeting.

- f) **E-ON - Changes to electricity prices from 1<sup>st</sup> April, 2017** - The Clerk reported that the proposed increase in electricity charges will have an impact of £7.97 per annum.

- g) **Manchester Airport - Departure Route Information Packs** - The Clerk reported that the information packs had been prepared by Manchester Airport in anticipation of the Civil Aviation Authority Review of Airspace. Further information relating to this consultation will be available in due course.

- ii) **To receive and note other correspondence received since the date of the last ordinary meeting:**

(Appendix C)

**Decision** a) That other items of correspondence be received and noted.

## 9. PLANNING & LICENSING MATTERS -

- i) **To note the comments submitted to Cheshire East Council in respect of the following planning applications -**

- a) **16/0884M** - Land at Congleton Lane, Chelford, Cheshire - Proposed ménage and change of use of land to combined agricultural and equestrian.

[Comment: Chelford Parish Council has considered the amendments to planning application 16/0884M, however, concern is expressed about the visual impact of the proposed development on the openness of the Green Belt in this locality.]

In addition, the Parish Council would comment as follows:

1) It is considered that the size of ménage will have significant impact on the visual amenity of the surrounding area which is located within the Green Belt.

2) Concern is raised regarding the suitability of Congleton Lane to provide an adequate and safe access/egress route for larger vehicles and/or vehicles towing trailers.

3) Chelford Parish Council is minded that, should any equestrian development be permitted on the site, it should be limited and restricted to personal use by the applicant only.]

- b) **17/0088M** - 9 Broomfield Close, Chelford, Macclesfield, Cheshire. SK11 9SL - Conversion of garage to living accommodation and replacement attached garage. [No observations]

**Decision** a) To note and confirm the observations in respect of the above planning applications.

- ii) **Applications for consideration -**

- a) **17/0824M** - Chelford Roundabout, Chelford, Cheshire - Erection of 5 sponsorship signs on the roundabout. One facing each entry point onto the roundabout.

**Decision** a) That an objection be raised to the above application on the following grounds:

1. That the proposed signs will provide an unnecessary distraction to highway users at the busy junction of major commuter routes.

2. That the proposed additional signs will be excessive for the site which already has large signs at each entry point.

3. That the proposed signs will detract from the positive aesthetics, enjoyed by residents, provided by the trees and other natural features on the roundabout.

- iii) **Development at former Eddie Stobart Ltd. site -**

- a) **Development at the site** - It was noted that demolition was likely to be complete within the coming weeks.

- b) **Use of s106 contributions** - Councillor D. Wilson reported that no further progress had been made in respect of this matter.

**Decision** a) That Councillor D. Wilson arrange for a representative of Cheshire East Council to attend an Extraordinary Meeting of the Parish Council to outline the process for use of s106 contributions.

- c) **Naming of roads within the development** - The Clerk reported that a response to the objection raised by the Parish Council had been received requesting that representations be made direct to the developer in order that the alternative road names can be considered. Members reviewed the names that were previously suggested to Jones Homes Ltd. in January, 2016 and agreed a shortlist for submission to the developer.

**Decision** a) That the Clerk make representations to the developer that road names which reflect the historical context of the site would be preferred.

- iv) **Chelford Market Site** - Councillor D. Wilson reported that Chelford Market was due to close at the end of March, 2017. No further information has been made available regarding the future development,

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however, it was considered that any developers that contact the Parish Council for pre-application consultation should be encouraged to hold public exhibitions in order that the views of all residents can be obtained. Consideration would also need to be given to the potential opening of Dixon Drive.

## v) Cheshire East Local Plan Strategy Consultations -

### a) Local Plan Strategy - Proposed Main Modifications.

Councillor D. Wilson noted that the Local Plan Strategy did not contain any safeguarded land within Chelford; that development sites were expected to deliver 30% affordable homes and that the document continued to stress the importance of Neighbourhood Plans.

**Decision** a) That no representations be submitted in respect of the above consultation.

### b) Site Allocations & Development Policies Document (SADPD): Issues Paper.

Councillor D. Wilson noted that this document included consultation questions relating to the adjustment of Green Belt boundaries and the use of Green Belt sites for development. Members considered that the protection of the Green Belt was important and that, during the allocation of smaller development sites, it was hoped that existing site allocations would meet the development expectations of the Parish allowing Green Belt boundaries to remain as existing.

**Decision** a) That Councillor D. Wilson draft a response to the consultation sections relating to Green Belt expressing the importance of retaining all Green Belt land within the Parish.

b) That the consultation response be submitted to Cheshire East Council by the Clerk.

### c) Site Allocations - Call for sites.

It was noted that landowners were being invited to suggest sites which may be considered for future development.

**Decision** a) That no representations be submitted in respect of the above consultation.

### d) Community Infrastructure Levy (CIL) - Preliminary Draft Charging Schedule (PDCS).

This consultation had previously been considered at Item 5(ii).

