FRINDSBURY EXTRA PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 28TH JULY 2026 AT THE MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM

PRESENT:	Cllr Chris Sparks	Chair
	Cllr Vanessa Roach	Vice-Chair
	Cllr Craig Liddell	
	Cllr Anne Roscow	
	Cllr Paul Martin	
	Cllr Elizabeth Turpin	
	Cllr John Williams	
	Emma Johnson	Clerk
	Kim Shubrook	Assistant Clerk
In attendance	1 members of the public	

Item *Action point*

Minute number 2026/27/

1 APOLOGIES

138 Apologies for absence were received from

Cllr Gary Etheridge	Surgery
Cllr Tony Ashton	Work
Cllr Andrew Millsom	Work
Cllr Sheila Noise	Prior Plans

2 DECLARATIONS OF INTEREST

139 None.

3 ANY OTHER BUSINESS OF AN URGENT NATURE

140 None

4 MINUTES OF THE MEETING HELD ON 23RD JUNE

141 It was proposed by Cllr Martin, seconded by Cllr Roscow and agreed the minutes of the meeting held on 23rd June 2026 be signed as a true record.

5 COUNCILLOR CO-OPTION

142 Cllr Sparks reported that Cllr Onimole had resigned from the Parish Council and he was thanked for his service and wished him all the best for the future. An advert for co-option had been placed with the deadline being the 24th August.

6 FOOTPATHS

143 **a Representative's Report**

Cllr Mrs Roscow reported "This month we have worked on RS 129 from Hollywood Lane to Higham Road, RS127 from Lower Upnor up towards Chattenden, RS126A from Upper to Lower Upnor, the bridge from Upnor to Wainscott on RS125 and the footpath from Castle Street, RS122.
The kissing gates on the section of RS118 that goes through the woods to Lochat Road have been installed, making it considerably easier to use this route.
We are in need of a new hedge cutter as the safety switch on our current one no longer functions. A new pair of shears would also be appreciated."

The purchase of the hedge cutter and shears was discussed, then was proposed by Cllr Liddell, seconded by Cllr Sparks and agreed.

7 PLANNING

a Applications

144 **i** **MC/26/1399** Land Adjoining Terrance Butler Avenue Off Anthonys Way Medway City Estate : Variation of condition 2 (approved plans) to allow a minor material amendment to planning permission MC/23/0763 to redesigned the building from two storey to a single storey. Footprint and site layout are unchanged;

No Objection

145 **ii** **MC/26/1253** Baria Court Stonehorse Lane Strood : Construction of double storey part ground floor rear extension; part single storey first floor extension.

No Objection

146 **iii** **MC/26/1231** Whitewall Creek Water Treatment Works Upnor : Prior approval under Part 16 Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) for removal of existing TEF 17.5m high lattice tower on concrete base and installation of a TEF 20.0m high SWANN C5S5 tower on (4600x4600x1000) new concrete base, one C/W DELTA headframe, reserved antennas, supporting cabinets and associated ancillary works

No Objection

147 **iv** **MC/26/1216** Unit 11 Riverside Estate Sir Thomas Longley Road Medway City Estate : Retrospective advertisement consent for installation of two fascia signs and the installation of external signage lighting.

No Objection

148 **b Decisions**

The decisions as listed on Appendix A were received.

149 **c Appeals and Other Matters**

Cllr Sparks reported that HMO application in Upnor which was rejected by Medway Council is being submitted for appeal. Also the appeal by Richborough for the 800 homes was declined by the planning inspector.

8 Neighbourhood Plan

150 The Assistant Clerk reported she had had some productive meetings with Dave Chetwyn and another draft of the Neighbourhood Plan has been circulated to Councillors. It was requested Councillors look through this documents and make recommendations but also consider taking on one of the policy sections to undertake more in-depth research on behalf of the PC.

9 FINANCE

151 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

152 **b Paid since last meeting**

The payments made since the last meeting were noted.

153 **c Accounts for Payments**

It was proposed by Cllr Williams, seconded by Cllr Turpin and agreed the accounts for payment as listed on Appendix B be paid.
It was also proposed by Cllr Sparks, seconded by Cllr Williams and agreed that Cllr Sparks and Cllr Roach be given delegated powers to authorise payments in August whilst the Parish Council has the month off.

