

# **West Tytherley, Frenchmoor & Buckholt Parish Council**

## **Minutes of the Extraordinary General Meeting held on Wednesday 31<sup>st</sup> May 2023 at King Edward's Hall, West Tytherley**

Present: Councillor Fiona Collier – Chair (FC) and Councillors Karen James (KJ) and Andy Page (AP).

Also: Neil Carpenter (Clerk/RFO) – (NC) and ten members of the public.

The meeting opened at 8.08p.m.

### **56/23 Apologies for absence**

None received.

### **57/23 Declarations of interest**

None.

### **58/23 Approval of the minutes of the Ordinary Council Meeting held on Monday 17<sup>th</sup> April 2023 and any matters arising**

Minute 48/23 Planning (Glebe Farm) - No formal vote was taken. Councillors accepted in principle subject to submission of plans in line with agreed discussion. John Camilleri, of West Dean Parish Council, to take forward Councillor's views to the Glebe Farm planning group.

The minutes of the Parish Council Meeting held on **17<sup>th</sup> April 2023** (as amended) were approved unanimously, and signed.

The minutes of the Annual General Meeting held on Monday 15<sup>th</sup> May as circulated to members were approved unanimously, and signed.

### **59/23 Statutory Obligations**

#### **i – Annual Parish Council insurance**

Renewed on 1<sup>st</sup> June 2023.

#### **ii – Annual Fees and Subscriptions**

Up to date.

#### **iii – Annual RoSPA safety Inspection**

An inspection is booked but the date is unconfirmed.

#### **iv – Annual Internal Audit**

In progress.

### **60/23 Governance**

#### **i – Standing Orders**

Discussed. Councillors to review.

#### **ii – Financial Regulations**

No changes proposed.

#### **iii – Policy on Grants (S.137)**

No changes proposed.

#### **iv – Councillor Register of Interests for HCC Monitoring Officer (Localism Act 2011)**

All submitted.

### **61/23 Finance**

Review of current bank accounts as at midday on 31<sup>st</sup> May 2023:

Main account balance: £43,743.26 (including £20,000 ringfenced for the Resilience project)

“Millenium” account balance: £13,087.06

Third account balance: £1,244.82

The following payments were noted:

Renewal of the BHIB Insurance policy on 1<sup>st</sup> June 2023 – payment of £809.68 - paid on 31<sup>st</sup> May 2023

Payment of £275.05 (by BACS) to HALC – Invoice 5807 (affiliation fees and NALC levy) - paid on 25<sup>th</sup> May 2023

Payment (by BACS) of £529.10 to Parish Clerk (salary for April 2023)  
- paid on 25<sup>th</sup> May 2023

Payment (by BACS) of £25 to Parish Clerk (office allowance for April 2023)  
- paid on 25<sup>th</sup> May 2023.

Payment (by cheque No. 000203 – from fête monies) to J. Rimmington: £500.00 (float for fête stalls).

### **62/23 Planning**

23/01071/FULLS: Friar’s Orchard, Rectory Hill, West Dean - Demolition of barn, erection of dwelling and installation of treatment plant [comment date 16<sup>th</sup> June]:

FC reviewed the previous application relating to this property which TVBC approved. The application is now subject to NDP policies - in this case NDP policy HD4 (design) is relevant. The roof is proposed to be of metal construction (as present) but policy HD4 requires locally sourced materials to be used.

After further discussion FC proposed the submission to be “No object subject to conforming with NDP policy HD4 (materials used)”. A vote was taken by show of hands: two voted in favour with one abstention. The vote was carried.

### **63/23 Consider approval to designate WT ACV Limited to proceed with the process to extend the Asset of Community Value (ACV) listing of The Black Horse Public House, West Tytherley**

After a short discussion a vote was taken by a show of hands; it was agreed unanimously to designate WT ACV Limited to proceed with the process to extend the ACV of the Black Horse Public House.

### **64/23 Any other business**

- Application from TVBC to divert FP3 from 28<sup>th</sup> June 2023. FC reviewed the situation.  
- AP raised the issues around 8 Dean Road: the property is managed by Aster Housing and the tenant has vacated the property which is currently unoccupied. Neighbours have complained about the state of the property and it’s gardens which are hazardous, particularly to children. Many requests have been made to Aster Housing to clean up the garden but no action has been taken to date. An abandoned car owned by the former tenant remains on the public highway along with a trailer filled with car parts and scrap metal despite many requests to TVBC Highways to remove.

**65/23 To set the dates and times of council meetings for the year ahead**

It was agreed that Parish Council meetings will be held on the second monday of each month, including August, commencing on 12<sup>th</sup> June 2023. Henceforth meetings will start at 7.00pm unless otherwise advised.

Being no further business FC closed the meeting at 8.35pm.

Minutes to be published on the Parish Council's website: [www.wtparishcouncil.org](http://www.wtparishcouncil.org)