

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 24 NOVEMBER 2022 AT FRINDSBURY EXTRA MEMORIAL HALL, HOLLY ROAD, WAINSCOTT AT 7.30 PM**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Peter Martin	
	Cllr Mrs Sheila Noise	
	Cllr Paul Thorpe	
	Mrs Roxana Brammer	Clerk
	Mrs Emma Johnson	Assistant Clerk
In attendance	Mrs Anne Roscow	Footpaths Officer

Item

Minute 2022/23

*Action point***1 APOLOGIES**

386 Apologies for absence were received from

Cllr Geoffrey Moore	Unwell
Cllr John Williams	Medway Council
Cllr Elizabeth Turpin	Family Commitment
Cllr Ope Onimole	Holiday
Cllr Andrew Millsom	Work
Cllr Vanessa Roach	Work
Cllr Gary Etheridge	Family Commitment

It was proposed by Cllr Sparks, seconded by Cllr Thorpe and agreed these apologies be accepted.

2 CASUAL VACANCY

387 Following the resignation of Fatima Mitchell the casual vacancy has been advertised for a qualified person to be co-opted which will happen in December.

3 DECLARATIONS OF INTERESTS

388 Cllr Sparks reported a conflict of interest in item 10 grant applications as his wife is a member of the Upnor Ladies Club so would not participate in any discussions.

4 ANY OTHER BUSINESS OF AN URGENT NATURE

389 None

5 MINUTES OF THE MEETING HELD ON 24 NOVEMBER390 It was proposed by Cllr Noise, seconded by Cllr Thorpe and agreed the minutes of the meeting held on 24th November 2022 be signed as a true record.**6 MATTERS ARISING**

391 a None

7 FOOTPATHS

392 a Footpath Officer's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report:
 Due to the assistant clerks post on facebook, we have recruited two new volunteers, Nick and Liz. This month Nick and I cleared brambles and buddleia on RS 122 and 121 , from Castle Street in Upnor to Admiralty Road. Liz, Dennis and I have cleared RS 136 from Lower Upnor, using Strimmers shears and secateurs. we also cut back brambles along RS128 which runs alongside Upchat Road. We picked up litter on the way. Liz, Nick, Dennis and I cleared brambles and dead wood along RS129 from Higham Road, Wainscott. We continued along Wendy's Walk to The B2000. With four of us we could use loppers, sheers and secateurs. And have one person litter picking. Recruiting Liz and Nick has been very successful. Mrs Roscow also requested some additional equipment for the new volunteers.
 The Chairman thanked Mrs Roscow and reconvened the meeting.

8 PLANNING

a Applications

393 i MC/22/2662 Construction of an extension to existing garage

No objection.

394 ii MC/22/2647 Gouge Farm Stonehorse Lane: Details pursuant to condition 5 (electric charging point) 7 (Acoustic) on planning permission MC/21/3669 - Change of use of two existing agricultural buildings and adjoining land together with the construction of a single storey extension to link both of the buildings to create a single dwelling

No objection

395 iii MC/22/2447 Upnor Jetty, Upnor: Construction of a replacement jetty adjacent to the existing which is to be constructed prior to the demolition of the existing. Following the commissioning of the new structure, the demolition of the existing will then take place

No objection

396 iv MC/22/2370 21 High Street Upnor: Conversion of existing storage together with the construction of a single storey extension to the side to facilitate a habitable outbuilding.

No objection

397 v MC/22/2670 233 Frindsbury Hill Wainscott: Reduction of the existing dormer size to create smaller rear dormer.

No documents provided, they will be requested.

398 vi MC/22/2702 73 Rolvenden Road Wainscott: Construction of retaining wall and hardstanding to facilitate parking with the addition of concrete steps- demolition of steps

No objection

399 b Decisions

The decisions as listed on Appendix A were noted.

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400 c **Appeals and Other Matters**

None

401 d **Neighbourhood Plan**

Cllr Sparks reported he would get a timetable together to organise public consultations, following which a leaflet would be distributed to all households and businesses in the Parish. In addition, the Assistant Clerk would organise another meeting with Medway Council to discuss plans. CS
EJ

9 **FINANCE**

402 c **Bank Balances**

The Bank balances at 31 October 2022 as listed on Appendix B were noted.

403 d **Paid since last meeting**

Payments made since the last meeting listed on Appendix B were ratified.

404 e **Accounts for payment**

It was proposed by Cllr Sparks, seconded by Cllr Martin and agreed that the accounts for payment as listed be paid.

10 **GRANT APPLICATIONS**

405 a **Upnor Ladies Club**

The Clerk reported she had received a request from the Upnor Ladies Club for a grant towards food and decorations for a community event they would be holding. Unfortunately as the group was not registered with a bank account the Council could not give money directly. It was proposed by Cllr Noise, seconded by Cllr Thorpe and agreed that the Parish Council could hire the hall on behalf of the event and be invoiced directly.