**Decision** a) That no representations be submitted in respect of the above consultation.

### e) Draft Sustainability Appraisal Scoping Report.

It was noted that this report encouraged the use of cycling and walking as a substitute for car journeys.

**Decision** a) That no representations be submitted in respect of the above consultation.

## 10. HIGHWAY MAINTENANCE & ENHANCEMENTS -

### i) Outstanding highway matters from/since previous meeting:

- a) **Broken verge retaining flags along Holmes Chapel Road near to St. John's Church** - No further information had been received from Cheshire East Council in respect of this issue.
- b) **Damaged 'Chelford Market' sign outside Dixon Court** - It was noted that, due to the closure of the Market, this sign was now more likely to be removed.
- c) **Dislodged 'Chelford' sign, Holmes Chapel Road** - No response had yet been received from Cheshire East Council regarding this matter. A request had been submitted for this sign to be re-planted as it appears to have been dislodged during routine grass cutting.

### ii) To receive highway matters for attention from Members -

- a) Pothole near to St. John's Church. (BB)
- b) Noisy manhole cover on Knutsford Road in front of Dixon Court. (KC)
- c) Damage to grass splay, Knutsford Road caused by electricity engineers. (DW)
- d) Pothole on Broomfield Close. (AB)
- e) Branch overhanging footway along Knutsford Road, near to roundabout. (BB)
- f) Overhanging hedge along Knutsford Road near to station bridge. (DW)

## 11. ASSETS -

### i) Chelford Activity Park - Maintenance & Management -

- a) **Routine Inspections of Chelford Activity Park** - Councillor A. Boon reported that he had inspected the Chelford Activity Park on a weekly basis. It was noted that there was some tree debris in the play area following the recent storm. The gate had now been removed from the rear of the play area. The safety surfaces under the play area equipment have become covered in moss. During one visit there was a dog training class taking place on the field area.

- 18/17 Resolved** a) That the Chairman assess whether the MUGA surface requires cleaning and to advise the Clerk accordingly.
- b) That the Clerk arrange for estimates to be secured for the cleaning of the safety surfaces under the equipment in the play area and, subject to (a) above, the MUGA surface.

Proposed Councillor D. Wilson

Seconded Councillor A. Boon

All in favour

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- b) **Proposed Tree Planting by Chelford Brownies** - The Clerk reported that an alternative location, not on Parish Council property, had been chosen for the planting of the tree proposed by Chelford Brownies. It was noted that the tree had now been planted within the Chelford Parish Hall carpark area.
- c) **Tree Survey** - The Clerk reported that the tree survey report had not yet been made available.
- d) **Access for Grass Cutting at Chelford Activity Park 2017** - The Clerk reported that access for the grass cutting contractor needed to be arranged. Councillor J. Leach advised that he would be able to secure the return of the keys from the previous contractor which the Clerk could then pass onto the new contractor.

- Decision**
- a) That Councillor J. Leach secure the return of the Chelford Activity Park access keys from the 2016 grass cutting contractor.
  - b) That the Clerk arrange for Greenfingers Landscape Limited to be provided with access keys to allow access for grass cutting in 2017.

## ii) Chelford Activity Park - Usage & Hiring -

- a) **Update on Facility Bookings** - The Clerk reported that a booking request had been made by the Tennis Coach for use of the MUGA on Thursday afternoons during the period April - October, 2017.

- Decision**
- a) To approve the above booking for use of the MUGA for tennis coaching.

- b) **Liability for damage during hire periods** - The Clerk reported that written confirmation accepting responsibility for damage to equipment and the grass surface during hire periods had now been received from the Chelford Parish Hall Management Committee.

- Decision**
- a) To receive the above confirmation from the Chelford Parish Hall Management Committee.

- iii) **Parish Council Assets Register** - The Clerk had previously circulated a draft assets register to all Members. (Appendix D) It was noted that with the proposed dissolution of the Parish Plan Team it would be necessary to establish the future ownership of the storage box at the Chelford Activity Park which currently was under their ownership.

19/17

- Resolved**
- a) That the Assets Register be approved and adopted as presented.
  - b) That Councillor D. Wilson request that the Parish Plan Team make provision for the transfer of ownership of the storage box at Chelford Activity Park prior to dissolving the Parish Plan Team.

Proposed Councillor D. Wilson

Seconded Councillor B. Brindley

All in favour

- iv) **Red Telephone Kiosks** - The Clerk reported that notification had been received that the telephone kiosks could be adopted by the Parish Council. The proposed Agreement for the Sale and Purchase of the Telephone Kiosks had been forwarded, however, this contained a clause restricting the future disposal of the asset. It was considered that this clause be queried, with a view to it being removed, to avoid future problems should the kiosks need to be disposed of.

