

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 16th September 2021 at 7.00pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Kevin Francis
Brenda Pawsey
Steve Bennett
Norma Knight
Jan Davis

Also present: Melanie Eversfield, The Clerk, District Councillors Sue Prutton and Grant Nurden and three residents.

1. Public Forum

District Councillors read their latest report to Council. It was noted that this would be the last meeting that both Grant and Sue attend as there is due to be an election of two new district councillors on 28th September. Both Sue and Grant were thanked for all of their help and support.

It was noted that complaints had been made in relation to speeding in Burnt House Road.

2. Apologies

Apologies were received and accepted from Peter Key.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 16th July 2021

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

There were none.

6. Matters Arising

a) Yare Grain – It was noted that the Clerk had looked at the previous planning application and what was proposed is not there. The Clerk to seek a site meeting with Planning Enforcement. **Clerk**

b) Parish Partnership Bid – It was noted that a faculty will be required for the project to go ahead. The Clerk to work with Revd Greenland on the matter. It was **agreed** to send NCC money for 50% of the works so that it can be booked in for as soon as the faculty is received. **Clerk**

7. Highways and Transport

a) An email from the Chairman of Blofield Parish Council had been received in relation to the apparent lack of grass cutting from NCC Highways. It was **agreed** to write a letter in support of the concerns raised. **Clerk**

b) Cllr K Francis raised concern over some roadworks that had taken place outside Southwood Hall. The Clerk to highlight these concerns to NCC Highways. **Clerk**

c) It was **agreed** that a site meeting take place with Matthew Youngman and Paul Sellick in the parish to look at outstanding highway issues and also discuss speed reduction measures in Burnt House Road. **Clerk**

8. Finance

a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2022 as at 30th August 2021 was received and noted.

b) The following payments were consider and **agreed** that all should be paid by Standing Order:- **Clerk**

Mrs M Eversfield	Salary August 2021	£186.48
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HMRC	PAYE August 2021	£46.80
Mrs M Eversfield	Salary September 2021	£284.99
HMRC	PAYE September 2021	£46.60

9. Planning

- a) 20211484 – Erection of proposed detached double garage – 1 Burnt House Cottages, Burnt House Road, Cantley, NR13 3RU. **Clerk**
NO OBJECTION
- b) Comment was made as to how long planning enforcement action seems to be taking at present. It was **agreed** to write to Broadland District Council expressing the Council's concerns. **Clerk**

10. Correspondence

- a) Town and Parish Council Forum on 20th July 2021. Cllr J Davis presented a written report which was noted.
- b) Notification of Greater Norwich Local Plan Submission. Noted.
- c) Transport for Norwich Consultation. If any member has any comments to make to let the Clerk have them by 1st October so that she can formulate a response. **PC / Clerk**

11. Ongoing Matters

- a) Limpenhoe Village Green
It was noted that no date to commence works has been received yet. The Clerk to continue to chase. **Clerk**
- b) Cantley Pond
It was noted that work would be commencing on 21st September on this project. Cllr J Davis to let the neighbouring properties know. **JD**
- c) Poors Land Trust
The Clerk stated that she is still looking into this. It was suggested that she speak with the Charity Commission and also County Hall Archives. **Clerk**
- d) Cantley Sugar
The Chairman gave a detailed briefing into what was discussed at the meeting with Cantley Sugar on 23rd July. It was agreed that the Clerk would arrange a site meeting at the Rec with Cantley Sugar and Matt Davies from the Fringe Project. Cllr J Davis to also pursue a meeting with Cantley Sugar in relation to carbon emissions and re-siting of the village hall. **Clerk / JD**

12. New Matters

- a) Litter Pick
Cllr J Davis stated that the school are very keen to take part in another village litter pick. Cllr J Davis to pursue this. **JD**
- b) Future of Cantley.org website
It was noted that the Cantley Good Neighbour Scheme will be taking on the future maintenance of the website.
- c) Noise complaints in relation to train warning sounds
Various complaints had been received in relation to train warning sounds and the surrounding noise nuisance. It was **agreed** that the Clerk writes to Network Rail detailing the complaints. **Clerk**

13. Items for the Next Months Agenda

As per meeting minutes. **Clerk**

14. Date of Next Meeting

Thursday 21st October 2021 at 7.00pm at Limpenhoe Village Hall

The meeting closed at 8.13pm

CHAIR