



# Great Coxwell Parish Council

## GREAT COXWELL PARISH COUNCIL (10/25).

Date	:	7 <sup>th</sup> October 2025.
Time	:	6.30pm.
Venue	:	Great Coxwell Reading Room.
Present	:	Cllr J Russell (JR), Cllr R Hankinson (RH), Cllr N Hawkes (NH), Cllr S Sutton (SS)
County Councillor	:	Cllr B Thomas (BT)
District Councillor	:	Cllr V Patel (VP)
Clerk/RFO	:	D Hatton (DH)
Members of the Public	:	3

## Minutes (10/2025)

Minute (10/25)	Item	Action
1	<b>To record attendance and receive apologies of absence.</b> Apologies were received and accepted by Cllr R Gilmour and Cllr K Foxhall (VoWHDC)	
2	<b>Declarations of Interest.</b> None.	
3	<b>To approve the Minutes of the Great Coxwell Parish Council Annual Meeting held on Monday 4<sup>th</sup> August 2025 .</b> Proposed SS. Seconded JR. Approved. <b>RESOLVED.</b> DH to publish approved minutes.	DH
5	<b>Public Forum</b> (representation on items included in this agenda or for future consideration).	
6	<b>County Councillors Report.</b> See <a href="https://www.greatcoxwell.com/parish-council-meetings-and-minutes.html">https://www.greatcoxwell.com/parish-council-meetings-and-minutes.html</a>	
7	<b>District Councillors Report.</b> See <a href="https://www.greatcoxwell.com/parish-council-meetings-and-minutes.html">https://www.greatcoxwell.com/parish-council-meetings-and-minutes.html</a>	
8	<b>Clerks Report.</b> 1) Receive and note the Clerks Report. Noted. 2) Receive and note correspondence received by the Clerk. None. 3) Items received by the Clerk since the publication of the Clerks Report. None.	

Minute (10/25)	Item	Action
9	<p><b>Planning.</b></p> <ol style="list-style-type: none"> <li>1) To consider new planning applications. <ol style="list-style-type: none"> <li>a) <b>P25/V1842/HH, Chowle Barn Great Coxwell Faringdon SN7 7LT.</b> Single storey side extension (retrospective). Current status – Pending.</li> <li>b) <b>P25/V1672/LB, Wayside Great Coxwell Faringdon SN7 7NB.</b> Replacement of front door, frame and door furniture. Current status – Pending.</li> </ol> </li> <li>2) To consider new planning applications received since the publication of this agenda. None.</li> <li>3) Update on existing planning applications. <ol style="list-style-type: none"> <li>a) <b>P25/V1245/HH, Roseland Great Coxwell Faringdon SN7 7LZ.</b> Erection of greenhouse and workshop/shed in rear garden (retrospective). Current Status – Granted.</li> <li>b) <b>P25/V1095/S73. Land South of Steeds Farm Coxwell Road Faringdon.</b> Variation of conditions 4 (approved plans) and 6 (access) on planning application P18/V0259/O. Appeal ref: 3264500 Outline planning application for up to 125 dwellings and associated public open space all matters except access reserved. Amendment to improved access. Reduction in length of plan for associated access lane. Following discussion it was agreed that the council would make no objection to the amendments on the basis that all relevant safety inspections would be conducted by OCC Highways. It would however make comment to the current outstanding highways regarding access control on the A420. Current status – Granted.</li> <li>c) <b>P25/V0241/O, The Ranch (Annabelle's Nursery), Coxwell Road, Great Coxwell, SN7 7LU.</b> Erection of 5 nursery classrooms. Under Consideration. Target decision date – 16th June 2025. Current status – Granted.</li> <li>d) <b>P25/V0084/FUL, Faringdon Grange Holiday Park, Coxwell Road, Great Coxwell, SN7 7LU.</b> Retention of the wall and fencing around the pond with ancillary drain works. Under Consideration. Target decision date – 30th May 2025. Current status – Pending.</li> <li>e) <b>MW.0151.23, Wicklesham Quarry.</b> Outline flexible planning application for a total of up to 29, 573 sq. m GIA of commercial floorspace for Use Classes E(g) i (offices); and/or E(g)(ii) (research and development); and/or E(g)(iii) (light industrial); and/or B2 (general industrial); and/or B8 (storage and distribution); and ancillary uses. All matters reserved for future determination except for access. Consultation Period. Consultation closure date – 30th May 2025. * Please note that details for this application are held on the Oxfordshire County Council Planning website. Current status – Pending.</li> <li>f) <b>P25/V0880/FUL, Faringdon Business Park, Chowle Farm, Great Coxwell.</b> Provision of Biomass Boiler to heat building and dry logs in association with the production of charcoal (Retrospective). Current status – Pending.</li> </ol> </li> </ol>	
10	<p><b>Financial.</b></p> <ol style="list-style-type: none"> <li>1) Note Finance Report, Statement of Accounts and Budget Analysis. Noted.</li> <li>2) Approve payments. <ol style="list-style-type: none"> <li>a) As shown in the Finance Report.</li> <li>b) Received since publication of the Finance Report. Proposed JR. Seconded SS. Approved. <b>RESOLVED.</b></li> </ol> </li> <li>3) Budget 2026-2027. <ol style="list-style-type: none"> <li>a) Proposals for consideration. Proposals to be received by the Clerk no later than 31<sup>st</sup> November 2025.</li> </ol> </li> </ol>	ALL

