

MANSTON PARISH COUNCIL

PAYMENTS – April 2026 Meeting

March Payments

Payee	Invoice No.	Invoice Date	Description	Payment	Amount	VAT	Total
Elizabeth Carr			Salary	BACS	£ 607.32	£ -	£ 607.32
Elizabeth Carr			Expenses (WFH Allowance)	BACS	£ 25.00	£ -	£ 25.00
Unity Trust			Bank charges	BACS	£ 6.00		£ 7.00
Hugo Fox	INV-22999	05-Feb	Email addresses	DD	£ 17.49	£ 3.50	£ 20.99
Hugo Fox	INV-23693	26-Feb	Monthly website fees	DD	£ 19.99	£ 4.00	£ 23.99
Starboard Systems	INV - 16331	01-Mar	Scribe Monthly subscription	DD	£ 32.00	£ 6.40	£ 38.40
Viking Direct	4410544575	20-Mar	Stationery Supplies	BACS	£280.96	£56.21	£337.17
TOTAL					£988.76	£70.11	£1,059.87
Receipt			Bank Interest - 32 Day Unity Account				-£113.92
TOTAL VAT PAID						£70.11	

Authorised signatory 1:

Authorised signatory 2:

Manston Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		53,198.98
	ADD Receipts 01/04/2025 - 31/03/2026		35,072.63
			88,271.61
	SUBTRACT Payments 01/04/2025 - 31/03/2026		36,872.09
A	Cash in Hand 31/03/2026 (per Cash Book)		51,399.52
	Cash in hand per Bank Statements		
	Unity 32 Day Account 31/03/2026	20,113.92	
	Unity Current 31/03/2026	31,285.60	
			51,399.52
	Less unrepresented payments		
			51,399.52
	Plus unrepresented receipts		
B	Adjusted Bank Balance		51,399.52
	A = B Checks out OK		

Manston Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

02 April 2026 (2025-2026)

Payments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
6	Staff Costs				8,000.00	7,750.77	249.23	249.23 (3%)
7	Staff Expenses & Training				1,000.00	1,286.80	-286.80	-286.80 (-28%)
8	Subscriptions & Memberships				1,020.00	1,248.82	-228.82	-228.82 (-22%)
9	Insurance				2,000.00	1,345.71	654.29	654.29 (32%)
10	Utilities				300.00	240.00	60.00	60.00 (20%)
11	Communications (Phone, Websit				300.00	379.80	-79.80	-79.80 (-26%)
12	Admin (Stationery, Printer, Post				150.00	741.47	-591.47	-591.47 (-394%)
13	Audit & Professional Fees				820.00	906.00	-86.00	-86.00 (-10%)
14	Elections				1.00		1.00	1.00 (100%)
15	S.137				500.00		500.00	500.00 (100%)
16	Loan Repayment							(N/A)
17	Open Spaces				13,680.00	18,648.85	-4,968.85	-4,968.85 (-36%)
18	Reserve Highway Improvement				7,150.00	6,146.25	1,003.75	1,003.75 (14%)
19	Flete Road				5,614.91	-9,121.69	14,736.60	14,736.60 (262%)
20	Other/Miscellaneous				300.00	370.58	-70.58	-70.58 (-23%)
21	Speed Test Reserve				5,000.00		5,000.00	5,000.00 (100%)
22	Contingency Reserve				1,000.00		1,000.00	1,000.00 (100%)
23	Chairman's Allowance				298.00	30.95	267.05	267.05 (89%)
24	Bank Charges				100.00	67.00	33.00	33.00 (33%)
25	Events				150.00		150.00	150.00 (100%)
26	Defibrillator costs				1,700.00	1,756.00	-56.00	-56.00 (-3%)
27	Repairs and maintenance					2,250.28	-2,250.28	-2,250.28 (N/A)
SUB TOTAL					49,083.91	34,047.59	15,036.32	15,036.32 (30%)

Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	30,365.32	32,058.00	1,692.68				1,692.68 (5%)
2	Grants/Donations							(N/A)
3	Bank Interest		113.92	113.92				113.92 (N/A)
4	VAT Refund							(N/A)
5	Other Income							(N/A)
SUB TOTAL		30,365.32	32,171.92	1,806.60				1,806.60 (5%)

Summary

NET TOTAL	30,365.32	32,171.92	1,806.60	49,083.91	34,047.59	15,036.32	16,842.92
V.A.T.		2,900.71			2,824.50		
GROSS TOTAL		35,072.63			36,872.09		

Kent County Council

Combined Member Grants Scheme

Application Form 2025-2026

Organisation Name:	Manston Parish Council
Title of Project:	Football Pitch Refurbishment
Please provide a brief overview of the project:	The football pitch is in very poor condition, with deep recesses in front of both goal mouths and no remaining grass. A recent inspection also identified the goal posts and nets as unsafe, requiring removal or replacement. This is a well-used community facility, and we are committed to restoring it for local residents and the wider area.

Section One: Contact details *(All correspondence will be via the primary contact)*

Primary Applicant:

Contact name <i>(Inc. title)</i> :	Mrs Elizabeth Carr
Position in organisation/group:	Clerk to the Parish Council
I am 18 years old or older:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Correspondence address:	
Postcode:	
Email address:	clerk@manstonparishcouncil.gov.uk
Daytime telephone number:	

Senior Contact in your organisation/group

The Senior Contact and Primary Applicant (above) must be two different and unrelated people.

Contact name <i>(Inc. title)</i> :	Cllr Paul Bell
Position in organisation / group:	Chairman of the Parish Council
I confirm I am 18 years old or older:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Email address:	Cllr.bell@manstonparishcouncil.gov.uk

Daytime telephone number:	07812 813469
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Kent County Council Combined Member Grant Privacy Notice

To comply with UK and EU data protection laws, Kent County Council (the Data Controller) is required to explain what personal data (information) we hold about you, why we collect it and how we use and may share information about you.

What data we process and why: In order to process a KCC Combined Member Grant application, we need to collect and hold personal information about you so that we may contact you during the grant administration process, make a payment to you and monitor a project once it is completed. The information we need to administer a grant is your name, a telephone number, an office or residential address and an email address as well as your organisation's bank account details.

How we store your data: Your personal information will be held securely and retained electronically for seven years in line with national audit requirements, after which the information will be deleted. Your information will not be transferred outside of the European Economic Area (EEA).

Sharing your data: KCC will share personal information with law enforcement or other authorities, as required. KCC must protect public funds and may use personal information and data-matching techniques to detect and prevent fraud. If you provide false or inaccurate information in your application, or at any point in the life of any funding we award you, and fraud is identified, we will seek recovery of the awarded grant funding, and will provide details to fraud prevention agencies to help prevent fraud and money laundering.

For further information about data protection and your rights under the EU General Data Protection Regulation please visit kent.gov.uk/privacy.

Which Kent County Council Members are supporting this grant application?

You must have discussed this application with the Kent County Council Member before submitting this form

Cllr Luke Evans

Section Two: About your organisation/group

In this section, we want you to tell us more about your organisation/group.
(We will ask you about the project you want funding for in Section Three.)

Organisation/Group Name:	
1. Is your organisation/group a Registered Charity?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please provide your charity number:	
2. Do you have a business bank account that requires dual authorisation (an originator and authoriser)? Grants are unable to be paid to personal bank accounts, all bank account information provided will be validated.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Before a conditional grant offer will be paid by KCC, you will need to provide evidence that your organisation is properly constituted. Can you supply one of these documents please?

- Memorandum & Articles of Association
 Governing document, constitution, Companies House registration document, or set of rules?