20/17

- Resolved**
- a) That the Clerk be authorised to contact BT with a view to removing the clause of the Agreement which restricts disposal of the kiosks.
  - b) That, subject to (a) above, the Clerk be authorised to arrange for the Agreement to be signed by the Chairman and Vice-Chairman and submitted to BT.

Proposed Councillor A. Boon

Seconded Councillor K. Chaudhuri

All in favour

## 12. NEIGHBOURHOOD PLAN -

- i) **Neighbourhood Plan Progress** - Councillor D. Wilson reported that a meeting of Parish Councillors, two interested residents and an officer from Cheshire East Council had taken place during February, 2017. It had been proposed to hold a further meeting, in April, 2017, when discussions would be held regarding how to engage with residents to identify the key priorities for the Neighbourhood Plan. Councillor D. Wilson proposed that the Clerk be asked to service the meetings of the Neighbourhood Plan Steering Group and to undertake an administrative role during the project.

21/17

- Resolved**
- a) That approval be given to proceed with the development of a Neighbourhood Plan for Chelford.
  - b) That the Clerk be reimbursed for time and expenses incurred in association with the servicing of meetings and financial administration for the Neighbourhood Plan Steering Group as a special project.

Proposed Councillor D. Wilson

Seconded Councillor B. Brindley

All in favour

## 13. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Parish Council Bench Maintenance.
- ii) Parish Plan Team - Use of residual funds.

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## 14. DATE OF NEXT MEETING -

- i) Annual Parish Council Meeting - Thursday, 11<sup>th</sup> May, 2017 at 7:30 p.m. at Chelford Parish Hall.
- ii) Annual Parish Meeting - Tuesday, 16<sup>th</sup> May, 2017 at 7:30p.m. at Chelford Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

- 22/17      Resolved    a) That the Public and Press be excluded from the remainder of the Meeting on the grounds that the following item of business could involve the likely disclosure of exempt information.

Proposed Councillor D. Wilson

Seconded Councillor B. Brindley

All in favour

9:50p.m. - One member of the public left the meeting.

## 15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

- i) Clerk & Responsible Financial Officer - Annual Appraisal -

9:52p.m. - The Clerk, having previously declared an interest, left the meeting room.

Members considered the content of the Annual Appraisal undertaken February, 2017.

- 23/17      Resolved    a) To receive and approve the Annual Appraisal report.
- b) To approve, in recognition of service provided during 2016 a salary award to spinal column point 24, with immediate effect.
- c) That the Clerk's Job Description be amended to include the following clause: "The Clerk will be accountable for the effective managements of all its assets and resources, including the MUGA, playing fields and play area and to provide reports to members as and when required".

Proposed Councillor D. Wilson

Seconded Councillor B. Brindley

All in favour

10:02p.m. - The Clerk rejoined the meeting.

The meeting was declared closed by the Chairman at 10:03p.m.

Signed: .....

