

BOYTON PARISH COUNCIL

CODE OF CONDUCT

This Code of Conduct has been adopted by the Council as required by Section 27 of the Localism Act 2011. The Council has a statutory duty under the Act to promote and maintain high standards of conduct by members and co-opted members of the Council.

The Code sets out the standards that the Council expects Members to observe.

The Code is not intended to be an exhaustive list of all the obligations that are placed on Members. It is the responsibility of individual Members to comply with the provisions of the Code as well as such other legal obligations as may apply to them from time to time.

The Code is consistent with the following principles

(the “Nolan” principles of standards in public life):

Selflessness

Integrity

Objectivity

Accountability

Openness

Honesty

Leadership

Who does the Code apply to?

The Code applies to all Members of the Council and to all co-opted members of any committee, sub-committee or joint committee or sub-committee of the Council.

When does the Code apply?

The Code applies whenever a person is acting in his/her official capacity as a Member of the Council or co-opted member in the conduct of the Council’s business or acting as a representative of the Council.

What standards of Conduct are Members expected to observe?

Selflessness

Members must always act in the public interest.

Members must never use their position as a member of the Council improperly to secure for themselves or any other person, an advantage or disadvantage.

Members must not use the Council’s resources improperly for personal or party political purposes.

Integrity

Members must not do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, the Council.

Members must not disclose information given to them in confidence.

Objectivity

When making decisions on behalf of the Council, including awarding contracts or making appointments, Members must do so on merit.

Members must have regard to any relevant advice provided to them by the Clerk to the Council and (where a separate appointment is made) to the Responsible Financial Officer.

Accountability

Members must act in accordance with their legal obligations, including the following Acts of

Parliament that confer special obligations on elected councillors:

Local Government Act 1972

Employment Rights Act 1996

Data Protection Act 1998

Freedom of Information Act 2000

Bribery Act 2010

Equality Act 2010

Localism Act 2011

Members must act in accordance with the Council's policies and reasonable requirements, including any protocols and codes of practice that may apply.

Openness

Members must give reasons for any decisions taken on behalf of the Council in accordance with any statutory requirements and the Council's Standing Orders.

Members must not prevent another person from gaining access to information to which that person is entitled by law.

Honesty

Members must declare any disclosable (pecuniary and non-pecuniary) interests or conflicts of interest that may arise in respect of their responsibilities as a Member of the Council.

Members must at all times ensure that their claims for expenses, allowances, and their use of facilities and services provided by the Council are strictly in accordance with the rules laid down on these matters.

Leadership

Members must set an example by their behaviour and shall act in a way that enhances public trust and confidence in the integrity of the Council and its Members.

Members must show respect and courtesy to others.

Members should value the Council's officers and work alongside them to achieve the Council's objectives.

Members must on no account behave in a manner that might constitute bullying.

Register of Interests

The Monitoring Officer of Wiltshire Council maintains a register of interests of Members and co-opted members of the Council.

The Council has determined what interests Members are required to enter in the register of interests, including those disclosable pecuniary interests prescribed by regulations. These disclosable interests are listed in Schedule

Members must notify the Monitoring Officer of any disclosable pecuniary and non-pecuniary interests that should be recorded in the Council's register of interests.

Within 28 days of becoming a councillor, all Members must submit to the Monitoring Officer a list of their disclosable interests and must notify the Monitoring Officer of any changes as and when they arise.