8 GRANT APPLICATIONS

154 None.

11 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

155 **a Recreation Ground/Play Park**

Nothing to report.

156 **b Wainscott Fields Open Space/Play Park**

The Clerk reported the rocker was missing a handle and would get this repaired due to sharp edges left behind.

157 **c Coomber Green Open Space/Play Park**

Nothing to report.

158 **d Schooner Walk Open Space/Play Park**

Cllr Martin reported graffiti on the play equipment. The Clerk will obtain a quote to remove graffiti on all play parks.

159 **e Allotments**

The Assistant Clerk reported there was a bee/wasp nest on plot 1 and she was in contact with the Bee Keepers association to try get it moved. It was also reported two warnings had been issued to plot holders.

160 **f Woodland**

Nothing to report.

161 **g Notice Boards**

Nothing to report.

162 **h Defibrillators**

Nothing to report.

12 UPNOR

163 **a Memorial Bench**

The clerk reported she was still awaiting a date for the bench delivery and would chase this.

164 **b Memorial Tree**

The Clerk reported she had received a request for a memorial bench on Upnor Green, this idea was discussed and there is already 3 benches on this site it was suggested to propose the idea of a memorial tree with a plaque instead. The clerk will take this idea back to the resident.

165 **c Air Quality**

The Assistant Clerk reported that she had noticed for the first time since living in Upnor that whilst having her windows open and living on the river front that her home surfaces were getting covered in black dust. It was discussed that she would monitor the situation and if it continued, we would place an air quality survey from Medway Council.

13 FRINDSBURY EXTRA MEMORIAL HALL

166 The Clerk reported the door lock was broken on arrival this evening and would contact the booking secretary to see if something had happened.

14 SCHOOLS

167 Cllr Roach reported that the Maritime Academy School was leaving a lot of lights on over night and over summer holidays when the school is meant to be in a conservation zone. This will be monitored.

15 HIGHWAYS AND TRANSPORT

168 Nothing to report.

16 RURAL LIAISON FORUM

169 **a Representative's Report**

In Cllr Millsom absence he sent a report as follows:
Rural Liaison Meeting – dated 24th June '26
There were three presentations and an update on the Climate Change Working Group.
North Kent Marshes Water Level Management Board
Priscilla Haselhurst from the North Kent Marshes Water Level Management Board gave a presentation. Starting with the history of drainage of the marshes, particularly of the marshes on the Hoo Peninsula. Discussed sea level rise and other climate changing items. The funding of the organisation, and its governance, its partners, and the future.
Medway Dark Skies
Andrea Griffiths, Director of CPRE Kent
The main point was that PC's should embed Dark Skies policies into their Neighbourhood Plans. Artificial light affects both human and wildlife sleep patterns.
Try to get lighting set at 2700K
Update on the Local Plan
The Local Plan was submitted in December last year. Two planning inspectors appointed by central government to review the plan. Initial response made in May. Further responses by end of June. There was a very short consultation period for the late info appendices.
Next stage shall be "exam questions" in August and then inspectors invite those who made submissions to Reg 19 to make further representations in September.

17 Kent Association of Local Councils

170 Cllr Sparks reported a meeting was held on the 16th of July but was poorly attended. Lots was discussed including the devolution and how this would affect Parish Councils and how many services could be pushed onto PCs. The next meeting will be held on the 29th of October.

18 POLICE MATTERS

171 **a Police Liaison Committee Representative's Report**

Cllr Martin volunteered to be the new police liaison and would arrange to speak with PC Jones regarding the graffiti at the play parks and the anti-social behaviour and noise complaints from the Arethusa and the Medway run car park next to it.

172 **b Neighbourhood Watch**

In Cllr Millsom's absence no report was given

19 COMMUNICATIONS

173 Nothing to report.

20 CONSULTATION

174 The Clerk reported there is a Medway tree strategy consultation.

175 **SUSPENSION OF MEETING FOR MEDWAY COUNCILLORS' REPORTS AND PUBLIC SESSION**

Cllr Turpin reported on the local government reorganisation where Medway will be joined with Dartford and Gravesend and what this could potentially look like for elections etc. It was also reported that Grain fire station had been saved from closure for now but there was no mention of Cliffe.

The Chairman thanked everyone for attending and closed the meeting at 21:03

Signed .....Chairman

On the .....day of 2026