

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm**

**on Monday 09<sup>th</sup> March 2020 in the Village Hall**

- 4786 Present:** Cllrs Souter, Carpenter, Cotterell, Addison, Whitaker.
- 4787 In Attendance:** Mrs G Foster, Parish Clerk and 1 member of the public.
- 4788 Welcome and introduction:** Cllr Souter welcomed everyone to the meeting.
- 4789 Apologies:** Cllrs James and Sangster and HCC Cllr Gibson had sent their apologies.
- 4790 Declarations of interests, changes in Register of interests, request for dispensations.** None declared.
- 4791 To receive reports from HCC Cllr A Gibson.**
- 4792** HCC Cllr A Gibson was self-isolating after returning from Italy.
- 4793 Planning applications:** The following applications were considered by Council:
- a) **20/00485/LBWN - Wickhams Church Road** - Demolition of garage extension building –  
**Resolved:** By Majority - **NO OBJECTION.**
- b) **20/00318/LBWN - Wickhams Church Road** - Single storey rear extension to provide kitchen/dining, replace lean to porch to provide study/boot room/larder, over clad of previous extension, insert first floor side window, and changes to fenestration and doors on ground floor of previous extension –  
**Resolved:** Unanimously - **NO OBJECTION.**
- c) **20/00451/FULLN - 2 Piccadilly Cottages Station Road** - Change of use of garage to dwelling house and formation of single storey extension and installation of package sewage treatment plant (Amended scheme)  
**Resolved:** Unanimously - **SUPPORT.**
- 4794** Feedback would be sent to TVBC. **Action: Clerk.**
- 4795 Points from the floor:** A resident asked what could be done regarding residents continually having bonfires. It had been noted that some households were lighting fires three times a week and smoke was a constant issue. Cllrs advised that this was not a matter the Parish Council could assist with, but that Test Valley Borough Council Environment Protection Team could be contacted to report a nuisance. Cllr Cotterell also stated that if smoke was to endanger anyone on a highway it would be classed as an offence under section 161A of the Highways Act 1980 and that would be a matter for the Police. Councillors also stressed that dialogue with the neighbours requesting that they seek alternative methods for disposal of waste should be the next step.
- 4796** A further question was raised regarding vehicles speeding through the village. Cllr Cotterell stated that residents could set up a Speedwatch group. The Speedwatch co-ordinator for Broughton and King’s Somborne had previously been approached and was willing to provide information to any volunteers. Anyone interested could contact the Clerk. It was noted that there was a difference of opinion as to the effectiveness of flashing speed signs and evidence had shown that locals were generally the culprits doing the speeding.
- 4797 To approve the minutes of the previous meeting on 10<sup>th</sup> February 2020.** The minutes of 10<sup>th</sup> February 2020 had been sent to Councillors prior to the meeting. **Resolved:** Unanimously, to approve the minutes and the Chairman signed as a true and accurate record.
- 4798 To review the action list from the prior Month.** The following actions were not yet completed and would be progressed during the month:  
4723 Request approval of The Village Green Working Group agreement

**Signed as a true and accurate record of the meeting**

**Chairman:** ..... **Date:** .....

- 4725 Draft a summary of the Monopole issue for MP Caroline Noakes and send the summary to HALC for review.  
 4584 Decision on which defibrillator to buy.  
 4758 Chase the annual invoice for the strimming of the Village Green Ditches and Hedges.  
 4763 Obtain quotes for repairs to the cistern in the Pavilion.

**4799 To receive Financial reports.** Prior to the meeting the Clerk had circulated the Bank reconciliation, the Trial Balance, Payments and receipts schedules and Budget reports.

