

## **Whalton Parish Council (WPC)**

### **Parish Council Meeting**

**Wednesday 18th June 2025 - Whalton Village Hall**

Cllr Co - Option interview 7.00pm

### **Open Council meeting 7.30pm**

(Draft minutes until signed)

**25:36 Cllr's Present:** Martin Grix, Marlene Young, Anne Lennard, Stephen Trobe, Pamela Mitchinson.

**25:37** Council agreed to co-opt the candidate Pamela Mitchinson - Acceptance of office was signed by all attending. Declaration of interests forms were provided. Cllr Mitchinson joined the meeting.

#### **Council meeting : In attendance:**

M Burn (Clerk)

1 member of the public briefly attended the open meeting

**25:38 Apologies for absence received:** Cllr Lyle Darwin NCC

**25:39 Declaration of Interests, and grant of any dispensations:** Cllr Stephen Trobe regarding village hall business.

#### **25:40 Election of council officials**

##### **25.40.01 Chairman**

Cllr A Lennard was nominated by S Trobe & Cllr M Grix - Cllr Lennard accepted.

##### **25.40.02 Vice Chairman**

Cllr Martin Grix was nominated by Cllr Lennard & Cllr Trobe - Cllr M Grix accepted.

**25:41 Public questions:** A member of the public raised the issue of the intended dedication plaque for the millennial oak tree. Discussion took place, Chair to chase up completion without undue delay. Council confirmed type and estimate of costs. Clerk was requested to liaise with powergen regarding the need to cut trees away from power cables. (Clerk to action)

**25:42 Minutes of previous meeting:** (Chair)

The minutes of the previous meeting held on 3rd of April 2025 were agreed and signed by the Chairman.

**25:43 Matters Arising from the Minutes (unless separately on the agenda)**

25.43.01 A brief discussion took place regarding the council elections of 1st May 2025. Clerk confirmed the election at Whalton was uncontested and completed to the satisfaction of the elections dept County Hall. All Cllr's completed acceptance of office forms.

25.43.02 The potential for a 'local plan' for the parish was discussed. Clerk confirmed the invitation of the planning officer of NCC to the scheduled parish meeting of July 23rd. Publicity for the event to be requested. Clerk to action

25.43.03 As discussed at 25:41 council agreed to proceed without further delays to purchase and put in situ the plaque to the millennial oak tree.

**25:44 NCC Cllr Lyle Dawin update:**

25.44.01 Cllr Darwin was unable to attend. However discussion took place regarding the new bus service 419. Clerk informed WPC that Cllr Darwin intended to hold a Cllr surgery session at Whalton asap. Council expressed their appreciation to Cllr Darwin for his input and for the financial support of the speed indicator system now working through the village of Whalton.

**25:45 Financial Matters:** (Clerk)

25.45.01 Non routine / other payments made

NALC Subscription for 25/26 paid	238.67
Internal audit fee R Macfarlane paid	75.00

25.45.02 Invoices anticipated.

Metal Plaque for millennial oak	160.00
Laptop windows 11 for parish clerk	200.00

25.45.03 Balances confirmed to date of the meeting.

Current Account Unity Trust Bank	10,037.98
Saving Account Unity Trust Bank	3,470.91
Total Balances	13,508.89

25.45.04 Clerk confirmed balance includes 1st precept with 2nd precept of 4,000GBP paid in September 2025.

25.45.05 Clerk explained to the council the revision made to the banking reconciliation made 31/03/25.

25.45.06 Annual accountability submission (AGAR) was signed (8.6) by the chairman. Clerk to action.

25.45.07 Clerk confirmed the notice of public rights will be 01/07/25 until 09/08/25. To publish, clerk to action.

25.45.08 Discussion took place regarding the revision of the asset register and subsequent impact upon council insurances. Village asset walks to be completed by Cllr's.

25.45.09 Clerk explained the necessity by audit control to put in place a member capable of inspecting financial controls other than the clerk. Chair & clerk to action.

25.45.10 Discussion took place regarding the need to have shared access to all council files in case of illness or other issues. Chair & clerk to action.

### **25:46 Correspondence**

25.46.01 Clerk confirmed distribution of electronic bulletins NALC, Rural Services & others. Agreed to continue without change.

25.46.02 Clerk explained to council that the National Association of Local Councils (NALC) has agreed a new website hosting and email arrangement with an independent supplier. Cost implications were discussed. New service including [.gov.uk](mailto:gov.uk) email address to be in place for 26/27.

25.46.03 A grant application had been received from the village church. Discussion took place regarding grants. Council **resolved** to pay 1.500GBP following a review of the budget draft set Nov 2024. Clerk to action.

25.46.04 A grant application was received from the parish indoor bowls club, discussion took place. Council **resolved** to pay 500GBP to contribute to costs of equipment.

### **8:30pm**

The meeting was adjourned to conduct a co-option interview as directed by the chairman as urgent business. Council agreed to co-opt Mr D Storey to the parish council. Acceptance of office was completed & Declaration of interests was provided.

Cllr D Storey joined the meeting.

### **9pm Meeting resumed**

### **25:47 Planning:** (Discussion items)

25.47.01 25/00492/FUL was noted by council as withdrawn

25.47.02 25/01548/FUL SCREEN Tranwell airfield wind turbines x4 (Consultation dated 30/06/25). Discussion took place regarding this application. Chair noted that the planning portal stated insufficient information was available to various statutory bodies who could therefore not comment. Objections were also noted.

**25:48 Parish Wide Maintenance Schedule 25/26:** (Discussion item)

25.48.01 Council agreed to seek written estimates for the work of replacing & installing wooden bollards and replacement chains. Cllr Grix will report back to the council. Discussion took place regarding the possible funding from other agencies such as the Barbour Foundation.

**25:49 Urgent business**

25.49.01 The clerk confirmed the council is required to purchase a windows 11 laptop for use by the clerk. The current machine using Windows 10 is not supported by Microsoft from October 2025.

The meeting closed at 21.45

**25:50 Date of Next meeting(s): Wednesday 23rd July 2025 7:30pm  
Front room - Whalton Village Hall (NCC neighbourhood planning  
attending)**

**Signed**.....(Chairman)

**Date**.....