3. What type of organisation/group are you?

Please select the options below that best describe your organisation / group:

Registered Charity	<input type="checkbox"/>	Community/Voluntary organisation	<input type="checkbox"/>	Sports organisation	<input type="checkbox"/>
Church/Faith group	<input type="checkbox"/>	Not for Profit Company	<input type="checkbox"/>	Parish/Town/District council	<input checked="" type="checkbox"/>
KCC Service	<input type="checkbox"/>	School/College/Pre-school	<input type="checkbox"/>	Youth organisation	<input type="checkbox"/>

4. Has KCC funded any part of your work, or commissioned or procured services from you in the last three years?
 (i.e. via a commissioned services, service-level agreement, or other formal partnership agreement including grant funding)

Yes

No

Failure to declare this could result in your grant offer being withdrawn

If yes, please state the nature of the commissioned services and value of the contract or funding agreement, and the named Kent County Council contact.

N/A

5. In the past three years has your organisation/group received a previous grant from the KCC Combined Member Grants scheme?

Yes

No

If yes, please complete the information below

Project Ref/ Project Name	KCC Member Name(s)	Amount £	Date Received	Monitoring Completed
N/A				
N/A				
N/A				

(Add more rows if necessary)

6. Please tell us your organisation's overall turnover in the last financial year. This gives us an idea of the scale of your operation.

£33,000

7. Has your organisation/group applied to **any** other funding bodies for grant support for this project?
If yes, please complete the information below

Yes

No

Name of Organisation/Funder	Amount Applied for £	Amount Received £	Date Received/ Anticipated

(Add more rows if necessary)

8. If you have received any other funding for this project, please state below any terms/conditions attached to that funding that KCC should be aware of when considering this application

N/A

9. Please explain what funding or other resources your own organisation/group is contributing to this project? This can include any volunteering hours, costed at minimum wage rate.

The Parish Council has allocated £2,200 to this project. No other funding has been requested from any other sources

Section Three: About your project

In this section, we want to know what your project is (i.e. what you want the grant funding for), and how that project will benefit the local community and support Kent County Council's objectives.

10. 'Reforming Kent is our council strategy for 2025 to 2028. Your project must support one or more of the following outcomes from KCC's strategic statement. Please select the relevant outcome(s).

Building Better Communities



Supporting Residents That Need Help



Putting Kent Residents First



11. Please tell us about the need for this project and how it will benefit residents in the area that you are applying.

Manston Park is heavily used throughout the year by residents of Manston and neighbouring communities including Newington, St Lawrence, and the Westwood Cross area. As one of the largest open spaces locally, it plays a significant role in supporting community wellbeing, physical activity, and informal recreation. The football pitch is a key feature of the park and is used daily by children, young people, and informal adult groups. However, the current condition of the goal posts, nets, and playing surface presents safety concerns and detracts from the overall quality of the park.

Given the combined issues with the posts, nets, and goal mouths, it is both practical and cost-effective to address all elements as a single project. The pitch is a well-used community asset, but without repairs it risks becoming unsafe and unusable, potentially creating a liability for the parish council. The proposed works will ensure the pitch remains safe, accessible, and fit for purpose for all users.

As one of the parish's few dedicated recreational facilities, the football pitch plays a unique role in supporting physical activity, social connection, and community wellbeing. Its open access and regular use by local clubs, families, and visitors from the wider Thanet area demonstrate its importance as a shared space that brings people together. Investment in this facility directly supports Kent County Council's *Building Better Communities* strategy by strengthening local infrastructure, promoting healthier lifestyles, and enhancing opportunities for residents of all ages to participate in community life.

If repairs are not undertaken, the parish council will be forced to remove the facility entirely and return the area to a simple grass field, resulting in the loss of a valued community asset.

Make sure you fully explain the need for your project and provide evidence to back this up. Describe the problems/issues you have identified and explain how your project addresses them.

Please also illustrate the Social Value of your project.

The community football pitch delivers significant social value by providing a free, accessible space that supports physical activity, mental wellbeing, and positive engagement for residents of all ages. It encourages healthier lifestyles, offers a safe environment for informal play and organised sport, and helps reduce barriers to participation—particularly for young people and families who may have limited access to recreational facilities. As one of the parish's few

dedicated community assets, it plays a vital role in promoting inclusion, confidence, and resilience across the local population.