11 **Personnel Committee**

406 The Clerk reported a personnel committee had been set up and Cllr Roach was the Chair. It was reported that the Assistant Clerk had looked into the different types of pensions and all options were explained to Councillors. It was proposed by Cllr Thorpe, seconded by Cllr Noise and agreed to set up a pension trust with The Peoples Pension Trust.

12 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

a **Recreation Ground/Hall Garden**

407 i **General Matters**

The Assistant Clerk reported the inspection report had come back for the play parks and there was a bench that needed urgent attention. Councillors agreed that when a quote comes in Cllr Sparks and Cllr Moore could agree the work to be completed.

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408 **ii MHS Tree 39 Hollywood Lane**

Cllr Sparks reported he would be meeting with someone from MHS Homes to discuss the tree and work that needs doing. CS

b Wainscott Fields

409 **i General Matters**

The Assistant Clerk reported the trees that were being planted at Wainscott Fields had to be moved location due to finding tarmac underneath the soil, but the trees are now planted and the residents are pleased.

410 **c Wainscott Fields Working Group**

The Assistant Clerk reported a meeting with EPR would be happening via zoom on the 20th of January.

411 **d Coomber Green**

Nothing to report.

e Schooner Walk Open Space

412 **i Peter Hicks Memorial Bench**

Peter Hick's wife had asked if the Parish Council could help with the cost of the memorial bench. As Peter had served as a Councillors for many years it was proposed by Cllr Martin, seconded by Cllr Noise and agreed to pay for the bench.

f Playparks

413 **i Recreation Ground Playpark**

Nothing to report.

414 **ii Wainscott Fields Playpark**

Nothing to report.

415 **iii Coomber Green Playpark**

Nothing to report.

416 **iiii Schooner Walk Playpark**

The Assistant Clerk reported that a quote had been received from Nurture Landscapes regarding planting daffodils under the grass, but it was agreed to wait until after work on the Playpark had been completed.

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- g Allotments**
- 417 **i General Matters**
- Cllr Sparks reported he had got a quote for a skip and asked for the Assistant Clerk to arrange to organise with him. *EJ*
CS
- 418 **ii New Allotment Site**
- Cllr Sparks reported he was meeting again with Church Commissioners soon but that there was interest in the project. *CS*
- 419 **h Lower Upnor Village Green**
- Nothing to report.
- 420 **i Woodland**
- Nothing to report.
- 421 **j Notice Boards**
- The Assistant Clerk reported a quote had been received for turning the Noticeboard around. It was proposed by Cllr Thorpe, seconded by Cllr Noise and agreed to accept the quote.
- 422 **k Defibrillators**
- The Assistant Clerk reported that the recalled defibrillator had been sent back with a low battery and another had to be ordered. It was also reported new pad were to be installed at the Kings Arms defibrillator.
- 13 UPNOR**
- 423 **a General Matters**
- It was reported that Kent Police had received information with regards to a drug deal and two lots of people had been arrested and found with drugs.
- 424 **b House Boat**
- Cllr Sparks reported Medway Council was serving enforcement notice under the planning act.
- 425 **c River Wain**

Cllr Thorpe reported he had sent risk assessments off to Church Commissioners and was hoping they would now allow access to the land.

426 **d Arethusa Venture Centre**

Nothing to report.

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14 FRINDSBURY EXTRA MEMORIAL HALL

427 The Clerk reported that the booking secretary for the hall was still not happy with the football goals in the hall garden. The Clerk and Cllr Sparks were due to meet the football club manager on Saturday morning.

15 COMMUNITY LUNCH

428 The Clerk reported that Brenda had advertised the lunches on Next Door and had gotten some new members. It was also reported we would be holding a Christmas meal at a price of £12 a head.

16 HIGHWAYS AND TRANSPORT

429 Nothing to report.

17 LIGHTING

430 Cllr Sparks reported there was some lights out on the A289 which the Assistant Clerk would report to Medway Council. *EJ*

18 RURAL LIAISON COMMITTEE

431 **a Representative's Report**

In Cllr Millsom's absence there was no report.

19 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

432 **a Representatives' Report**

The Clerk reported that the next meeting was in February.

20 POLICE MATTERS

433 **a Police Liaison Committee Representative's Report**

In Cllr Williams absence no report was given but Cllr Williams had supplied by email a link to get police figures.

434 **b Neighbourhood Watch**

In Cllr Onimole's absence no report was given.

21 COMMUNICATIONS435 a **Website**

Nothing to report.

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436 b **Magazine**

Nothing to report.

437 c **Social Media**

Nothing to report.

22 CONSULTATION438 a **Boundary Commission**

The report had been sent out to all Councillors and had been reviewed.

439 b **Statement of Licensing Policy for Medway Council**

The report had been sent out to all Councillors and had been reviewed.

23 CORRESPONDENCE

440 None.

24 REPORTS AND CIRCULARS

441 The Clerk requested the CPRE magazine be given to Cllr Noise.

MEDWAY COUNCILLORS' REPORT

No report was given as no Medway Councillors were present.

The Chairman thanked everyone for attending and closed the meeting at 21:20

Signed Chairman

On the ... day of2022

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