

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 5<sup>th</sup> JULY 2022**

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr J Dumper, Cllr B Keane, Cllr J Morrison, Cllr C Hamilton-Parker, Cllr J Hodgson & Cllr K McAllister.

In attendance: Heather Bourner-Clerk  
HCC Drew  
0 Members of public

**Apologies for Absence**

1) Apologies had been received from Cllr J Mann, Cllr Boulton & TVBC A Johnston.

**Public Participation**

2) There were no members of public present.

**Declarations of Interest**

3) There were no declarations of interest.

**Planning**

4) **The following decisions by TVBC were noted:**

22/01294/TREES-tree works, Grandfathers, Rookery Lane-no objections

22/01089/FULLS- demolition of bungalow and rebuild 2storey, 4 bed home, The Wicket Paynes Lane, permission

**Resolved: that the planning decisions on the following applications were endorsed:**

22/01528/VARS- variation of conditions to allow for attic conversion, Hayters, Rookery Lane- no objections

22/01626/FULLS- enlarge car parking area and erect car port-Hyde Farm Cottages, Horsebridge Road- no objections

22/01687/FULLS-replace conservatory with single storey extension, internal alterations & new porch- no objections

22/01631/TREES- tree works Brook Cottage, Rookery Lane- no objections

22/01546/TREES- tree works, The Chapter House, Rectory Lane- no objections

22/01598/FULLS-2 storey side extension, 10 Downs Close- The Parish Council raised concerns regarding the scale and dominance of this extension on this plot. When these homes were built the then Parish Council consulted with the community and worked with the developer as the village needed three bedroomed homes. These were built in the hope they would be retained as such allowing the price of the properties to remain within the reach of an average family. The Parish Council is of the view that further four bedroomed properties are not required.

**5) County and Borough Councilors' Report**

**HCC David Drew had circulated a full report which can be seen at appendix 1**

He also reported on a meeting by HCC on Rookery Lane. HCC are approaching landowners to get ditches cleared, once done the grips will be reinstated. Some temporary patching to the roads has taken place and a more permanent solution will be installed in due course.

**TVBC Cllr Johnston was absent.**

**Minutes**

6) **Resolved:** The minutes of the meeting held on 7<sup>th</sup> June were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Morrison seconded Cllr Keane. All agreed.

**CCTV Village Hall**

7) Cllr Keane reported on a Village Hall Management meeting when the possibilities of installing additional CCTV was considered. Further details are being gathered and the matter will be revisited.

**Play Area Repairs**

8) The play area inspection report had been received and Cllr Dumper & Cllr Mann have reviewed the area and identified some matters where repairs are required. Cllr Dumper has

requested quotes from the original play equipment installation company for repairs required and Cllr Mann has requested quotes for the fence and woodwork repairs.

### **Sports Field Update**

9) Cllr Keane reported that four tender documents for the building of the new sports pavilion have been received and a fifth is awaited. These will highlight the funding shortfall however local fundraising efforts are already being organised. Cllr Elliott confirmed the Sports Club will consider asking TVBC for an increase in funding if required.

Cllr James reported the village school had used the field for sports day. While the Parish Council were very happy for them to do this some problems had occurred with cars parked on Buckholt Road. Cllr James will write to the school letting them know that the Parish Council can organise off road parking for such events.

### **Housing needs survey**

10) Cllr James reported from the public meeting held regarding a new housing needs survey. TVBC officers had been present and explained the process. Members of the public had raised questions to both TVBC officers and The Parish Council. A show of hands at the meeting indicated that parishioners were in agreement a survey should be carried out. TVBC will produce the necessary documents which will need to be distributed throughout the village. All Councillors agreed the process should begin. The Clerk will contact TVBC to organise the necessary documents.

### **School Lane Completion work**

11) The Clerk had written to Shentons solicitors expressing Parish Council's concerns about the inordinate delays in dealing with the legal process for Linden Homes to hand over land and monies to the Parish Council. The solicitor had suggested they would deal with the complaint but would then stop working on the case. Cllr Boulton had sent a report confirming he has had two conversations with the partner dealing with the case and has been assured of a progress report as soon as he has spoken to Linden's solicitor. The complaint has therefore been suspended at present however the Parish Council are still in a position to raise a formal complaint if necessary.

The Clerk has asked Shenton to ensure that all correspondence including any update reports are also sent to her and will continue to monitor the situation.