Beyond the parish boundary, the pitch is regularly used by teams and visitors from the wider Thanet area, strengthening community cohesion and creating shared opportunities for connection. Its contribution to local infrastructure aligns directly with Kent County Council's *Building Better Communities* strategy by enhancing community wellbeing, supporting preventative health aims, and fostering a stronger, more connected and resilient local environment.

12. When will the project start? State month and year. We do not offer retrospective funding without exceptional prior agreement	May 2026
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13. Will your project be completed within six months from receipt of your grant? If No, please explain why below	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Section Four: The cost of your project

In this section, we want to know how much grant funding you want and how it will be used.

14. What is the total cost of your project?	£3,066	
15. What is the total amount of grant funding you are seeking from KCC Members in this application?	£1,000	
16. Please complete this table with details of your total project spend. If you have any quotations, please attach them below as this will help with our process.		
Breakdown of Spend	Total Cost (£)	Amount Applying to KCC (£)
Repairs to the goal mouths and reinstatement of grass	£1,020	£0.00
Purchase of a set of goal posts and nets	£1,014	£1,000
Removal and disposal of old posts and nets and installation of new posts and nets (to include digging our concrete sockets)	£1,032	£0.00
	£	£
	£	£
Total:	£3,066	£1,000

(Add more rows if necessary)

VAT

You may need to pay VAT on purchases you make as part of your project; you must only include VAT in the amount you request from us if you cannot claim it back from HMRC

17. Is the organisation exempt from VAT?	
Yes (Please provide VAT Number)	
No	<input checked="" type="checkbox"/>

Section Five: Other information

In this section, we want to know how your organisation/group will publicise the project, and if there is anything else that we should know about the project.

18. Please use the space below for any other information that is relevant to this application (e.g. confirmation that any necessary planning/landlord permission, or delegated authority, is in place/details of relevant policies in place e.g. safeguarding policy/DBS checks).

Manston Parish Council own the park where the football pitch is situated.

We have a duty to ensure that facilities are safe. Our park inspection by Wicksteed noted the following risk. Risk Levels represent a low to moderate risk suggesting that there is a risk of injuries such as bruising requiring first aid or injuries requiring medical attention e.g. cuts requiring stitches. This is something that the parish council should take action on.

19. If your application is successful, please explain what publicity is planned, and how you will give recognition of the support provided by KCC and the local County Member(s) in relation to this project.

Reinstatement of the football pitch will be published to the wider community using the Manston Parish Council website, The Manston Parish Council Facebook and Manston Matters Facebook. We can also publicise more widely perhaps via our KCC and TDC Councillors

20. Do you need a copy of the KCC logo to use in your publicity?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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Section Six: Monitoring

- We require monitoring to be completed six months after funding has been awarded.
- This will consist of a short form which must have proof of spend in the form of invoices, bank statements and receipts.
- Failure to provide this will result in a breach of our terms and conditions and will result in KCC in requesting the return of the grant.
- Any changes to contact details must be given in writing to the Member Grant Team using the email address membergrants@kent.gov.uk

Name: Elizabeth Carr	Position in the organisation: Clerk and Responsible Finance Officer
Signature: (or print name if returning by email) Elizabeth Carr	Date: 18th March 2026

Section Seven: Declaration and agreement

- I confirm that I am authorised to sign this application on behalf of the organisation/group. The information provided in this application is correct to the best of my knowledge.
- I agree that the organisation/group will adhere to up-to-date safeguarding policies relating to any work with children, young people and/or vulnerable adults.
- I understand that, if any false or inaccurate information is provided in this application, or at any point in the life of any grant funding awarded, or if any fraud is identified, the County Council will actively seek recovery of the grant, and will provide details to fraud prevention agencies, to prevent fraud and money laundering.
- I agree that the organisation/group accepts, and will abide by, the full terms and conditions and the monitoring requirements of the Kent County Council Combined Member Grants Scheme (as set out in the Guidelines).
- I confirm that I have read and understood the Privacy Notice in Section One of this application form.
- I agree that a summary of the project and the funding awarded can be published on the KCC website.

