



# Marsham Parish Council

**MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL**  
**HELD ON 10<sup>th</sup> JANUARY 2022 AT 7:00PM IN MARSHAM PARISH CHURCH**

Email: [marsham\\_pc@outlook.com](mailto:marsham_pc@outlook.com)

## **PRESENT**

**Mr C Hensby (Chairman), Mrs B Warman (Vice Chairman), Dr J Bailey, Mr P Gladden, Mrs V Allan  
Cllr S Catchpole**

**APOLOGIES** Mr B Parke, Mr D Grapes, Cllr S Catchpole

**Public Participation:** 5

## **Full Council Meeting**

1. **APOLOGIES FOR ABSENCE** – Noted above.
- 1.a) **PRESENTATION** – The Council welcomed Col James Athill on behalf of HM Lord-Lieutenant of Norfolk, The Lady Dannatt, MBE to receive the Norfolk Community Resilience Memorial Plaque.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None other than those annually declared.
3. **MINUTES** – Minutes of the meeting held on the 8<sup>th</sup> November 2021 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – New Community group formed for the Queens Platinum Jubilee Celebrations, funding support from the Parish Council was requested, agreed in principle with financial support in coming months. Celebrations across four days planned with a street party on the Sunday. Clerk to also support in grants access and applications.
5. **REPORTS FROM POLICE** – No reports received beyond November Community Update.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – No reports received.
7. **MATTERS ARISING – a)** It was agreed that the presented plaque is to be fitted to village sign using additional aluminium plate.
8. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received.
9. **STREETLIGHTING** – NCC permission granted for asset review. Final quote for remedial works to assets as well as the decommissioning of old and outdated ones. Site visit with contractor with subcommittee to be arranged. Update next meeting.
10. **ACCOUNTS** - Balance of the community account was confirmed as 23<sup>rd</sup> December 2021 - £20,303.08. The Council's approval to add V Allan to be a 3<sup>rd</sup> signatory on the Account with paperwork to be managed by post.

**2022/23 Annual Budget** was presented to the Council with the recommendation to set the Precept with 0% rise. The decision was carried and the application was prepared. Additional spending on streetlight works and increase in electricity costs have not been included as no figures available.

The following expenditure was **approved** for payment: -

0058	S&M Supplies Ltd Inv 13999	£28.10
0059	MR Ellis Timber Ltd Inv 39712	£187.71
0060	Clerk Wages November 2021	£175.96
0061	Clerk Expenses November 2021	£130.28
0062	Clerk Wages December 2021	£175.96
0063	TT Jones Electrical Ltd Inv 12424	£181.14
0064	Garden Guardian Limited	£4,780.80

11. **CORRESPONDENCE**- It was agreed that the Peewit Charity funds would be ringfenced within the Council accounts and hold their own line. It was agreed the Clerk would submit the relevant returns.
12. **VILLAGE HALL** –The next meeting of the Village Hall Committee is Tuesday 25<sup>th</sup> January 2022 which is the AGM. The request for a member of the Parish Council to volunteer to join this committee was met with no volunteers. The Clerk to act as intermediary, distributing minutes between both parties going forward. The Council agreed for a letter to be sent to the Committee further to the ongoing discussion around the Council meetings resuming at the Hall when Covid restrictions ease again. Booking request sent 1<sup>st</sup> January 2022.

- 13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground) Allotments** – The Council was updated that fencing would be complete within the next few weeks. **Play area** – Quotes and grants application process continue with updates on Hainford and Buxton success to follow.
- 14. **HIGHWAYS** – The Council were advised that quotes for the installation of White Gates at Cranes Lane, School slow speed sign on High Street and permanent Speed sign to replace the broken unit on High Street where there is existing electrical supply, have been sought and now uploaded to trackable portal acknowledging delays. The Clerk to follow up with Highways about the church sign on A140 as the posts to be replaced as well as grit bin order for Allison Street, update next meeting.
- 16. **ANY OTHER BUSINESS** – The Clerk advised Notice board quotes were still being collated, review next meeting. The invoice for the use of the Church will be raised and discussed at next meeting for all dates up to December 2021.
- 17. **DATE OF NEXT MEETING** – The Council agreed that the next meeting will be held Monday 14<sup>th</sup> February 2022 with the location to be confirmed.

The Chairman closed the meeting at 20:16

Signed .....

Date .....