

**The Minutes of the Village Environment Committee Meeting
held on 10th February 2021**

A meeting of the VEC was held on 10th February 2021 at 7.00 pm via Zoom where members of the public were also invited.

The following Councillors were present: -

Cllr. L. Wilkins, Chairman	Cllr. B. Hadley, Vice Chair	Cllr. B. Sumner
Cllr. S. Coventry	Cllr. A. Davis	Cllr. L. Hicks
Cllr. N. Randall	Cllr. B. Wragge	Cllr. A. Roberts
Observer: Cllr. P. Millet	Officer: The Clerk	

1. **Apologies for absence** - None.
2. **Declarations of Interest:** None.
3. **Minutes of the VEC Meeting 13th January 2021** - Cllr. L. Hicks proposed to approve the minutes of the VEC meeting held on 13th January 2021. Cllr. B. Hadley seconded the proposal.
A unanimous vote was taken of all in favour of the proposal.
4. **Matters Arising** – None, as all items were on the agenda.
5. **Village Maintenance**
 - Byelaw signs – Installation date had been arranged for Thursday 18th February 2021.
 - Sandbags – Sandbags had been put out at the ford in the village. The committee agreed that a further fifty sandbags were required to top up the stock. – Cllr. Roberts was to arrange.
 - Village Sign – A quotation had been obtained to re-instate the village sign at a cost of £150.00 plus VAT. The committee unanimously approved the quotation received.
 - Lamberts Field – It was reported that the unmaintained communal area of land adjacent to No. 52 Lamberts Field could still be owned by the developer.
 - Footpath from Rye Close to the tennis courts – The area of land concerned had never been adopted as part of the original agreement. GCC were looking into this.
 - Outstanding grass cutting invoices – Copies of the invoices had been sent to GCC's busines finance team for payment.
 - Tree and vegetation in Meadow Way – Neal Teague was to quote to trim back the tree opposite Colletts garage as it was obscuring the road sign. Neal Teague was to quote to remove brambles from the area alongside the round-a-bout in Meadow Way. The committee unanimously agreed that if the quote was under £400.00 then Neal Teague would be asked to carry out the work asap.
- Cemetery**
 - Burial Fees – The recommended burial fees arising from the cemetery working party were to be brought to the next VEC meeting.
 - Scribe Cemetery Package – A quotation had been obtained to have the cemetery documents added onto the Scribe cemetery package. The committee agreed to add this to next year's budget.
 - Cemetery Shed – The committee agreed that a working party was to be arranged to have a look at the cemetery shed which was apparently in poor repair and gather ideas and costings ready for the next VEC meeting.
- Allotments**
 - Rules & Fees – A working party was working on the allotment rules and fees and would report back at the next VEC meeting.
 - Allotment Shed – The committee approved the request to erect a 6' x 4' shed on Plot 10 at Springvale allotments.
 - Allotment Rents – The committee noted that the allotment rents had been paid for 2021.
 - Waiting List – It was noted that there were ten people on the allotment waiting list at present.
6. **Any Other Business**
 - Drain alongside Jubilee Gardens -The committee agreed for Pete Scarrott to have a look at either having another drainage point or extending the existing drainage alongside Jubilee Gardens.
 - Tree at Rye Crescent – Neal Teague had this work on his list of works to be undertaken.
7. **Date of Next Meeting** – Wednesday 10th March 2021 via Zoom at 7.00 pm.
The meeting closed at 7.55 pm.

Signed
10th March 2021