



Members of Dymchurch Parish Council are summoned to a meeting of the Dymchurch Parish Council to be held on Monday 1<sup>st</sup> June 2020 at 7pm.

The meeting will be held online under the following legislation The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

# AGENDA

1. **APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.
2. **DECLARATIONS OF INTEREST**
  - a. To declare any personal interests in items on the agenda and their nature.
  - b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.
3. **MINUTES OF THE PREVIOUS MEETING-** held on the 4<sup>th</sup> May 2020 to be agreed by members present. These minutes will be signed at the next available physical meeting of the Parish Council.
4. **UPDATE ON ACTIONS FROM PREVIOUS MEETING AND CLERKS REPORT-**
5. **QUESTIONS FROM MEMBERS OF THE PUBLIC- Public Participation**
6. **CORRESPONDENCE AND COMMUNICATIONS**  
In circulation
7. **REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES**
  - a. District Councillor's Report
  - b. County Councillor's Report
  - c. Community Warden's Report
  - d. PCSO's Report

## 8. PLANNING

Date Notified	Reference Number	Location	Details	Closing Date
25/05/2020	20/0624/FH	3 Crossways Close Dymchurch	Proposed Rear extension and carport to front	16/06/2020

19/05/20 20	20/0663/FH /PA	TELEPHONE EXCHANGE, HARDEN ROAD, LYDD, ROMNEY MARSH, TN29 9LX	Notification for street cabinets	
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## 9. FINANCE

- a. Breakdown of expenditure/income since last meeting
- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.
- c. Members will review the end of year accounts.

## 10. PERSONEL COMMITTEE

- a. Members will review and consider the requirement for the formation of a Personnel Committee for Dymchurch Parish Council and if agreed will appoint members to this committee
- b. Members will review and consider the Terms of reference for the Personnel Committee.

## 11. TO ACCEPT THE MINUTES OF THE ASSETS AND AMENITIES COMMITTEE AND TO REVIEW AND CONSIDER THE FOLLOWING RECOMMENDATIONS

- a. To replace the missing “keep slipway clear sign” with the addition of no vehicle’s logo
- b. To agree that due to timing no hanging baskets will be provided this year but a full review for the 2021 season will take place
- c. All Seawall benches are adopted for maintenance and future requests should be granted on a 10-year agreement.
- d. To approve the latest Dymchurch Parish Council asset register
- e. To approve the handover of the kiosk on 1<sup>st</sup> July, advice should be sought on any proposal to extend the licence season along with an estimate of market rental value for the premises

## 12. PLANNED WORKS

**Members will review the quotes for the following work required**

- a. Removal of rubbish from Cemetery compost bin
- b. Maintenance of poplar tree over hanging residents garden Recreation Ground Dymchurch
- c. General Maintenance of hedges, trees and graves in the cemetery

## 13. BULLS FIELD CARPARK- ACCESS AND LAND OWNERSHIP REVIEW

**Due to the nature of this discussion which involves the personal details of householders and privileged information between solicitors and client’s members will consider excluding the public and press for this item.**

Members will review the report prepared by the Clerk and identify future actions.

14. **DATE OF NEXT MEETING.** 6<sup>th</sup> July 2020 unless otherwise advised. The meeting will be held on line unless stated otherwise at will commence at 7.00pm.

Jeff Lawrence  
PARISH CLERK

28<sup>th</sup> May 2020

## ACCESS TO THE MEETING

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 requires that members of the public should be able to see and hear or hear on line Council meetings.

Therefore if you wish to join this meeting please use the following access code (type or paste into your favourite browser) or if you wish to join using your phone only use the relevant telephone number and dial in at the relevant time.

When you join the meeting, you will be held in the virtual waiting room until the meeting starts.

Topic: Dymchurch Parish Council meeting June  
Time: Jun 1, 2020 07:00 PM Greenwich Mean Time

Join Zoom Meeting  
<https://us02web.zoom.us/j/81560156087>

Meeting ID: 815 6015 6087  
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