

# Moulsford Parish Council

## Parish Council Meeting

held 12<sup>th</sup> February 2026 at 7:30pm, Moulsford Pavilion

### Minutes

**Councillors Present:** Hilary Shaw (Chair) (HS), Sue Powell (Vice-Chair) (SP), Melanie Mousley Jones (MMJ), Martin Eagle (ME), Liam Kelly (LK)

**In attendance:** Jo Garvey (Clerk), No members of the public

1. **Receive Apologies for Absence:** None
2. **Receive Requests for Dispensations, Declarations of interest, gifts, hospitality:** None
3. **Approve Minutes of previous Council meeting:** Proposed SP, 2<sup>nd</sup> MMJ – **Approved.**
4. **Matters Arising: items not covered elsewhere:** None
5. **Receive a report from the District Councillor:** Written report received
6. **Receive a report from the County Councillor:** Written report received
7. **Receive Questions and Contributions from Members of the Public:** None

8. **Planning:**

Applications:

**P26/S0006/HH** - Sphinx Hill Ferry Lane Moulsford OX10 9JF - Proposal for a double garage and accommodation, including a lobby, stores, cloakroom/WC, home office and outdoor store. Proposed new entrance gates. **No Strong Views**

Decisions: **Noted**

P25/S3437/HH Application proposal, including any amendments: Conversion of garage into home office and storage, with oak framed bay window. Site Location : Thatchwell Moulsford OX10 9JDP25/S3437/HH – Granted

P25/S3692/LB Application proposal, including any amendments: Repairs to flank wall, brick infill and part timber frame replacement. As clarified by agent's emails dated 17 December 2025 12 and 20 January 2026. Site Location: Mead Corner Moulsford OX10 9JD Planning Decision P25/S3692/LB – Granted.

P25/S1795/S73 Application proposal, including any amendments: Variation of condition 2 (approved plans) on application P24/S3231/S73 to reinstate the previously approved garage and to create a boot room in the form of a single storey link extension. (Amended plans received 7 August 2025 and 19 November 2025). (Variation of condition 2 (Approved plans) on application P23/S0110/HH, omission of front two storey extension, rear extension to be reduced from two storey to single storey, internal alterations to first floor and second floor and the omission of proposed garage). Site Location : Breach House Halfpenny Lane near Moulsford OX10 9JNP25/S1795/S73 – Granted

P25/S1928/S19 Application proposal, including any amendments: Variation of condition 2 (approved plans) on application P24/S3170/S19 to reinstate the previously approved garage and to create a boot room in the form of a single storey link extension. (Amended plans received 7 August 2025 and 19 November 2025). (Variation of condition 2 (Approved plans) on application P23/S0112/LB omission of front two storey extension, rear extension to be reduced from two storey to single storey, internal alterations to first floor and second floor and the omission of proposed garage). Site Location : Breach House Halfpenny Lane near Moulsford Oxfordshire OX10 9JNP25/S1928/S19 - Listed Building Consent Granted

# Moulsford Parish Council

9. Pavilion Roof: MS to identified quotes Bristows £900, Dunbar £750-£800. MS will send the three quotes to the Clerk. It was agreed to use Dunbar, MS to move forward as soon as possible.
10. **Installation of the new 'spare' oven from the Pavilion chair room:** Proposed MS, 2<sup>nd</sup> HS, **agreed.**
11. **Agree Councillor responsibilities for 2026, including MPMC and MEC Representatives:**  
It was **agreed** that LK for MEC, MS for MPMC if remote/on phone, otherwise Councillors to cover
12. **Donation from MEC:** £2300, Chair and Council would like to thank MEC for the donation. **Add to April Agenda.**
13. **Donation from 100 Club:** £659 + £648, Chair and Council would like to thank 100 Club for the donation. It was **agreed** to spend up to £150 if required on installation of the Oven. **Add to April Agenda.**
14. **Traffic Management along the main road, and Speedwatch:** HS reported that there may be enough people to operate a Speedwatch. Speed signage is poor, it has been reported, and understood that there is a long wait for repair/update. **SP to be superuser** for FixMyStreet, other users are required.
15. **Tarmac Pitch and Goal Refurbishment:** £6111 including backboard, questions raised over the lack of use. It was **agreed** to wait until the Playground Inspection is completed. Explore dual use and possibility of a grant.
16. **Goring Cricket Club:** It was **agreed** that HS will investigate further before decision is made.
17. **Acacia Tree:** It was noted that it is being pruned.
18. **Painting the Bus Stop:** Review and accept quotation: 2 days work £400, in Forest Green, **agreed.**
19. **Pre-approve payment of Annual Playground Inspection - £96.50 plus VAT:** Agreed. Clerk to get date for completion.
  
20. **Approve Schedule of Payments:** Approved
21. **Approve and sign Bank Reconciliation:** Approved and signed
22. **Approve engagement of Internal Auditor:** Auditor used last year - £125: **Approved engagement of Maureen Gibbins.**
23. **Annual Parish Meeting/Annual General Meeting:** Date **agreed.** 14<sup>th</sup> May 2026. MMJ gives her apologies.
24. **Agree Asset Register:** Reviewed and approved.
25. **Agree Parish Council Policies:** Biodiversity Policy, Document Retention Policy, Code of Conduct, Data Protection Policy, Financial Regulations - **HS**, Freedom of Information ICO Policy, Internal Audit Checklist - **MS**, Reserves Policy, Scheme of Delegation - **SP**, Standing Orders - **SP**: It was **agreed** that Councillors should take a number of policies each, assess and report back to the next meeting for approval. IT Policy to be **added.**
  
26. **Parish Councillors' Reports:** None
27. **Note dates of future Meetings, and take items for next agenda:** 12<sup>th</sup> March, 9<sup>th</sup> April, 14<sup>th</sup> May. LK gives his apologies for 9<sup>th</sup> April.  
Agenda items: Pavilion Ramp
28. **Confidential Item:** Resolve to exclude press and members of the public for a confidential item: **Resolved.**

# Moulsford Parish Council

29. **Clerk role:** Clerk asked to exit the meeting. Actions to recruit a new Parish Clerk were agreed.

Meeting closed 8.43pm

## Schedule of Payments

*Regular Payments (approved Minute 250508)*

<i>Supplier</i>	<i>Details</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
BT (DD)	Broadband/Telephone	40.83	8.17	49.00
Hugo Fox (DD)	Website	9.59	2.40	11.99
Ionos (SO)	Email (Reimb. Cllr Shaw)	13.50	2.70	18.05
Scribe (DD)	Accounting Software	23.00	4.60	27.60
Clerk	Salary	650.98	XX	650.98
HMRC	Employer NIC	XX	XX	35.10
Lloyds Bank	Service Charge			4.67