Approval Date - 11<sup>th</sup> May, 2017

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## APPENDIX A

Financial Statement for 2016/17 as at 9 March 2017					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Jan. 2017 £.	Agenda Mar. 2017 £.	Budget Balance £.
	<b>Receipts</b>				
13,500.00	Precept	17,486.00	17,486.00		0.00
0.00	Balances	0.00	0.00		0.00
9.88	Investment Interest	0.00	5.77	0.47	0.00
0.00	Sale of Assets	0.00	0.00		0.00
3,862.00	Grants, Donations & Refunds	194.00	194.00		0.00
0.00	Chelford Activity Park Hire	0.00	60.00		0.00
60.00	Contra Income	0.00	0.00		0.00
681.96	V.A.T. Refund (15/16)		849.50		652.26
<b>18,113.84</b>	<b>Total Receipts</b>	<b>17,680.00</b>	<b>18,595.27</b>	<b>0.47</b>	<b>652.26</b>
	<b>Payments</b>				
4,615.46	Salary (Clerk)	4,560.00	5,820.91	1,627.18	-2,888.09
0.00	National Insurance (Employer)	0.00	0.00		0.00
911.67	Allowances (Clerk)	650.00	452.85	130.42	66.73
139.50	Chairman/Member Allowances	0.00	0.00		0.00
38.69	Administration	210.00	0.00	28.82	181.18
100.00	Audit Fees (Internal & External)	350.00	100.00		250.00
1,328.89	Insurance	1,500.00	0.00	1,365.85	134.15
280.64	Sect. 137 Donations	690.00	284.24	100.00	305.76
1,480.00	Grants - Churchyard Maintenance	1,380.00	0.00	1,380.00	0.00
50.00	Parish Council Newsletter	100.00	50.00		50.00
0.00	Christmas Trees & Lighting	300.00	0.00		300.00
117.08	Street Lighting (Electric & Repairs)	225.00	79.30		145.70
358.80	Website	450.00	358.80		91.20
563.50	Village Planters	600.00	675.00		-75.00
1,266.25	Village Field Maintenance	1,700.00	0.00	668.85	1,031.15
200.00	Hedge Cutting	300.00	0.00	220.00	80.00
130.00	Playground & Playing Field Inspections	300.00	133.00		167.00
297.00	Tennis Coaching	650.00	203.00		447.00
150.00	SIDS	400.00	0.00		400.00
0.00	Professional Services	300.00	40.00	360.00	-100.00
0.00	Advertising	75.00	0.00		75.00
35.00	Data Protection Registration	35.00	35.00		0.00
379.52	Subscriptions/Affiliation Fees	470.00	429.85		40.15
97.50	Room Hire	340.00	0.00	152.50	187.50
25.00	Training	120.00	0.00		120.00
1,373.00	Asset Purchase / Maintenance	1,225.00	1,714.97	2.00	-491.97
0.00	Contingency	750.00	11.23		738.77
60.00	Contra Expenses	0.00	0.00		0.00
849.50	V.A.T.		399.37	252.89	
<b>14,847.00</b>	<b>Total Payments</b>	<b>17,680.00</b>	<b>10,787.52</b>	<b>6,288.51</b>	<b>1,256.23</b>
	<b>Cash/Bank Reconciliation</b>	<b>01/04/16</b>	<b>12/01/17</b>	<b>09/03/17</b>	<b>31/03/17</b>
	Balance B/Fwd.	29,591.30	29,591.30	37,399.05	31,111.01
	Add Total Receipts	17,680.00	18,595.27	0.47	652.26
	Less Total Payments	-17,680.00	-10,787.52	-6,288.51	-1,256.23
	<b>Balance C/Fwd.</b>	<b>29,591.30</b>	<b>37,399.05</b>	<b>31,111.01</b>	<b>30,507.04</b>
	<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
		<b>01/04/16</b>	<b>12/01/17</b>	<b>09/03/17</b>	<b>31/03/17</b>
	General Funds	27,068.94	34,876.69	30,490.13	29,886.16
	Earmarked Reserves	2,522.36	2,522.36	620.88	620.88
		<b>29,591.30</b>	<b>37,399.05</b>	<b>31,111.01</b>	<b>30,507.04</b>



# CHELFORD PARISH COUNCIL

## CASH/BANK RECONCILIATION AS AT - 9 March 2017

### CASH

Balance Brought Forward 01/04/16	29,591.30
Plus Receipts	18,595.74
	<u>48,187.04</u>
Less Payments	17,076.03
Balance Carried Forward 09/03/17	<u><u>31,111.01</u></u>

### BANK (Natwest)

<b>Business Reserve Account -</b>	19,691.27		05/01/17
Add income/transfer received since above statement			
	<u>0.00</u>		
Less unrepresented cheques			
	<u>0.00</u>	19,691.27	09/03/17
<b>Current Account -</b>	16,940.63		03/02/17
Add income received since above Statement			
	<u>0.00</u>		
	0.00		
Less unrepresented cheques/ Transfer			
Approved	-35.00		
For approval	-6,288.51		
Less already issued and presented	<u>802.62</u>		
	<u>-5,520.89</u>	11,419.74	09/03/17
<b>Total Bank Balances 09/03/17</b>		<u><u>31,111.01</u></u>	

# CHELFORD PARISH COUNCIL

## APPENDIX B

### CHELFORD PARISH COUNCIL FINANCIAL RISK ASSESSMENT - 2016/17

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business continuity	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	L	In the event of the Clerk being indisposed the Chairman (or other nominated Member) may perform the necessary duties.	Existing procedure adequate. Review when necessary.
	Loss of paper/electronic records.	M	Current files and records kept at the Clerk's home. Regular backup of electronic files is made. Paper documents stored in metal filing cabinets. Approved Minutes scanned and published on website.	Existing procedure adequate.
Precept	Adequacy of precept for Council to carry out its Statutory duties.	H	Budgetary Control statement presented to Council at each meeting.	Existing procedure adequate.
	Requirements not submitted to CEC.	L	Full Minute - RFO to follow up.	Existing procedure adequate.
	Amount not received from CEC.	L	RFO to confirm receipt and Minute at next Meeting of Council.	Existing procedure adequate.
Financial records	Inadequate records.	L	Financial Regulations specify requirements of Council.	Existing procedure adequate. Review Financial Regulations 2017.
	Financial irregularities.	L	Internal Audit of accounts by competent, independent person. Regular financial reports are presented to Council. Cheque signatories are separate from person raising the cheque.	Existing procedure adequate. Review bank signatories when change of Councilors/circumstances.
Bank and banking	Inadequate checks.	L	Bank reconciliation produced at each meeting.	Existing procedure adequate. Review Financial Regulations 2017.
	Bank mistakes.	L	RFO check all bank statements against Council records and query errors immediately.	Existing procedure adequate.
	Loss.	L	RFO check all bank statements against Council records and query inconsistencies immediately.	Existing procedure adequate.
	Charges.	L	RFO check adequate funds prior to issuing cheques. RFO challenge charges where errors made by bank.	Existing procedure adequate.
Cash	Loss through theft or dishonesty.	L	Cash handling is not encouraged but where cash received - banked within 7 days.	Existing procedure adequate.
Reserves - General	Adequacy.	L	Consider at Budget setting.	Existing procedure adequate.
Reserves - Earmarked	Adequacy.	L	Consider at Budget and review of final accounts.	Existing procedure adequate.