Minute (10/25)	Item	Action
	<p>4) Internal Auditor. Consider appointment of Internal Auditor for 2025-2026. DH to contact 2024-2025 Internal Auditor for confirmation of 2025-2026 availability and cost. DH also to contact an additional option for governance. Both to be requested as available to conduct Reading Room audit.</p> <p>5) S106. Councillor Finance Declarations. Requirement advised. No declarations made.</p> <p>6) Consider S137 Power to Spend.</p> <p>a) Reading Room – VE Day celebrations. Not required.</p> <p>b) Reading Room – First Aid Training. Proposed JR. Seconded SS. Approved. <b>RESOLVED</b>.</p>	DH
11	<p><b>Governance/Policies.</b></p> <p>1) Risk Assessment. Review. Proposed JR. Seconded RH. Approved. <b>RESOLVED</b>. DH to complete matrix and publish.</p> <p>2) IT Policy. Approve new policy. Proposed JR. Seconded RH. Approved. <b>RESOLVED</b>. DH to publish policy.</p> <p>3) Bring Your Own Device Policy (BYOD). Approve new policy. Additional amendments required. DH to circulate link for amendments and review at the next meeting.</p>	DH DH DH
12	<p><b>Reading Room.</b></p> <p>1) Maintenance – General.</p> <p>a) Items to be advised. It was noted that a number of items contained in the First Aid kit required replacement. Proposal to replace complete First Aid kit with HSE approved equipment. Proposed JR. Seconded NH. Approved. <b>RESOLVED</b>. DH to purchase. Afternote – following investigation an Accident Report book has also been purchased.</p> <p>2) Maintenance – Extraordinary.</p> <p>a) Toilet repairs. Discuss and consider quotations received. Awaiting update regarding insurance claim. DH to follow up.</p>	DH DH
13	<p><b>Village Maintenance.</b></p> <p>No items to report.</p>	
14	<p><b>Park/Playground.</b></p> <p>1) Inspection Report.</p> <p>a) Items requiring attention. See 10/25.14.5</p> <p>b) Park Lease. Update. An extension to the current lease of 20 years has been agreed and the relevant documentation is being prepared for approval. DH to progress.</p> <p>c) Park to MUGA. Update. To be updated on completion of the park lease extension.</p> <p>2) RoSPA Report.</p> <p>a) Items requiring attention. The RoSPA inspection noted a number of items in need of action. See 10/25.14.5</p> <p>3) Deep Clean. Consider options. Proposal to conduct deep clean. Contractor Pro Mow, value £1,150.00 + VAT. Proposed JR. Seconded RH. Approved. <b>RESOLVED</b>. JR to authorise contractor.</p>	DH JR

Minute (10/25)	Item	Action
	4) Considered Tree works required. Further quotations to be obtained.	JR
	5) Consider Playdale repair quotation. Proposal to conduct repairs as per quotation. Contractor Playdale, value £2.038.50 + VAT. Proposed JR. Seconded RH. Approved. <b>RESOLVED.</b> JR to authorise contractor. DH to arrange deposit payment as required.	JR/DH
	6) Consider Bench replacement options. For further consideration.	
	7) Consider options for border repairs. For further consideration.	
	Funding sources for the above items (3/4/5) 1) Playground repairs – EMR, 2) Picnic Benches Maintenance – Budget, 3) General Asset Repairs - EMR	
15	<b>General.</b> 1) Neighbourhood Plan. Update. Awaiting update of District Joint Local Plan. 2) Dog Mess signs. No further action required.	
16	<b>Items to be considered for the next agenda to be received by the Clerk no later than 31<sup>st</sup> November 2025.</b>	ALL
17	<b>Date of next meeting.</b> 15 <sup>th</sup> December 2025. Great Coxwell Reading Room. 6.30pm.	

Supporting documentation can be found at - <https://www.greatcoxwell.com/parish-council-meetings-and-minutes.html>