



Minutes of the Meeting held on the 10th November 2025 at Burton Court Bilsthorne

Present: Cllrs; Steve Kemp (Chairman), Brian Jackson, Alan Ward, Dawn Spence, Brian Costello, Dan Brickles, Doug Mincher, K McAdam, and Bryan Stanley.
NSDC Cllr R Holloway. Notts CC Cllr B Laughton
Clerk & RFO- Susan Stack

- 25.135 Apologies for absence
C Cooper, R Stoneman
- 25.136 Declarations of pecuniary and/or personal interest
Quotation on bench – S Kemp
Litter picking – B Stanley
Heritage – A Ward, B Jackson
- 25.137 To approve the minutes of the meeting held on the 13th October 2025
It was resolved to approve the minutes subject to removal of Alan Jackson from attendees
- 25.138 To receive updates on outstanding items (if available):
Duck Pond Notice Board - **Completed** Heritage Centre **None**
- 25.139 Reports from District and County Councillors
Cllr Holloway – New booking conditions for community buildings across the district have been issued, bin emptying and fly tipping action undertaken, NSDC have met with landowners who have put their sites forward for consideration/S106. Local Government reorganisation - the business case is scheduled to be submitted. Elections are going to be 2028 with a year of shadowing of Councillors by existing. Cllr B Laughton – Will arrange additional road sweeping and for the jetter to be deployed. Suggested two people meet with Louise at VIA to discuss highways items directly. Cllr D Mincher, Cllr K McAdam and Marie Purdy volunteered. Still asking about Mickledale Lane at every opportunity. Will mention flags incorrectly hung to the Chief executive.
- 25.140 Reports from community groups and working parties
Speed Watch Community Hub Working Party - **Planning permission**
Dates being arranged December. Funding meeting (cabinet) January
Flood Resilience Team Village Hall Working Party – **Trying to obtain a further**
None survey. Recent events had caused concern.
- 25.141 Councillor reports
K McAdam – Going to Westminster- will take questions if asked to
D Spence – Resident met regarding bin near duckpond. Cllr Kemp reported that the site must be on the lamppost as already agreed. Still trying to contact Co-Op reference siting bin there
B Jackson – benches are being damaged by heat (burns)
A Ward – All de-fibs are checked and OK
B Stanley – Seems we are getting much more responsibility coming to the Parish Council as a result of the re-organisations. Cllr Holloway reported on a potential middle layer of committees and that powers have not been set out anywhere. Clerk to add to December agenda.
S Kemp – Thanked the Remembrance Day committee and attendees. The AGM for NALC was attended and was informative and he undertook some training from RCan

and CoudylIT. Eastwell Court is up for sale. Wycar Lees - people on the roof which is in a dangerous condition. The MP would like to meet the Parish Council but not at a meeting. Goalposts have been removed £350 (authorised under H&S)

25.142 Public questions (maximum 10 minutes)

None

25.143 Correspondence

None

25.144 To consider - Proposal for Christmas lights for tree and associated electrical works – Cllr Stoneman

It was resolved a budget of £400 for the wiring and lights be allocated to R Stoneman (SK/KM)

25.145 To consider – Quotations for installation of bin and two benches

£440 installation of two bench plinths and free bin installation was agreed (SK/DS)

25.146 To consider financial matters; to review and approve:

- a. Bank Reconciliation – to be reviewed by one Councillor and signed as accurate
- b. Previous month's invoices - to be reviewed by two Councillors and signed as accurate
- c. Budget and financial status
- d. Invoices to be paid
- e. Price increase from Scribe for accounting software

All items above resolved (SK/DS)

25.147 To review the draft 2026/27 budget and consider proposed projects to be incorporated

- a) Christmas tree and lights – Cllr Stoneman - **in this year's budget**

25.148 To review any issues appertaining to Remembrance Sunday, the vandalism around the memorial and relocation of bench

There is a video that they cannot identify anyone. Names have been put forward for the offenders and visits are taking place. The MP is contacting the PCC to get more resources in the village. NSDC have three sets of cameras that could go on lamp posts to provide CCTV (24 hr monitoring) for next year in the pre-Remembrance run up. Cllr Kemp to take forward.

Prices to relocate bench with hardstanding – Cllr Kemp has had one verbal quote £2,200, a written quote £1,450 (block paving would be £400 more). It was noted that two other suppliers declined to quote.

Resolved that a budget of £1,500 set to remove the existing benches, lay concrete plinth and re-position. (BJ/AW)

Other matters - put on agenda for December to discuss further.

25.149 To note the appointment of Sabrina Docherty as the Internal Auditor on 3 year contract, confirm terms of engagement signed and interim audit paperwork has been submitted.

The Clerk confirmed and added that access granted to Scribe (read only)

25.150 Summary of the meeting (time permitting, maximum 10 minutes)

No public present

25.151 To consider: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

Resolved

Councillors A Ward and B Jackson left the meeting.

25.152 Update (if available) on lease holder insurance reimbursement

The Chairman reported that he was meeting with the Heritage on Thursday. Additional information on the insurance had been requested and sent. Cllrs Mincher and Kemp will attend the meeting.

25.153 Date of next meeting(s) 8th December, 12th January 26

Noted