# CHELFORD PARISH COUNCIL

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Reporting and auditing	Information communication.	L	A monitoring statement is produced regularly before each Council meeting and approved at the meeting. This statement includes bank reconciliation and budget update.	Existing procedure adequate.
	Compliance.	L	An independent internal auditor has been appointed. Annual reports detailing compliance with audit regulations are presented to Council.	Existing procedure adequate.
	Transparency Code.	M	Financial information published on third party website. Consider benefits of control and accessibility of acquiring an independent website.	Review annually.
Direct costs & overhead expenses	Goods not supplied but billed.	L	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders.	Existing procedure adequate. Review Financial Regulations 2017.
	Invoice incorrectly calculated or recorded.	L	RFO to check arithmetic on all invoices and perform bank reconciliations on regular basis.	Existing procedure adequate.
	Cheque payable incorrect (excessive or to wrong party).	L	Signatories initial Stub and Voucher to confirm accuracy.	Existing procedure adequate.
Salaries, pensions and associated costs.	Salary paid incorrectly.	M	Check salary to Minute, check hours and rate to contract. Salary analysis is detailed on the payment vouchers issued.	Existing procedure adequate.
	Wrong deduction of NI and Tax.	M	NI and Tax deductions are calculated using the HMRC PAYE RTI System which is regularly updated. Check PAYE calculations.	Existing procedure adequate.
	Unpaid Tax and NI contributions to Inland Revenue.	L	Payments are made to HMRC by cheque and detailed in the financial statements presented to Council.	Existing procedure adequate.
Employees.	Loss of clerk.	L	Hours, health, stress, training, long term sick, early departure - risk monitored and managed as appropriate.	Existing procedure adequate. Review annually.
	Fraud by employee.	L	Fidelity Guarantee value reviewed annually and insurance cover arranged.	Existing procedure adequate.
	Actions taken by staff.	L	Relevant training, resources and access to professional advice made available to Clerk.	Existing procedure adequate.
VAT	VAT analysis.	L	All items analysed in cash book. Analysis presented to Council at each meeting.	Existing procedure adequate.
	Claimed within time limits.	L	VAT reclaim submitted annually at year end.	Existing procedure adequate.
Legal powers	Illegal activity or payments.	M	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council Meetings. Relevant procedures set out in Standing Orders and Financial Regulations.	Existing procedure adequate. Review Standing Orders and Financial Regulations 2017.