### **Clerks Report**

12) The Clerk reported as follows: -

Letter to solicitor sent- see point 11 above

A letter of thanks from the Parish Council had been sent to the committee who organised the Jubilee celebrations.

HCC have been contacted and asked to organise the work to renovate the vintage road sign in the village centre. Cllr Elliott will inform the nearby householder.

The audit return has been submitted.

The play area risk assessment file has been updated.

Anchor kits to re fix a bench at the Village Hall have been ordered.

Finally, she shared a report of crime statistics for the last twelve months provided by PCSO Hill

### **Footpaths.**

13) Cllr Elliott reported that some Parish Councillors have carried out work to clear some footpaths throughout the village

The Clerk confirmed HCC Countryside Access have confirmed one footpath will be included in their priority cutting program, footpath 4. Councillors expressed some surprise as this is a Parish Council maintained path and suggested HCC should be asked to cut The Clarendon Way. The Clerk will contact HCC Countryside Access.

It was noted that Grass & Grounds are doing an excellent job cutting all areas around the

village. The Clerk will write to thank them and ask if they could now cut the area by the Dr Surgery.

Salisbury Green has not been cut and once again ragwort is growing. This is a notifiable weed when close to agricultural land. This land is still under the ownership of Linden Homes who will be asked to organise cutting. While School green has been cut this now needs to be cut again. Linden Homes will also be asked to organise this.

#### **Finance**

14) Balances in the bank accounts were noted as: -

At 30/06/22

TSB Charity account £156029.93

TSB Business Instant £71988.22

United Trust £30,000

**Payments Resolved:** that the following payments be approved, online transactions approved or cheques signed:

H Bourner sal £405.77

H Bourner exp £39.96

HMRC £101.40

Carol Davenport £170.00

Grass & Grounds £831.60

HALC training £235.20

#### **Items to carry forward**

15)

- Moving recycling bins from Village Hall
- New equipment at skate park

#### **16) Correspondence**

No correspondence other than that mentioned above.

#### **New items for next meeting**

17) Parcel of land next door to Dr Surgery.

#### **Community news**

18) Cllr Keane has requested permission to use cemetery land for car parking at a fundraising event 'Peddle for the Pavilion' on 15<sup>th</sup> & 16th July, which has been agreed.

#### **Date of next meeting**

19) **7.30 pm on Tuesday September 6th 2022**

#### **Appendix 1**

#### **How to manage COVID-19 symptoms and stay well this summer**

As the summer gets underway, Hampshire County Council is reminding residents to follow the NHS guidance for managing symptoms should they become unwell with a respiratory illness that could be COVID-19. Common signs of a respiratory illness are a high temperature, persistent cough and headache. Anyone experiencing these symptoms should try the following NHS advice:

- Get lots of rest
- Drink plenty of fluids (water is best) to avoid dehydration
- Take paracetamol or ibuprofen if feeling uncomfortable
- Try having a teaspoon of honey to soothe a cough (do not give honey to babies under 12 months)
- It can help to keep the room cool, if feeling breathless

- Continue to practice good hygiene

Anyone with COVID-19 symptoms wishing to get in touch with their pharmacy should stay at home and try calling or contacting them online instead. If symptoms are not getting better or become worse [go to 111.nhs.uk](https://111.nhs.uk), call 111, or contact your GP surgery. In case of emergencies call 999.

For more details about managing the symptoms of COVID-19 [visit the NHS website](#).

<https://www.hants.gov.uk/News/220628howtomanagecovid>

### **Childcare over the Summer holidays**

Details of Ofsted registered childcare, activities and leisure services (and lots more information for families), can be found in the Hampshire Family and Information Services Hub directory: [fish.hants.gov.uk](https://fish.hants.gov.uk)

If a child has a special educational need or disability, then check out services with a Local Offer flag. For further details on how your child will be supported: - <http://fish.hants.gov.uk/.../directory/localoffer.page...>

If you need help with paying for childcare go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)  
Not able to find the childcare services you need? Use our Childcare Request Form: <http://childrenshampshireecc.researchfeedback.net/s.asp...> or email [childcare@hants.gov.uk](mailto:childcare@hants.gov.uk) for further assistance.