**4800** It was **Resolved:** Unanimously that the bank reconciliation and statement be accepted and that payments be approved as below:

Payee Name	Description	Net	VAT	Amount Paid
Anthony Whitaker	Booking Manager Fee	210.00	0.00	210.00
	Batteries for Village Hall	1.99	0.00	1.99
BT	phone and broadband Feb	41.99	8.40	50.39
Business Stream	Water at playing fields	51.63	0.00	51.63
GFC Garden Services	Gardening Feb 2020	72.00	0.00	72.00
HALC	Annual Conference	75.00	15.00	90.00
Leo Randall & Moira White	Rent for Moulands Meadow	50.00	0.00	50.00
Mark Lovell	Mower Service and Parts	376.88	75.38	452.26
Moviola Ltd	Jan Film night	104.25	0.00	104.25
	February movie night	103.08	19.62	122.70
Mrs Angela Bernhardt	Rent for Moulands Meadow	50.00	0.00	50.00
Over Wallop PCC	Adverts Movie night Jan-Mar	30.00	0.00	30.00
Richard Osmond & Son	Marquee Storage Costs	450.00	90.00	540.00
Sparkles	Cleaning Feb 2020	116.00	23.20	139.20
W Cullen	Strimming around Playing	250.00	0.00	250.00
	<b>Total</b>	<b>1,982.82</b>	<b>231.60</b>	<b>2,214.42</b>

**4801** The receipts paid into the bank since the last meeting were noted as:

<b>Receipts for the period</b>	
Tennis money February	101.20
Hall Hire Bridge	20.00
Movie Night Feb 2020	256.57
Grant for NDP	2,600.00
Crafty club	32.00
coffee morning	8.00
<b>Total</b>	<b>£3,017.77</b>

**4802 Highways:** Cllr Cotterell reported that he had received a reply from HCC Cllr Humby regarding the flooding and hidden dip along the A343 in Jack's Bush which were a significant hazard during the recent bad weather. Cllr Humby had confirmed that Hampshire Highways would be taking action in the next couple of weeks. The Parish Clerk in Stockbridge had been contacted regarding the purchase and placement of the Village Gates in Stockbridge which had been quoted to cost over £7,000. Detailed information had not been obtained and this would be requested. **Action: Clerk & Cllr Cotterell.** HCC had advised that a speed reducing measure along the A303 might be the painting of "Dragon's Teeth" along the tarmac to give the illusion of a narrower road encouraging motorists to slow down. A meeting would be set up with HCC Highways team to discuss this and alternative solutions. **Action: Clerk & Cllr Cotterell.**

**4803** Width limiting signs had been reported to be replaced in the Parish, but it appeared that the one at the top of Five Bells Lane was still missing. This would be followed up. **Action: Cllr Cotterell.**

**4804 Playing Fields:** Cllr Sangster had sent a short report noting the erection of a new "Bug Hotel" at the Playing Fields. The event had been well attended by village children. The structure was not permanent was intended to be portable. Request for quotes from plumbers to fix the cistern in the Pavilion had not yet resulted in any quotations being received. This would be progressed. **Action: Cllr Sangster.**

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**Chairman:** ..... **Date:** .....