# CHELFORD PARISH COUNCIL

## APPENDIX C

### CORRESPONDENCE

Received	<b>Cheshire Association of Local Councils (ChALC) -</b>
-	ChALC Weekly Bulletin - 12, 19, 26 January 2017, 1, 8, 16, 23 February 2017, 2 March 2017.
11/01/17	Reminder: Parish Conference re: Strategic Economic Plan for Cheshire.
24/01/17	Reminder: Self Presentation & Media Skills Training.
01/02/17	Audlem Parish Council - Concerns raised regarding Neighbourhood Planning process and requirements.
01/02/17	Audit & Transparency Training.
06/02/17	Cancellation of M6 Smart Motorway meeting 08/02/17.
01/03/17	Reminder: Audit & Transparency Training.
02/03/17	Reminder: Roles & Responsibility Training.
	<b>Cheshire East Council -</b>
-	Traffic Management LAP Reports - 25 January 2017, 2, 9, 16, 23 February 2017, 2 March 2017.
-	Partnerships Newsletter - January/February 2017; Request for articles March/April 2017.
-	Neighbourhood Planning drop-in sessions - 11, 18, January 2017, 1, 8, 15, 22 February 2017, 1 March 2017.
-	Winter Service Decisions - 8-31 January 2017, 1-28 February 2017, 1-5 March 2017.
-	Spatial Planning Update - January 2017, February 2017.
06/02/17	Proposed Main Modifications to the Cheshire East Local Plan - Formal Consultation: 06/02/17 - 20/03/17.
13/02/17	Feedback from Town & Parish Council Conference held November, 2016.
17/02/17	Notice of Neighbourhood Plan submission by Newbold Astbury and Moreton cum Alcumlow Parish Council.
17/02/17	Notification of Publication of Registers of Electors - December 2016.
27/02/17	Reminder of Local Plan consultations commencing 27/02/17.
03/03/17	Neighbourhood Planning Update re: Site Allocations & Development Policies Document.
03/03/17	Notice of Neighbourhood Plan submission by Goostrey Parish Council.
03/03/17	Speed Management Strategy.
	<b>Cheshire Emergency Services -</b>
-	Knutsford Rural Policing Team: Police Report - January, 2017, February, 2017.
01/03/17	Police & Crime Commissioner - Police & Crime Commissioner and Chief Constable's Roundup.
	<b>Rural Services Network -</b>
-	Weekly News Digest - 9, 16, 23, 30 January 2017, 6, 13, 20, 27 February 2017.
-	Rural Opportunities Bulletin - January, 2017, February, 2017, March 2017.
-	Hinterland Newsletter - 13, 20, 27 January 2017, 3, 10, 17, 24 February 2017, 3 March 2017.
-	Rural Vulnerability Service - Rural Broadband (January, 2017); Fuel Poverty (January, 2017); Rural Transport (February, 2017); Rural Broadband (February, 2017).
-	RSN Spotlight - Rural Housing (January, 2017); Heart of the Village (February, 2017).
19/01/17	Rural Health Conference - 28th February, 2017.
	<b>Other Correspondence -</b>
-	Healthwatch Cheshire East - 11/01/17 - e-Bulletin; 23/02/17 - e-Bulletin.
-	Public Sector Executive - Newsletter 9, 12, 19, 23, 26, 30 January 2017, 2, 6, 13, 16, 20, 23, 27 February 2017, 2 March 2017. 11/01/17 - Emergency App; 17/01/17 - Public Sector Guide to purchasing a cloud phone system; 17/02/17 - Recovery from cyber attack.
-	HMRC - 31/01/17 - Payroll Help; 03/02/17 - Payroll webinars; 05/02/17 - Sick Pay Guidance; 07/02/17 - Payrolling employee benefits; 08/02/17 - Workplace Health & Safety; 10/02/17 - 2017 Payroll Changes; 12/02/17 - Support re: Apprentices and Worker status; 14/02/17 - National minimum wage, sick pay and benefits help; 17/02/17 - Payroll and National Minimum Wage updates; 19/02/17 - April 2017 Payroll changes; 20/02/17 - 1st April 2017 changes to National Minimum Wage; 21/02/17 - Maternity & Paternity Pay & Leave Explained; 28/02/17 - Payroll support; 03/03/17 - Webinar support.
-	Manchester Airport - 26/01/17 - Invitation to Update Meeting 07/03/17; 04/03/17 - Community Outreach Dates 2017.
-	CPRE - 11/01/17 - Campaigns Update; 09/02/17 - Campaign Update re Housing White Paper.
-	E-ON - Energy Talk Newsletter - January 2017; 19/01/17 - Energy Storage Webinar; February 2017 - Monthly Market Report.

# CHELFORD PARISH COUNCIL

-	Unlock Democracy - 12/01/17 - Successes of 2016; 10/02/17 - Petition for Proportional Representation in Government.
-	Community & Voluntary Services - 11/01/17 - Training News; 20/01/17 - e-Bulletin; 03/02/17 - e-Bulletin; 17/02/17 - e-Bulletin; 23/02/17 - The Voice Newsletter; 03/03/17 - e-Bulletin.
-	Information Commissioner's Office - Newsletter - February 2017, March 2017.
-	Age UK - Newsletter - January 2017, February 2017.
10/01/17	Mrs. A. Jones - Query re: traffic management for Stobart development.
13/01/17	United Utilities - Winter Wise Campaign & Bring Warmth Award.
13/01/17	Mr. D. Hughes - Future of Chelford Village.
16/01/17	Chelford Tenants & Residents Association - Cheshire Living Well Dying Well 'Asset Mapping' exercise.
17/01/17	Mid Cheshire Against HS2 - Request for funding.
18/01/17	So Cheshire - Bride: The Wedding Show at Tatton Park (04-05/02/17).
25/01/17	Ricochet TV - BBC2 programme 'The Repair Shop' looking for items to restore.
27/01/17	Historic Towns & Villages Forum - Staff vacancy.
02/02/17	Shared Access Ltd. - Funding opportunity for Chelford Parish Hall in respect of installation of telecoms equipment.
09/02/17	Civic Voice - Architectural Design Awards.
09/02/17	Mr. T. Woodhead - Notification of re-submission of planning application for wakeboarding park at former Mere Farm Quarry.
<b>Advertisements -</b>	
-	Broxap Litter Bins & Recycling Units - 19/01/17 - Seats & Benches; 25/01/17 - Post & Rail Systems; 31/01/17 - Litter & Recycling Bins; 15/02/17 - Litter & Recycling Bins; 15/02/17 - Recycling bins; 22/02/17 - Mounted Display Cases; 01/03/17 - High Security Plastic Litter Bins.
-	12/01/17 - Fletcher Contracting Ltd. - Recycled Plastic Products; 12/01/17 - Realise Futures Eco-Furniture - e-News; 13/01/17 - Primary Care Supplies - Defibrillators; 19/01/17 - Proludic - 2017 Play Equipment Brochure; 25/01/17 - Glasdon - Litter Bins; 26/01/17 - Barcham Trees plc. - Tree suppliers; 06/02/17 - Realise Futures Eco-Furniture - Recycled Plastic Furniture; 09/02/17 - Kompan Playgrounds - Play Equipment sale; 16/02/17 - Kompan Playgrounds - Play Equipment Best Sellers; 17/02/17 - Primary Care Supplies - Defibrillators; 14/02/17 - NetWise Training Ltd. - Secure website training; 16/02/17 - Parish Council Websites - Transparency Code Compliant websites; 21/02/17 - Online Playgrounds Ltd - Spare parts available; 23/02/17 - Message Maker - Exhibition at RoSPA Road Safety Conference; 01/03/17 - Street Furniture Direct - Stock available; 01/03/17 - IMI - War Memorial Cleaning Services.
-	10/01/17 - Sandbach Town Council - Take That Reignited Concert; 16/01/17 - Sandbach Town Council - Youth Summit; 03/03/17 - Civic Voice - Design Awards Study Tour.

