BROSELEY TOWN COUNCIL

FULL COUNCIL MEETING

Minutes of the Broseley Town Council Meeting held on Tuesday 12th February 2019 commencing at 19:00 hours in the Birchmeadow Centre, Broseley TF12 5LP.

MEMBERS PRESENT: Councillors Burton (Mayor), Childs, Harris, Michael Garbett, Goodall, Maltby, Singh-Mohr and Taylor.

IN ATTENDANCE: Mr P Russell, Locum Clerk, Mrs A Williams, RFO/Assistant Clerk and 5 members of the public.

272 PUBLIC PARTICIPATION

(a) Update from the Police – Council received an update from PCSO Malcolm Goddard, part of the Safer Neighbourhood Team. There were currently two PCSOs and a PC was in the process of being appointed. A new Sergeant had been appointed and took up his post in January 2019. Sgt Thomas was hoping to attend a Broseley Town Council meeting in the near future.

Current crime being experienced is mainly low level anti-social behaviour in the town mainly late night and early hours of the morning. Members were encouraged to pass on any information to the Police. The theft of agricultural plant was also being experienced, but this did not specifically affect Broseley.

It was confirmed that 115 new police officers over and above the existing quota were being recruited. Council agreed to write to the PCC regarding the urgent requirement to recruit a new Police Constable for the Safer neighbourhood Team.

273 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs L Garbett, Mark Garbett and West.

274 DECLARATIONS OF INTEREST

There were no additional declarations of interests made that were not currently entered in the member's register of interests.

275 REQUESTS FOR DISPENSATIONS

No requests for dispensation had been received.

276 MAYOR'S ANNOUNCEMENTS

The following Mayor's announcements were received:

- Attended the Pantomime, which was excellent;
- The Girls football team had reached the final;
- The Neighbourhood Plan meeting that take place on 29th January 2019 was very well attended.

277 MINUTES OF THE MEETING

RESOLVED to approve the minutes of the meeting held on Tuesday 15th January 2019 as a true record of the proceedings**.**

278 MATTERS ARISING

There were no matters arising.

279 CLERK'S REPORT

Council noted the following report:

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- A letter of thanks had been received from the Haycop Conservation Group for the Town Council's support. This project would be included in the Town Talk;
- A letter of thanks had been received from Broseley in Bloom;
- Council noted the letter of thanks from CAB which also advised that due to a reduction in funding drop in sessions were to be reduced.

280 COMMITTEE & ADVISORY GROUP MEETINGS

(a) Committee Meetings – Following consideration, Council **RESOLVED** to approve the minutes of the following meetings held and ratify any decisions and recommendations reached:

- Planning Committee – 31st January 2019;
- Place Plan & Reserves Group – 31st January 2019.

(b) Matters Arising – There were no matters arising to be considered.

(c) Report from the Planning Committee – No report was considered.

281 FINANCES

(a) Accounts Paid Statement – Council received the accounts paid statement for February 2019, and **RATIFIED** the payments amounting to £25,085.16 inclusive of VAT.

(b) Bank Reconciliation – Council **RESOLVED** to approve the bank reconciliation as at 31st January 2019.

(c) MUGA Bank Reconciliation – Council **RESOLVED** to approve the MUGA bank reconciliation as at 31st December 2018.

(d) Quarterly Budget Review – Council **RESOLVED** to approve the Quarterly Budget Review as at 31st December 2018.

(e) Updated Reserves Figures – Council **RESOLVED** to approve the update provided regarding the Council reserves as at 31st January 2019. Reserves currently stood at £213,147.35. Both the Neighbourhood Fund and the Christmas Lighting reserves had reduced due to expenditure incurred.

282 REVISED GRANT APPLICATION PROCESS

Following discussion, Council **RESOLVED** to adopt the revised grant process and application form, subject to the privacy notice being amended. Once updated the application process would be used and reviewed as required.

283 CCTV

Following discussion, Council **RESOLVED** to draw up a full specification for CCTV and obtain three quotations from suitable companies. The quotations would be considered by Full Council once received.

284 HIGHWAYS

Council received the following highways update:

- The bollard had now been reinstalled in the High Street;
- Gulley inspections were currently being carried out;
- A number of repairs were being carried out by Shropshire Council in the coming week.

285 DATA RETENTION POLICY

Following discussion, Council **RESOLVED** to adopt the new Data Retention Policy which was based on the NALC recommendations.

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286 CEMETERY FEES

Council considered the options put forward regarding the increase in the Cemetery fees. Following discussion, Council **RESOLVED** to increase the existing cemetery fees by 25% to bring them in line with neighbouring cemeteries.

287 DATE OF NEXT MEETING

Council noted that the next Town Council Meeting would take place on Tuesday 12th March 2019 commencing at 7:00pm at the in the Birchmeadow Centre, Broseley TF12 5LP.

288 CONFIDENTIAL ITEMS

As certain items were expected to include the consideration of exempt information Full Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The Mayor requested that Members did not present new information at the meeting in the future as it did not allow time to consider additional information. Any information supporting a matter must be distributed to all members with the agenda

289 STAFFING MATTERS

Council noted that interviews for the post of Town Clerk would take place on 20th February and interviews for the seasonal operative at the beginning of March.

It was **RESOLVED** to carry out a full review the cemetery operation. A Task & Finish Group comprising Cllrs Childs and L Garbett would carry out the review and report back via the Staffing Committee. The review would commence in April 2019.

290 LIVE STREAMING COUNCIL MEETINGS

Members were provided with information on what other Councils did to enable live streaming of Council meetings. It was agreed to review this proposal in the next few months. Cllr Sig-Mohr would draw up a report with recommendations and present to Council for consideration and decision.

There being no other business the Mayor thanked members for their attendance and closed the meeting at 8.51pm.

MAYOR: **DATE:**

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