## EGERTON PARISH COUNCIL EGERTON CHRISTMAS FAIR SUB-COMMITTEE MEETING 1

# Wednesday 11<sup>th</sup> October 2017 at 3 Stone Croft Cottages at 4.00pm

#### DATE OF FAIR – SATURDAY 9th DECEMBER 2017 FROM 2.30 TO 4.30 PM

#### Present: SABINE CHAPMAN, HEATHER JAMES, MARY WALKER

### **Apologies:**

No.	Item	Action
1.	We have £112 in the kitty.	
2.	Suggested Stalls:   Over 60s - Bottle Tombola – 1 Table   WI - Raffle – Hut 1   School - hot drinks and small cakes and other items – Hut 2   Pre-school - Father Christmas rides, Teddy Tombola – 2 Tables   Church - mulled wine, mince pies and mistletoe – Hut 3   Brenda Kent - Jewellery – Hut 4   Sam and Anna Garbutt - crafts – Hut 5   Lisa Fraser – Christmas Food – 2 Tables   BBQ - The Barrow House – No table   Esther – Natural Skincare – 1 Table   Esther's Mum - ?? – 1 Table   Sabine's Gifts/Cathy's Boxes – Gifts – 1 Table	Heather Heather Sabine Sabine Mary Heather Heather Heather Sabine Sabine Sabine Sabine
3.	Cricket Club - ?? Pheonix Cards – Charlotte – 1 Table <u>Santa Grotto</u> Ask:	Sabine Sabine
	Ask: Julian Mills if he will lend us his trailer Andrew/Richard Hopkins if we can borrow straw bales. Sabine to find out who was Santa last year and if they will do it again (Cathy has Santa outfit)	Heather Heather Sabine
4.	Setting Up/Breaking Down (Suggested Help)   Bill/Glen nuts and bolts   Al Jones   Roger/Scott/Alan James   Martin Chapman   Martin Wilkinson   Steve Wellard   John Harrison   Jim Stears   Graham Howland   Rob Walker	Heather Heather Sabine Sabine Sabine Heather Heather Heather
5.	Programme   School Drama – Mike Dyer-Ball   Minstrels - Jerry Crossley   School Choir – Carol Singing   Egerton Players – Mummas Play/Carol Singing   Competitions: (Cathy has agreed to draw template)   Colouring: – Christmas Bauble )ask Curate Jack to judge   Bake: 5 Christmas themed biscuits Curate )   Prizes	Sabine Mary Sabine Sabine Heather Sabine Mary/Heather

6.	Promotion	
	Posters- notice boards and Shop	Heather
	Egerton Update Article notice about The Street and Glebe parking	Heather
	Kentish Express Article	Heather
7.	Set Up	
	Electrician – Dave Austin – is he still happy to be involved/kit	Heather
	Mike Yarrow to provide electricity	Mary
	Parking - Traffic Cones/School Car Park Use	Sabine
8.	The Parish Clerk has been informed of the event for insurance purposes.	
9.	Christmas Tree	
	Parish Council to pay for it	Heather
	Alan and Scott to collect it and erect it on 2 <sup>nd</sup> December	Heather
	Sabine plus others to decorate it week-end before fair	Sabine/Mary
	Parcels to go under tree	Mary/Sabine
	Once the lights and decorations have been checked some new ones may need to be	
	bought from kitty.	
10.	Extra Items	
	Remember to buy black plastic sacks for rubbish	Heather
	Write Thank you notes after event	Heather
	The hall is booked just in case	Heather
	Pictures to be collected from school on Friday, judged and then displayed	Mary
	Marquees, find out where they are stored	Heather
	Huts stored at Greenhill House	Heather

The next meeting Wednesday 8<sup>th</sup> November at 4.00pm at 3 Stone Croft Cottages