# CHELFORD PARISH COUNCIL

## APPENDIX D

### CHELFORD PARISH COUNCIL

#### ASSETS REGISTER 2016/17

Date of Acquisition	Description	Supplier	Location	Purchase Cost £	Value for Audit Purposes £	Insurance Value £	Date of Audit Valuation	Date of Disposal	Reason	Basis of Valuation
<b>LAND</b>										
30/12/1939	Playing Field	Sir John Dixon	Knutsford Road	unknown	1.00	Not insured	05/03/17			Nominal
30/07/2009	Grass Splay	Local Landowner	Knutsford Road	500.00	500.00	Not insured	05/03/17			Purchase
<b>NOTICE BOARDS</b>										
Unknown	Notice Board	Unknown	Oak Road	unknown	1.00	Not insured	05/03/17			Nominal
Unknown	Notice Board	Unknown	Post Office, Peover Lane	unknown	134.80	Not insured	01/04/10			Replacement
28/01/2013	Notice Board	Altrincham Joinery & Double Glazing	Station Road	472.40	472.40	Not insured	28/01/13			Purchase
30/11/2015	Notice Board	Notice Board Co. (UK) Ltd	Dixon Drive	429.00	429.00	Not insured	23/11/15			Purchase
<b>STREET FURNITURE</b>										
Unknown	Street Light Fitting	Unknown	Alderley Road	unknown	1.00	Not insured	05/03/17			Nominal
Unknown	Street Light Fitting	Unknown	Holmes Chapel Road	unknown	1.00	Not insured	05/03/17			Nominal
Unknown	Bus Shelter	Gift from Chelford Womens Institute	Knutsford Road	unknown	5,000.00	Not insured	05/03/17			Replacement
Unknown	Bench	Unknown	Dixon Drive	unknown	327.00	Not insured	05/03/17			Replacement
Unknown	Bench	Unknown	Verge near Roundabout	unknown	327.00	Not insured	05/03/17			Replacement
09/09/2013	Speed Indicator Devices (2)	TWM Traffic Control Systems Ltd.	Knutsford Road	3,665.00	3,665.00	4,114.60	09/09/13			Purchase
25/10/2013	Speed Indicator Posts	Cheshire East Council	Knutsford Road	665.18	665.18		25/10/13			Purchase
06/06/2012	Planters (9)	A. & O. Norbury	Various within Parish	724.50	724.50	Not insured	05/03/17			Purchase
06/06/2012	Hanging baskets (2)	A. & O. Norbury	Chelford Primary School	29.17	29.17	Not insured	05/03/17			Purchase
06/06/2012	Post Office Window Boxes	A. & O. Norbury	Post Office, Peover Lane	60.00	60.00	Not insured	05/03/17			Purchase
06/06/2012	Hay racks (2)	A. & O. Norbury	Within Parish	20.00	20.00	Not insured	05/03/17			Purchase
30/09/2011	Height Restriction Barrier	A. J. Heapy Engineering	Chelford Parish Hall Car Park	1,246.00	1,246.00	Not insured	05/03/17			Purchase
<b>MERE COURT RECREATION AREA</b>										
11/07/2012	Goal Posts (2)	NB Services (2006) Ltd	Mere Court Recreation Area	200.00	200.00	772.56	11/07/12			Purchase
10/11/2016	Benches (2)	Cotswold Teak	Mere Court Recreation Area	654.48	654.48	Not insured	10/11/16			Purchase
<b>CHELFORD ACTIVITY PARK</b>										
unknown	Slide	unknown	Chelford Activity Park	unknown	2,000.00	Not insured	05/03/17			Replacement
unknown	Swings	unknown	Chelford Activity Park	unknown	2,100.00	Not insured	05/03/17			Replacement
08/02/2013	MUGA	NB Services (2006) Ltd	Chelford Activity Park	46,962.00	46,962.00	57,276.44	08/02/13			Purchase
08/02/2013	Prosafe gate (1)	NB Services (2006) Ltd	Chelford Activity Park	538.00	538.00	Not insured	08/02/13			Purchase
08/02/2013	Benches (4)	NB Services (2006) Ltd	Chelford Activity Park	465.00	465.00	Not insured	08/02/13			Purchase