Name: Elizabeth Carr	Position in the organisation: Clerk and Responsible Finance Officer
Signature: (or print name if returning by email) Elizabeth Carr	Date: 18th March 2026

Please return this form to:

Member Hub.

KCC Combined Member Grant Scheme,
Kent County Council
Member's Desk, Sessions House, County Hall, Maidstone, Kent. ME14 1XQ

Or via email to Members Desk at membergrants@kent.gov.uk

PLANNING APPLICATIONS TEAM



Our Ref: FH/TH/26/0185
Please Ask For: Planning Applications Team
Direct Line Number: 01843 577150
Email: planning.services@thanet.gov.uk
Date: 25 March 2026

Manston Parish Council
C/o Manston Village Hall
Manston
Ramsgate
Kent
CT12 5BA

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015

PROPOSAL: **Erection of part two storey part single storey extensions and roof extensions together with alterations to fenestration following partial demolition of existing dwelling.**

LOCATION: **40 High Street, Manston, Kent, CT12 5BQ**

I am writing to advise you of an application for planning permission (or associated consent) that has recently been submitted relating to the above site in respect of which I would be obliged to receive your observations.

Details of the proposal, including all submitted plans can be viewed on the web site by accessing <https://planning.thanet.gov.uk/online-applications/>

I look forward to the receipt of your formal comment upon this proposal within 21 days (15 April 2026) from the date of this letter.

If you are minded to raise no objection to the application subject to any conditions, please be aware that under the Town and Country Planning (Pre-commencement Conditions) Regulations 2018 Thanet District Council will have to seek the applicant's written agreement to any pre-commencement condition(s) it intends to impose if granting planning permission. Therefore please provide full justification for any condition you consider must be a pre-commencement condition.

Should you require any further information regarding this development please do not hesitate to contact this office.

Yours faithfully

Planning Applications Team

Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

01843 577000
www.thanet.gov.uk

PLANNING APPLICATIONS TEAM



Our Ref: F/TH/25/1093
Please Ask For: Vicky Kendell-Bryant
Direct Line Number: 01843 577892
Email: planning.services@thanet.gov.uk
Date: 10 March 2026

Manston Parish Council
C/o Manston Village Hall
Manston
Ramsgate
Kent
CT12 5BA

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015

PROPOSAL: Retention of existing dwelling, erection of porch and 2no. single storey side extensions following demolition of existing garage canopy, together with alterations to fenestration, landscaping and parking (part-retrospective)

LOCATION: Portland , Flete Road, Margate, Kent

I wish to advise you that the plans/documents submitted with the above application have now been amended and you may therefore wish to reconsider any views previously expressed in the light of these amendments.

A copy of the revised details can be viewed on the web site by visiting <https://planning.thanet.gov.uk/online-applications/>. Any further representations you may wish to make should be received no later than **fourteen days** (24 March 2026) from the date of this letter.

If no further representations are received by the date given above, it will be assumed that you do not wish to comment further and representations previously received will be taken into account in the determination of the amended application.

If you are minded to raise no objection to the application subject to any conditions, please be aware that under the Town and Country Planning (Pre-commencement Conditions) Regulations 2018 Thanet District Council will have to seek the applicant's written agreement to any pre-commencement condition(s) it intends to impose if granting planning permission. Therefore please provide full justification for any condition you consider must be a pre-commencement condition.

Should you require any further information regarding this development please do not hesitate to contact this office.

Yours faithfully

Vicky Kendell-Bryant

Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

01843 577000
www.thanet.gov.uk

Vicky Kendell-Bryant
Chartered Town Planner

PLANNING APPLICATIONS TEAM

Our Ref: FH/TH/26/0275
Please Ask For: Planning Applications Team
Direct Line Number: 01843 577150
Email: planning.services@thanet.gov.uk
Date: 31 March 2026



Manston Parish Council
C/o Manston Village Hall
Manston
Ramsgate
Kent
CT12 5BA

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015

PROPOSAL: Erection of a two storey detached garage with gym and home office
LOCATION: 1 Poets Place, Manston, Kent, CT12 5NR

I am writing to advise you of an application for planning permission (or associated consent) that has recently been submitted relating to the above site in respect of which I would be obliged to receive your observations.

