

## **BROMPTON RALPH PARISH COUNCIL**

Clerk to the Council: P Bainbridge, 35 Mount Street, Bishops Lydeard, Taunton, TA4 3LH  
Email: [bromptonralph.pc@gmail.com](mailto:bromptonralph.pc@gmail.com) Tel: 07504 507558/01823 710923

### **To Members of Brompton Ralph Parish Council, May 2023**

You are duly summoned to attend the Annual Meeting of Brompton Ralph Parish Council to be held at Brompton Ralph Village Hall at 7:00 pm on Thursday 25<sup>th</sup> May 2023

**Public question time:** There will be an open forum for any questions or concerns at the beginning of the meeting. Before the start of the meeting residents are welcome to raise any issues on this agenda, or simply to listen to the meeting. Because there is limited time available in the meeting it would be preferable if any concerns are addressed to the Clerk or the Chair beforehand, but it is not necessary. Members of the public may not take part in the meeting itself.

### **AGENDA**

- 1. Election of Chair** – a signed declaration of acceptance office to be returned to the Clerk
- 2. Election of Vice Chair**
- 3. Apologies:** To receive apologies and to approve reasons for absence.
- 4. Declarations of Interest**
  - a. Register of Interests.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any prejudicial or pecuniary interests in items on the agenda and their nature.  
(Councillors with pecuniary interests must leave the room for the relevant items)
- 5. Minutes of the Previous Meeting**

To consider the approval of the draft minutes of the meeting of the Parish Council held on 9th March 2023
- 6. Wivey Cares** – to receive a presentation from a representative of Wivey Cares
- 7. To Review or Update:**
  - i. Code of Conduct
  - ii. Model Standing Orders
  - iii. Banking Mandate and to confirm signatories
  - iv. The Council's Insurance
  - v. The Asset Register
  - vi. Council's subscriptions to other bodies
  - vii. Financial Regulations
- 8. Matters Outstanding**
  - a. **War Memorial** – update
  - b. **Village Green Seat** – update
  - c. **Defibrillators** – update
  - d. **Wivey Cares** – to consider making a donation to Wivey Cares
  - e. **Coronation** – update
  - f. **Grass Cutting** - to review & consider the current arrangement, including risk assessment & training

## 9. Planning Permissions Received

- a. 3/02/23/003 | Erection of one and a half storey rear extension Long Paddocks, Pitsford Hill, Brompton Ralph, Taunton, TA4 2RR

**Planning Permissions Decided** - For full conditions please refer to Somerset Council's planning portal

- b. 3/02/23/002 | Erection of agricultural manure storage building Land off Cordings Ball, Brompton Ralph 306552,130966 – **GRANT**
- c. ABD/02/23/001 | Prior approval for change of use of agricultural building into 1 No. dwelling house (Class C3) and for associated operational development Little Parks Farm, Gandstone Cross to Parks Lane – **REFUSE**

### **Planning Permissions Awaiting Decision**

- d. **3/02/23/001** Erection of two storey front extension and porch plus single storey rear extension with balcony at Shodden Farm, Ford Road, Brompton Ralph, Taunton, TA4 2RW
- e. **3/02/21/001** Erection of 1 No. agricultural workers dwelling and garage Sandpit Meadows, Brompton Ralph to Gandstone Cross, Brompton Ralph, TA4 2RT

## 10. Finance

### a. Payments for Approval

- i. Somerset Council Uncontested Election £100 (paid in consultation with Chair)
- ii. Clerk's Wages – May & June @ £154.17 including HMRC PAYE
- iii. SALC – Training Cllr Sellick - £65
- iv. Brompton Ralph Village Hall Hire - £84
- v. Brompton Ralph Village Hall Coronation Event – £500
- vi. T Payne Internal Auditor - £100
- vii. Clerks Expenses – Travel Exmoor Panel March 2023 38miles @ 45p = £17.10  
Stamps 2<sup>nd</sup> Class x 10 £7.50 **Total £24.60**

### b. Bank Reconciliation – 31<sup>st</sup> March to receive & note

### c. AGAR

- Internal Audit report – to receive & note
- Annual Governance Statement - for approval
- Accounting Statements - for approval
- Certificate of Exemption - for approval

## 11. Road and Traffic Issues – to receive reports and updates

## 12. Local Community Network (LCN) – dates of future meetings and attendance

## 13. Councillor Vacancy - update

## 14. Emergency Plan – to discuss

## 15. Clerk's Report including Correspondence

## 16. Councillors' reports and items for future agendas

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## 17. Date of Next Meeting

*Patricia Bainbridge*

Clerk to Brompton Ralph Parish Council

19<sup>th</sup> May 2023