



PARISH COUNCIL

Hoo Saint Werburgh and Chattenden Parish Council

**Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 5th March 2026 at 7.00pm at Chattenden Community Centre.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Parish Councillor Vacancies.

4. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

5. Matters arising from the Minutes.

6. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

7. Public Participation.

To discuss any questions received by members of the public.

8. Financial Matters.

a. Financial Statement.

To consider the monthly financial statement and bank balances.

Financial Statement will be circulated in paperwork at PC meeting.

9. Clerks Report.

To receive the Clerks Report.

10. Chairman's Report.

To receive the Chairman's Report.

11. New Community Centre.

To receive an update for the new Community Centre.

12. Memorial Garden.

To receive a report on the Memorial Garden.

13. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

To receive a report from the Environment Committee.

c. Finance, Audit and General Purposes Committee.

Nothing to report at this time.

14. Planning Matters.

a. Planning Applications Received.

MC/26/0156 - 29 Vidgeon Avenue, Hoo St Werburgh, Rochester, Medway, ME3 9DD
Construction of a first-floor rear extension

MC/26/0137 - Darnet Yard Kingsnorth Works, Kingsnorth Industrial Estate, Hoo St Werburgh
Part retrospective application for change of use from industrial waste land to sui generis use (storage of raw materials, processing of aggregates including mixing of cement, and distribution mainly by cement lorries) together with installation of a concrete silo plant, associated concrete base and control room and retention of existing office building and associated works

MC/26/0203 - Hoo ST Werburgh MF, Stoke Road, Hoo St Werburgh, Rochester
Prior Notification under Schedule 2 Part 11 Class B of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the demolition and Removal of 1 no. mast

MC/26/0211 - 11 Chattenden Lane, Chattenden, Rochester, Medway, ME3 8LE
Partial Demolition of existing courtyard storage and wall, and replacement with a flat roofed single storey side/ rear infill extension together with ancillary changes to internal arrangements.
Replacement of one front facing window and brickwork to match below

MC/26/0330 - 50 Trubridge Road, Hoo St Werburgh, Rochester, Medway, ME3 9EW
Construction of a single storey extension to rear

MC/26/0321 - 6 Berberis Gardens, Hoo St Werburgh, Rochester, Medway
Conversion of loft with rear dormer and two roof windows to the front elevation.

b. Planning Applications Decisions by Medway Council.

MC/26/0010

9 Riverbourne Way Chattenden Rochester Medway ME3 8GX
Construction of a rear outbuilding.
Approval with Conditions

MC/26/0012

8 Trubridge Road Hoo St Werburgh Rochester Medway ME3 9EW

Neighbourhood consultation application for the construction of a single storey extension to rear.

The details submitted are as follows:

The extension will extend beyond the rear wall of the original dwelling by 4.5 m

The maximum height of the proposed extension from the natural ground level is 3 m

The height at eaves level of the proposed extension measured from the natural ground level is 3 m

Decision PD - App with Conditions Larger Homes Ex

MC/25/2527

Hundred Of Hoo Swimming Pool Main Road Hoo St Werburgh Rochester Medway ME3 9EY

Installation of new external air handling unit at Hoo Sports Centre

Approval with Conditions

MC/25/2348

Land At the Former Sturdee Club and Land at Stoke Road Hoo St Werburgh ME3 9BJ

Details pursuant to condition 11 (Air quality emissions mitigation statement) on planning permission MC/23/2857 for construction of 134no. residential dwellings (including affordable and over 55's homes), children's nursery (Class E(f)), cafe/community hub (Class E(b)/F2(b)) and commercial/retail floorspace (E(g)/E(a), new public open spaces, sustainable urban drainage systems, landscaping and biodiversity areas and play areas. Access to be from 4no. new locations from Stoke Road. Provision of roads, parking spaces and earthworks - Demolition of the Sturdee Club and associated structures

Discharge of Conditions

MC/25/2303

Land At Former Deangate Ridge Golf Club Dux Court Road Hoo Rochester ME3 8RZ

Details pursuant to condition 10 (CEMP) on planning permission MC/23/2597 for Change of use from former golf course to community park comprising works to existing access and car park, cycle parking, formation of footpaths, landscaping, tree/scrub planting, boundary treatments, site interpretation and benches with associated works

Discharge of Conditions

c. Appeals.

To consider/note any appeals.

d. Other Planning Matters.

To consider other planning matters.

15. External Reports

To receive reports from external parties and organisations.

a. Hoo Village Hall

To receive an update on the Village Hall from the Hall Manager.

b. The Alliance of Hoo Peninsula Parishes.

To receive and update on the work of the Alliance of Hoo Peninsula Parishes.

c. Police and PACT Report.

To receive a report regarding police matters and the PACT.

d. Ward Councillor Reports.

To receive a report from the Ward Councillors Sands, Pearce, and Crozer.

16. Exclusion of Press and Public – Confidential Item

To resolve that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded due to the confidential nature of the following item.

Confidential Item – Planning Matters

17. Date of the next meeting – Thursday 2nd April 2026 – Hoo Village Hall.

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Mrs Sherrie Babington
Parish Clerk