Details of the proposal, including all submitted plans can be viewed on the web site by accessing <https://planning.thanet.gov.uk/online-applications/>

I look forward to the receipt of your formal comment upon this proposal within 21 days (21 April 2026) from the date of this letter.

If you are minded to raise no objection to the application subject to any conditions, please be aware that under the Town and Country Planning (Pre-commencement Conditions) Regulations 2018 Thanet District Council will have to seek the applicant's written agreement to any pre-commencement condition(s) it intends to impose if granting planning permission. Therefore please provide full justification for any condition you consider must be a pre-commencement condition.

Should you require any further information regarding this development please do not hesitate to contact this office.

Yours faithfully

Planning Applications Team

Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

01843 577000
www.thanet.gov.uk

PLANNING APPLICATIONS TEAM



Our Ref: F/TH/26/0092
Please Ask For: Planning Applications Team
Direct Line Number: 01843 577150
Email: planning.services@thanet.gov.uk
Date: 12 March 2026

Manston Parish Council
C/o Manston Village Hall
Manston
Ramsgate
Kent
CT12 5BA

Dear Sir/Madam

TOWN AND COUNTRY PLANNING ACT 1990 TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015

PROPOSAL: **Erection of single storey side extension together with installation of gate, formation of vehicular access and parking area**
LOCATION: **Treasured Friends Pet Crematorium At Whitebeams , High Street, Manston, Kent**

I am writing to advise you of an application for planning permission (or associated consent) that has recently been submitted relating to the above site in respect of which I would be obliged to receive your observations.

Details of the proposal, including all submitted plans can be viewed on the web site by accessing <https://planning.thanet.gov.uk/online-applications/>

I look forward to the receipt of your formal comment upon this proposal within 21 days (2 April 2026) from the date of this letter.

If you are minded to raise no objection to the application subject to any conditions, please be aware that under the Town and Country Planning (Pre-commencement Conditions) Regulations 2018 Thanet District Council will have to seek the applicant's written agreement to any pre-commencement condition(s) it intends to impose if granting planning permission. Therefore please provide full justification for any condition you consider must be a pre-commencement condition.

Should you require any further information regarding this development please do not hesitate to contact this office.

Yours faithfully

Planning Applications Team

Thanet District Council
PO Box 9
Cecil Street
Margate
Kent CT9 1XZ

01843 577000
www.thanet.gov.uk



Highway Improvements Team working in Partnership with Manston Parish Council Highway Improvement Plan (HIP)

Please read before completing:

- Your HIP is for new initiatives/measures/schemes in your community – it is NOT to be used as a maintenance log, as these MUST be logged using the online reporting tool via this link <https://www.kent.gov.uk/roads-and-travel/report-a-problem>
- Highway Improvement Plans will only be accepted if they are in this prescribed template format. PLEASE DO NOT ALTER IN ANY WAY.
- KCC is unable to guarantee that all your requests will be deliverable, but your Community Engagement Officer will advise this once they have been fully assessed/investigated.

HIP Version	Submitted by (Name)	HIP Submission Date	Record Of Meeting Dates with KCC Virtual or Face to Face	County Member	
1		19/03/25	Luke Mockeridge 25 Oct 2021 Toby Butler 24 th August 2016 Andy Corcoran 12 April 2016 Nicola Carter & Annaliese Mortlock-Allan 9 th April 2023. 20 th February 2024 LC. 20/03/25 LC Virtual.	Luke Evans and Amelia Randall	
Are you an active member of the Speedwatch Scheme?		Yes <input type="checkbox"/>	Are you an active member of the Lorry Watch Scheme?	Yes <input type="checkbox"/>	
		No <input checked="" type="checkbox"/>		No <input checked="" type="checkbox"/>	
Name of HIP Representative	Mr Paul Bell	Contact Telephone Number	07812 813469	Email Address	cllr.Bell@manstonparishcouncil.gov.uk
Name of Clerk	Mrs Elizabeth Carr	Contact Telephone Number	07414515253	Email Address	clerk@manstonparishcouncil.gov.uk
Name of Chair		Contact Telephone Number		Email Address	
KCC Project	East Kent Community	Contact	03000 418181	Email	east.highwayimprovements@kent.gov.uk