E.M.M. - 05/03/17

# CHELFORD PARISH COUNCIL

## CHELFORD PARISH COUNCIL

### ASSETS REGISTER 2016/17

Date of Acquisition	Description	Supplier	Location	Purchase Cost £	Value for Audit Purposes £	Insurance Value £	Date of Audit Valuation	Date of Disposal	Reason	Basis of Valuation
<b>CHELFORD ACTIVITY PARK (Continued)</b>										
08/02/2013	Waste Bins (2)	NB Services (2006) Ltd	Chefford Activity Park	775.00	775.00	Not insured	08/02/13			Purchase
08/02/2013	Tennis nets	NB Services (2006) Ltd	Chefford Activity Park	640.00	640.00	1,071.51	08/02/13			Purchase
08/02/2013	Cycle racks (6)	NB Services (2006) Ltd	Chefford Activity Park	592.00	592.00	Not insured	08/02/13			Purchase
08/02/2013	MUGA signage	NB Services (2006) Ltd	Chefford Activity Park	90.00	90.00	Not insured	08/02/13			Purchase
08/02/2013	Surface costs	NB Services (2006) Ltd	Chefford Activity Park	3,392.00	3,392.00	Not insured	08/02/13			Purchase
21/03/2013	Picnic Benches (3)	Cheshire East Council	Chefford Activity Park	unknown	450.00	Not insured	05/03/17			Replacement
21/03/2013	Seesaw	Cheshire East Council	Chefford Activity Park	unknown	1,345.00	2,753.78	05/03/17			Replacement
21/03/2013	Springer	Cheshire East Council	Chefford Activity Park	unknown	1,225.00		05/03/17			Replacement
21/03/2013	Roundabout	unknown	Chefford Activity Park	unknown	1,734.00	Not insured	05/03/17			Replacement
21/03/2013	Waste Bin	NB Services (2006) Ltd	Chefford Activity Park	unknown	387.50	Not insured	05/03/17			Replacement
21/03/2013	Barbeque (2)	NB Services (2006) Ltd	Chefford Activity Park	unknown	100.00	Not insured	05/03/17			Replacement
21/03/2013	Play Area Signage	NB Services (2006) Ltd	Chefford Activity Park	unknown	90.00	Not insured	05/03/17			Replacement
21/03/2013	Steel fence & self closing gate	NB Services (2006) Ltd	Chefford Activity Park	unknown	1,000.00	Not insured	05/03/17			Replacement
08/09/2013	Fencing & Gates	A. & O. Norbury	Chefford Activity Park	817.00	817.00	Not insured	05/03/17			Purchase
16/11/2016	Outdoor Table Tennis Table	Gift from Parish Plan Team	Chefford Activity Park	2,745.00	2,745.00	2,855.62	16/11/16			Purchase
<b>MISCELLANEOUS ITEMS</b>										
Unknown	Christmas Tree Lights	Cheshire East Council	Cllr. D. Wilson's Home	0.00	1.00	Not insured	05/03/17			Nominal
29/11/2013	Christmas Tree Socket	Millward & Keeling Ltd.	Cllr. D. Wilson's Home	40.00	40.00	Not insured	05/03/17			Purchase
02/07/2013	Brushcutter	Chefford Farm Supplies	Chefford Station	234.79	234.79	Not insured	05/03/17			Purchase
21/06/2013	Tennis mini net system (5)	Zsig Sports Ltd.	?	145.85	145.85	Not insured	05/03/17			Purchase
21/06/2013	Slocoach balls (60) & carry bag	Zsig Sports Ltd.	?	53.40	53.40	Not insured	05/03/17			Purchase
21/06/2013	Mini tennis rackets (12)	Zsig Sports Ltd.	?	97.50	97.50	Not insured	05/03/17			Purchase
<b>Total</b>				<b>66,253.27</b>	<b>82,478.57</b>	<b>68,844.51</b>				

E.M.M. - 05/03/17