

## SHRAWLEY PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting of the Shrawley Parish Council held in Shrawley Village Hall on **Monday 12<sup>th</sup> March 2018 commencing at 7.45pm.**

**Present:** Councillors Mr M Partridge  
Mr R Tesh  
Mr C Honan  
Ms R Mosedale  
Mrs A Dorrell  
Mr P Benkwitz

**In attendance:** Mr S Clee Clerk, District Councillor Pam Cumming & 6 members of the public.

### **258 Co-Option of Councillor**

It was unanimously agreed to co-opt Mr Colin Honan to fill the Vacancy of Parish Councillor. Following co-option Mr Honan declared his Acceptance of Office and duly signed the necessary paperwork.

### **259 Apologies for absence**

From Councillor Naomi Thomas & County Councillor Phil Grove.

### **260 Confirmation of the Minutes**

The minutes of the last meetings held on 8<sup>th</sup> January 2018 as previously circulated and amended were approved and signed by the Chairman.

### **261 Declaration of Interest for a) The Meeting and b) Any Changes to be notified to the Registers of Interests and Gifts & Hospitality;**

a) There were none. b) Councillor Anna Dorrell declared her interest in any matters relating to New Inn Lane and would play no part in any discussions.

### **262 Planning Matters:**

Planning Application 18/00132: Proposed change of use from agricultural land into residential garden land & Planning Application 18/0000158/Ful: Proposed change of use of agricultural land to residential curtilage previously considered by the Planning Working Group were ratified by the Council.

### **263 County & District Councillor's Report**

County Councillor Grove had circulated a written update before the meeting which was noted.

Councillor Cumming informed Council MHDC had started a review of their 5 year plan. She confirmed the District Council had increased its council Tax by £5.00 per Dwelling on a Band D property. She also confirmed a new building was going to be erected next to the Council House in Malvern to replace a dilapidated Listed Framed Building currently used for Planning Meetings. Finally a Peer Review was taking place by Wychavon DC.

## **264 Correspondence**

It was sadly reported that Susan Gill, the former District Councillor who had represented the Baldwin ward for some 20 years until May 2015, had recently died. It was agreed to make a small donation to the chosen charity in her memory.

Cllr Tesh reported Barclays Bank in Stourport on Severn would be closing in June 2018.

## **265 Future Village Projects**

The Chairman stated no request or ideas had been suggested following the advertisement in the March edition of the Parish Magazine.

## **266 Additional Grit Bin**

The Chairman confirmed he had spoken with County Councillor Grove who was hopeful of securing a 2<sup>nd</sup> Grit Box on the Corner of New Inn Lane.

## **267 Village Gates at both ends of the Parish**

The Chairman stated the entrance gates had arrived we are now awaiting Worcestershire County Council to install them.

## **268 Vernon & Bourne Trust**

The Parish Council nominates 3 residents to serve as Trustees of the Vernon & Bourne Charity. Pete Westwood is to resign following a decision to move away from the village, so another nominee is required in addition to Chris Freeman and Mary Bendall. Several names were mentioned and it was agreed Cllr Tesh, in his role of Clerk to the Trustees, would liaise to ascertain in the first instance whether John Westwood would be willing serve.

## **269 Transparency Fund**

It was agreed the Clerk, Chairman & Councillor Dorrell would meet to review the transparency fund.

## **270 Finances**

- There are no cheques to be approved retrospectively.
- 3 cheques were authorised for payment:
  - # 71 £4.99 +£1.00 VAT – Mark Burkes website Domain name
  - # 72 cancelled cheque
  - # 73 £93.00 HMRC February & March income tax
  - # 74 £448.39 Clerks Salary & Expenses

An invoice from Gladon for £2,049.66 plus £409.93 VAT had recently been received in respect of the entrance gates.

- Income & Expenditure sheets to 7<sup>th</sup> March 2018 were noted
- Council reaffirmed the accounts were to be produced on an Income & Expenditure basis.

## **271 Date of the next Meeting**

There being no other business the meeting ended at 21.16pm. The next meeting will take place on Monday 9<sup>th</sup> April 2018 commencing at 7.45pm this being the Annual PARISH Meeting. The Annual General Meeting of the Parish Council is to be held at 7.45pm on Monday 14<sup>th</sup> May 2018.

Chairman.....  
8<sup>th</sup> May 2018

Matters raised under Public Participation included:

- \* speeding around the bends adjacent to the War Memorial with 6 reported accidents since September.
- \* consultation with residents relating the Planning Applications along New Inn Lane and how the decisions agreed and communicated with MHDC.
- \* member's declaration of interest on the web.

Following Public Consultation the Chairman stated the current agreed policy for the Planning Working Group:

Planning Application Review Process:

For transparency and to be clear on policy, the process adopted by SPC to form opinion on planning applications is as set out below:

- 1 For major or controversial planning applications that may have significant effect on the community, a special Council meeting shall be called to consider and form opinion.
- 2 For planning applications where timing of consultation so allows, such items shall be discussed and decided at the next usual Parish Council meeting.
- 3 For minor planning applications where timing does not allow discussion at the next Parish Council meeting, views shall be sought and discussion shall then form an opinion by telephone conversations and e mails with the clerk then being instructed accordingly.
- 4 There shall be a Planning Report that shall be reviewed at regular Parish Council meetings that shall provide a synopsis of all applications and decisions during the period, and any retrospective ratification shall be validated accordingly, for those minor applications that had not been discussed in a full meeting.

Signed.....

8<sup>th</sup> May 2018