Highway Improvements Team working in Partnership with Manston Parish Council Highway Improvement Plan (HIP)

Manager Team	Engagement Team	Telephone Number		Address	
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Live Priorities Record

Priority	Location	Has this issue been raised previously?	Problem/Concern	What are your objectives/ what options would you like KCC to consider?	KCC Comments
Please prioritise issues in the order of most importance	Please be as specific as possible	Y/N	Please provide details of any evidence that you have	Please refer to the Highway Information Pack. Whilst we will investigate specific requests, it is essential to be clear on what the problem is that is trying to be resolved so that we can work with you to ascertain the most suitable solution	This column is to be completed by the Community Engagement Officer ONLY
1.	B2050 – at the chicane entering the village from Haine Road, and near the current ‘Manston’ village sign when entering from the airport/Spitfire junction	Y	There are persistent concerns about vehicle speeds through the village on the B2050. Despite existing measures (30mph limit and a chicane), traffic continues to travel at excessive speed, creating safety concerns for residents and pedestrians	Installation of a Gateway Treatment at both village entry points to increase driver awareness that they are entering a residential area and to reinforce existing speed controls.	
2.	B2050 – at the chicane entering the village from	Y	As above, vehicle speeds remain high despite current traffic-calming measures.	Installation of high-visibility speed roundels on the carriageway to provide an additional visual prompt to reduce	



Highway Improvements Team working in Partnership with Manston Parish Council Highway Improvement Plan (HIP)

	Haine Road, and near the current 'Manston' village sign when entering from the airport/Spitfire junction			speed and support the existing 30mph limit.	
3.	Pedestrian crossing at the War Memorial junction (B2050)	Y	Previous proposals for a pedestrian crossing were constrained by insufficient footway width at the preferred location. This continues to limit safe crossing opportunities for residents, particularly during peak traffic periods.	The Parish Council now has an opportunity to acquire additional land to widen the footway. With this increased space, we request that KCC reassesses the feasibility of installing a pedestrian crossing at this location.	
4.					
5.					

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Historical Priorities Record (to be completed by the Community Engagement Officer ONLY)

Location	Has this issue been raised previously?	Problem/Concern	What are your objectives/ what options would you like KCC to consider?	KCC Comments
Manston Village B2050:: install pedestrian crossing		Daytime traffic heavy. Cars and traffic slows to allow pedestrians to cross, this includes parents with small children. This is a major hazard.	The PC would like to see a pedestrian crossing installed. The PC have investigated this and approached KCC a number of times for this. Residents are unanimously in favour.	As discussed in the meeting the location does not meet the criteria for a crossing point – see info sent with all the relevant specifications on what is required to have a pedestrian/Zebra crossing installed (page 16-18 Highways Pack) As discussed, can always revisit when there are further new developments at Manston Airport and suitable location
Manston Road – Vincent Road Junction		Speeding on blind bend	Reduce speed limit to 30mph, installing 30mph signs in vicinity of the junction	11.01.23 - Sent info on setting local speed limits from Dft –Engineering methods already in place- 2 x junction warning signs on approach to Vincent Road both direction with SLOW markings in road – Vincent Road is a STOP junction. Will speak to planning and advise to see if there are any further engineering methods. LC – 16/5/23 Discussed if any further methods possible and as this was classed as CRM Site previously, all methods have been explored and installed already.
Preston Road, Manston		Lack of signage showing speed limit, pedestrian safety. The only 30 mile speed signs are:- Spratling Lane leading onto Spratling Street and in Preston Road just before Preston Park Holiday Park leading towards Manston Road. This one is obscured by the parked vans one side of the road and it is now in the wrong direction. On the side of the solar park it	Increase the signage showing 30mph along the whole of the road. Speeding is an issue as for 400 yards it is national speed limit. Investigate if traffic calming is an option.	11.01.23 -Will install a 30mph roundel at the start of the 30mph by Preston Holiday Park. (KCC will fund) 30mph toolkit info sent Hadms – speed data sent for Preston Road – sent Any maintenance issues such as overgrown vegetation, road lining refreshing please report via https://www.kent.gov.uk/roads-and-travel/report-a-problem