### **Hampshire community projects to benefit from £70,000 funding boost thanks to County Leader's Community Grants Scheme**

Over £70,000 has been awarded to five Hampshire groups to help each maintain and extend the activities provided for local communities from the Leader's Community Grant Fund scheme, which contributes, throughout the year, to groups supporting Hampshire's residents.

Projects supported include funding a new roof for a memorial centre; funding projection and audio equipment to allow a heritage trust to expand its accessible services; funding increased accessibility along 12km of public byways for the Riding for the Disabled Association; and funding the installation of new lighting, a sound system, and a projector to create a modern accessible room for the local community a village hall.

Community groups are encouraged to consider suitable schemes that may be suitable for support. The scheme considers applications for between £1,000 and £25,000 to use for activity costs and/or capital costs. Applications can be made at any time and are dealt with on a 'first come, first served' basis. Amounts over £25,000 can be considered in exceptional circumstances.

<https://www.hants.gov.uk/News/24062022LeadersGrantsJune>

### **Apply for grants to extend support for low-income families**

Applications for grant funding are now open to organisations across Hampshire and the Isle of Wight who can offer advice to vulnerable families on a range of issues including finance, health and wellbeing, housing and employment. The support given will benefit families enrolled on this summer's Holiday Activities and Food (HAF) programme, which provides fun and enriching activities to do over the summer holidays, together with a healthy, nutritious meal.

Individual grants of up to £4,500 are on offer and can be used to deliver a range of activities, with a preference to fund organisations offering face-to-face or virtual advice sessions. Applications for provision of printed or digital resources may also be considered.

Organisations eligible to apply may include Citizen's Advice, healthcare providers, family support services, housing support services, Jobcentre Plus and more.

The deadline for applying for a Signposting Grant is Sunday 3 July 2022.

Organisations wishing to find out more should go to the [connect4communities website](https://www.hants.gov.uk/News/220622HAFsignpostinggrant) for the full guidance and application form.

<https://www.hants.gov.uk/News/220622HAFsignpostinggrant>

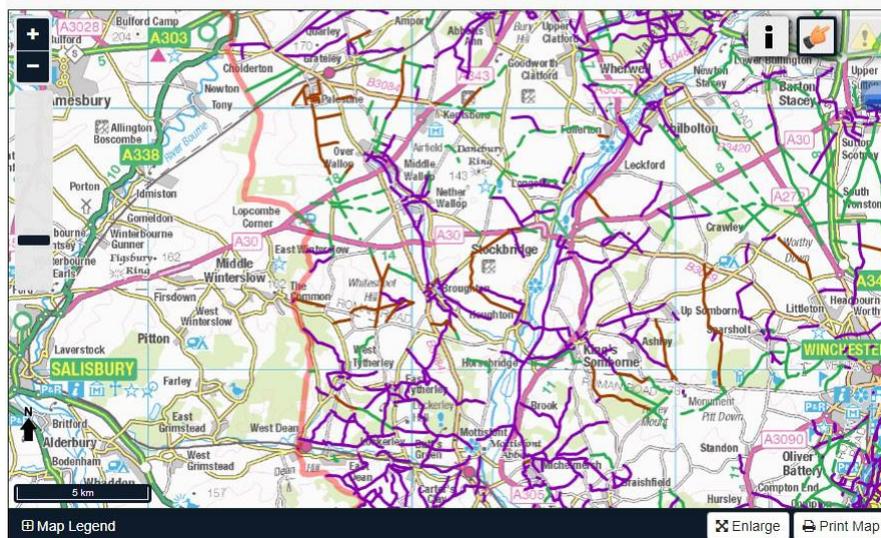
## Reporting problems with Footpaths and Public Rights of Way

To report a problem on a Public Right of Way you need to use the map tools to select the affected route and then mark the location of the problem. You can only report problems within 50m of a Path. Adding photos to your report will help us to assess the issue.

### Report a Problem

To report a problem on a Public Right of Way you need to use the map tools to select the affected route and then mark the location of the problem. You can only report problems within 50m of a Path. Adding photos to your report will help us to assess the issue.

1. Use the search map function to locate the right of way, then zoom so you can accurately mark the location of the problem.
2. Click  and click an item on the map to see further information or to add a comment.
3. Click  and then click on the route or furniture – it will be highlighted in pink.
4. Click  and then click the map to mark the location of the problem.



<https://hantsrow.esdm.co.uk/standardmap.aspx>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)