

BELSAY PARISH COUNCIL

Chair: Councillor Mole

Clerk: Annie Howliston

Email: clerk@belsayparishcouncil.gov.uk

You are hereby summoned to attend a meeting of Belsay Parish Council in the Sir Stephen Middleton Memorial Hall, Belsay First School, on **Wednesday, 30 September, at 7:00 pm** for the purpose of transacting the following business:

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are requested to advise the Council of any Declarations of Interest appertaining to the following agenda items.

3. Public Questions (Maximum 5 minutes per person)

Members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond to or debate the issue at a later date. Members of the public seeing the agenda and wanting to speak about an item on that agenda should contact the Clerk by Tuesday of the week before the meeting.

a) **20mph speed limit outside school**

b) **Listed Pant** – funding and planting (Pauline Clegg)

4. Minutes of Previous Meeting

To approve the minutes of the annual meeting of Belsay Parish Council held on **27 May 2026**.

5. Matters Arising from the Previous Meeting

a) **Emergency Resilience Base and Generator** – next steps

b) **Parish Council Vacancy** – next steps

6. Highways Matters

a) **Gateways/Rumble Strips** – update from Cllr Dodd if not in Public Questions

b) **Overhanging Branches/Hedges** – update from Cllr Dodd from Kris Westerby at NCC

c) **Flooding at Belsay Bridge and School Playground** - update

d) **Tree Removal at Belsay School** - update

7. Planning Matters

a) To consider/note the following:

Reference	Detail	NCC Decision/Observations	Previously Circulated for Observations
26/01035/FUL	Extension to floor space – Wansbeck Plant Ltd, Bolam Low House, Belsay	Granted	None received
26/02032/LBC	Re-roofing works – Old School House, Belsay	Observations by 02.07.26	None received
26/01325/FUL	Retrospective erection of stable block for personal use – Briar Cottage, Belsay	Granted	N/A
26/01897/FUL	Rebuilding of stable to use as office/gym – Huntlaw Farm, Milbourne	Observations by 22.07.26	None received
26/01469/FUL	Extension to property – Nunhill Cottage, Belsay	Granted	N/A
25/03421/LBC	Renovation of function rooms and extension – The Highlander, Belsay	Granted	N/A
26/02032/LBC	Re-roofing works – Old School House, Belsay	Withdrawn	N/A
26/01897/FUL	Rebuilding of stable to use as office/gym – Huntlaw Farm, Milbourne	Refused	N/A
26/01488/FUL	Secure dog walking facility Land SE of The Smithy	Granted	N/A

b) Any late applications

8. Financial Matters

a) Members are asked to approve and sign the following payments:

Payee	Detail	£
AJ Gallagher Insurance Brokers Ltd	Insurance	384.60
Malcolm Wilkinson	Internal Audit of Accounts 2025-2026	100.00
Clerks Pay Slips	Jun, Jul, Aug, Sep 2026	Pending
Clerk	Reimbursement of cash payment of hall hire – Sep 2026	20.00
HMRC	Pending Detail	Pending

b) Monthly Bank Reconciliation Report – to approve

c) Bank Account Signatories – update from Clerk

d) Review of Clerk Salary – Clerk to declare an interest and leave room

9. Correspondence Received and Previously Circulated

- a) NCC Joint Town & Parish Council Autumn Conference (attendance– 08/10/2026)
- b) NCC Digital Switchover Members Briefing video link
- c) NCC Draft Gambling Licensing Policy online consultation link

10. Any Other Business

To consider any other business which is for information only.

- a) **Website and Email** – update from Clerk

11. Date of Next Meeting

Wednesday 25 November 2026