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		<p>can't be seen because the hawthorn hedging is totally overgrown.</p> <p>There are no 30 mile speed signs coming into Preston Rd via Manston Rd or the turning into Spratling Street via Preston Road.</p> <p>There are no pavements for pedestrians to walk on in Preston Road other than from the church to the beginning of "The Leys" and Spratling Street only has limited pavements.</p> <p>From Spratling Street leading onto Preston Rd is totally blind to turn left or right.</p> <p>Residents of the caravan park use the road for their vehicles as no parking on site, making it difficult for residents to access their drives.</p>		
Reduction in speed limit through the village of Manston on Manston Road, B2050,		The speed limit through the village is currently 30mph. This area is a residential area with limited paths, war memorial and a church.	We would like to see the speed limit through the village to be reduced to 20mph, in line with other villages in the district.	<p>LC 24/4/23 – Advised MPC that the existing speeds exceed that required to meet the criteria for a 20mph reduction.</p> <p>11/7/23 LC – ATC results received and Manston Road results do not show compliance with a reduction to 20mph. Preston Road does comply and I will liaise with P&A to ascertain if and which side roads can be reduced to a 20mph limit/zone.</p>
Re-situation of the 30mph of sign due to extended village boundary. B2050 by the new estate 'The		The 30mph sign at the entrance of the village is now within a new housing estate. This estate has extended the boundary of the village and motorists	Relocation of the 30mph sign to the entrance of the village following a new development.	LC 24/4/23 – Advised MPC that moving the sign would be subject to a TRO at £2850 and may be less visible on the bend than where already sited.

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Meadows' Entering the village from the airport side.		entering the village are not informed of the reduction in speed limit from 60-30mph		
B2050 in Manston Village		Frequent speeding and reckless driving is putting residents at risk.	Install 4 or 5 full width speed humps in village section of B2050, Manston Road.	21/02/24 LC – LC to liaise with D&D to discuss feasibility and if so, suggested height of humps. 05/03/25 LC – Traffic calming is not appropriate for A or B class roads and so will not be installed on Manston Road.
Flete Road		Excessive speed of vehicles travelling south once they leave the last speed hump.	Install 4 th speed hump – we are in the process of purchasing a strip of land which will be passed over to KCC to enable a lamp post to be erected. The 4 th speed hump can be then installed.	11.01.23 -Parish is still in the process of purchasing the land –will contact the officer (James Wraight) who was involved in the original design for speed humps on Flete Road. 03.01.24 – Parish – On Cllr Dearing's request, Land Registry is now expediting land ownership process. 21/02/24 – LC to meet with James Wraight to gather all information from KCC. 20/03/25 LC – Cllr Dearing to provide photo of newly installed lamp column. LC to obtain estimate for speed hump from Design & Delivery. 29/10/25 LC – Works ordered and to be funded by S106. 20/02/26 LC – Due to be installed on 16/03/26
Manston Village B2050, install pedestrian crossing		Daytime traffic heavy. Cars and traffic slows to allow pedestrians to cross, this includes parents with small children. This is a major hazard.	The PC would like to see a pedestrian crossing installed and / or a means of slowing the traffic. Possibility of a pedestrian refuge island? Pedestrian warning and SLOW marking.	20/03/25 LC – Forms of pedestrian crossings have been investigated and unfortunately ruled out. The carriageway looks to be too narrow to accommodate a refuge island but I will seek further information/confirmation on this. LC to see if pedestrian warning signs and accompanying SLOW markings can be installed on approaches to High Street. LC to send toolkit information. 29/10/25 LC works ordered and toolkit previously delivered. 20/02/26 LC Pedestrian warning signs and SLOW markings complete.



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