

EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Parish Office, Sutton Valence Village Hall, North Street Sutton Valence, Kent ME17 3HS

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Notice is hereby given of a meeting of the Parish Council to be held at the Filmer Hall, Church Lane, East Sutton on Wednesday 7th June 2023 at 8.00 p.m. when the following business is proposed to be transacted:

The Chairman to ask if anyone was recording.

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

1. Apologies
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the agenda
 - III. Requests for Dispensation
3. Minutes of the meeting held 3rd May 2023 to be agreed
4. Training
5. Maidstone Borough Design and Sustainability Development Plan Document
Regulation 18 Consultation
6. To agree insurance for new notice boards
7. Highways
8. Public Transport
9. Planning:
 - Recommendation to be ratified on
 - I) 23/501666/FULL Friday Street Farm Friday Street East Sutton Maidstone Kent ME17 3D Change of use of an agricultural building to a Brewery (Class B2), including internal alterations and creation of new internal staircase and mezzanine.
Recommendation to be made on
 - II) 23/501902/LBC The Barn At Little Moatenden Maidstone Road Headcorn Ashford Kent TN279PT. Listed Building consent for the installation of a solar panel system on detached barn.
 - III) 23/501901/FULL The Barn At Little Moatenden Maidstone Road Headcorn Ashford Kent TN27 9PT. Installation of a solar panel system on detached barn.
10. Police
11. Finance
 - I. Bank balances
 - II. Income
 - III. Expenditure
 - IV. Internal audit
 - V. Annual Audit – to complete the exemption certificate as a smaller council
 - VI. External Audit - Annual Governance and Accountability Return
 - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2022/23
 - ii. The Parish Council to consider The Accounting statements 2022/23 and resolve to approve the Accounting Statement.
 - iii. Notice of the period for the exercise of public rights to be set.
 - iv. Appointment and scope of Internal Auditor
12. Play area
13. Filmer Hall Lease
 - I) To consider and agree terms of engagement from Whitehead Monckton
14. Correspondence
Date of next Parish Council Meeting 5/7/23