

Dear Hannington resident,

Please find below a copy of the 'Public Notice for the Inspection of the Accounts 2017-18'.

The Final Accounts 2017-18, approved by Hannington Parish Council 8th May 2018, together with the necessary supporting documents. The DRAFT Final Accounts and supporting papers were sent to the independently appointed internal auditors in advance of the formal adoption to enable the internal auditors to provide an early response. The outcome of their inspection was received 28th April 2018. This enabled the report to be considered at the May Parish Council meeting along with the Final Accounts 2017-18 documents. The Parish Council confirmed approval to the Final Accounts and the supporting documents, without amendment. The meeting also considered the Internal Audit Report and agreed the actions to be taken by the Clerk. The full Internal Auditor's Report, together with the actions to be taken by the Clerk to the points raised by the auditors has been posted on the Parish Council's website.

I am writing to residents to remind you that,

*"Any person interested has the right to inspect the accounts and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to Accounting Statements. These documents for **Hannington Parish Council (Hampshire)** are to be made available on reasonable notice by application between the hours of **10.00am and 4.00pm on Mondays to Fridays (excluding public holidays)**.*

*Commencing on **Monday 4th June 2018***

and

*Ending on **Friday 13th July 2018***

If you wish to view them please contact me by letter to Wayfarers Cottage, White Lane, Hannington. TADLEY RG26 5TN: by telephone to number 01256 780136 or by email to chrispottinger@live.co.uk."

Parish Councils are also required to publish the following information every year. This requirement has been met by those documents being published on the Hannington Parish website. The majority were posted as part of the 8th May 2018 Council meeting agenda papers. The documents and further explanation can be accessed by

<https://www.hugofox.com/community/hannington-parish-council-hampshire-7641/about-us>

The records that must be published are:-

- a. All items of expenditure above £100 (see scanned copy of the Receipts and payments pages of the Cash Book),
- b. Final Accounts 2017-18 (spreadsheets)
- c. Annual Governance and Responsibility Returns, also known as the Annual Return, (Section 1 - Annual Governance Statement; Section 2 - Accounting Statements)
- d. Internal Audit Report
- e. List of Councillor's responsibilities. The Parish Council has NOT delegated any responsibilities to individual Cllrs. However, some Cllrs have 'lead' responsibility on certain topics e.g. Cllr Janusz Hertz (Broadband) and Cllr Clare Kinnear (footpaths).
- f. Details of public land and buildings (Asset Register, including Village Green)

The above information has been posted on the Hannington Parish website for broader 'public' access.

Chris Pottinger,

Clerk, Hannington Parish Council

1st June 2018