- 4805** Quotations for new playground equipment and a daily mile track were being collated by the Clerk, but nothing was ready for review. The NDP Consultants were also preparing an idea for remodelling the playing fields which would be ready at the end of April and would be placed on the May Agenda for review. **Action: Clerk**
- 4806** The idea of a community orchard had been raised and this would be investigated by the NDP consultants along with the Wilding Wallop working Group. **Action: Cllr Addison / Janet Herring.**
- 4807 Village Green:** Cllr Carpenter reported on meeting that had taken place on 19<sup>th</sup> February and that the Working Group had reviewed the pricing for hiring the Marquees and recommend that no changes be made. No income and expenditure had been received from the Working Group and this would be requested. **Action: Clerk.**
- 4808** A key for accessing the water meter on the Village Green would be requested. **Action: Clerk**
- 4809** No invoice for strimming the hedges and ditches had been received by the Clerk. **Action: Clerk.**
- 4810 Village Hall:** The Village Hall Trust AGM had been postponed and a new date was yet to be decided. The Builder working on the property next to the Hall had finished their contract. They had promised to erect the new Notice Board, but this had not yet been done. Contact would be made and a date set for the work. **Action: Clerk.**
- 4811** Users of the Hall were continually changing the settings on the wall heaters which had been set at a specific heat setting to ensure best efficiency. The only method of turning the heating on or off should be by using the wall mounted thermostat. Signs would be made for the wall heaters. **Action: Cllr Whitaker.**
- 4812** The gardener had requested permission to buy a gutter cover and this had been given.
- 4813 Footpaths:** A short report had been received from the footpaths officer which has been posted on the website.
- 4814** HCC had confirmed their intention to add the footpath adjacent to the Old School House and running between Heathman Street and Church Road to the Definitive Map of Rights of Way. Once this had been completed the route would then be maintained by the Highways Department of the County Council.
- 4815 Neighbourhood Development Plan:** The Green Spaces team had produced a provisional list of green spaces. The NDP consultants had advised that there was no need to notify landowners yet, but the Working Group have decided to be open and transparent early on in the process. A draft letter has been circulated and would be sent to landowners in the next week. Another meeting had been booked for 24<sup>th</sup> April which would be another presentation evening. The consultants would be giving a short presentation and there would be displays detailing information about the Green Spaces. Currently the Consultant was working on creating a policy for Green Spaces and FAQs were being prepared for the display.
- 4816 Wallops Parish Hall:** No meeting had been held since the last Parish Council meeting. A report was awaited on the quotation received for solar panels. The Clerk had asked for a key to the notice board outside the Wallops Parish Hall but this had not yet been granted.
- 4817 To consider a report from Cllr Cotterell relating to combatting speeding in the Parish.** This item had been previously covered under minute no. 4796.
- 4818 To review and if appropriate to adopt the amendments to the GDPR policy:** A revised draft using the “Information & Data Protection Policy” SLCC template had been circulated to all Councillors. It was **Resolved: Unanimously**, that the policy be adopted. The template would be amended to reference NWPC. **Action: Clerk.**
- 4819** A check would be made to ensure the Council’s Publication Scheme, and Quality and ICT Policies were up to date. **Action: Clerk.**
- 4820** Councillors were reminded that using their own devices meant that in the event of a Data Breach their personal devices may be discoverable. It was noted that the ICO advised that Parish Councils (PCs) do not need to appoint a DPO and that PCs are not a public authority for the purposes of GDPR (section 7(3) of the DPA 2018).
- 4821 To review the asset register.** It was **Resolved: Unanimously**, to defer the item to the next meeting. **Action: Clerk.**

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**Chairman:** ..... **Date:** .....

- 4822 To receive and note the Financial Risk Assessment:** The clerk had circulated a Risk Assessment with the agenda and received a couple of comments from Councillors. It was **Resolved:** to accept the amendments and post the updated document on the website. **Action: Clerk.**
- 4823 To consider if the Clerk should proceed with investigating Grants available Playing Fields:** It was **Resolved:** that a list be drawn up of Grant givers that could be applied to, but no applications to be made until projects had been agreed. **Action: Clerk.**
- 4824 To note Correspondence received and determine action required:** Notification from the Rotary Club of a monthly events list had been received. A response would be sent asking if a webpage had been set up to show live updates. **Action: Clerk.**
- 4825** TVBC had advised that the dog bin emptying cost will raise from £200 to £203.60 pa for the next year.
- 4826** The Council’s insurers had sent a schedule for the next year. This would be checked. **Action: Clerk.**
- 4827** A satisfaction survey had been received from HALC. Councillors confirmed that they had responded.
- 4828 Clerk’s Report:** Defibrillator training had been provisionally booked for Sunday 10<sup>th</sup> May in the Village Hall at 11.00hrs. Information for the Parish Magazine would be arranged and also sent to the Parish Facebook page. **Action: Clerk.**
- 4829** The estimate for the Bus Shelter repair is £316.84. Once the work has been carried out and a final bill received this will be added to the schedule of payments.
- 4830** HCC have been chased for responses to issues raised on their portal. HCC Cllr Andrew Gibson has been asked to follow up. The status of potholes reported in Bent Street would be checked. **Action: Cllr Cotterell.**
- 4831 Matters raised by Councillors:** Cllr Souter mentioned he had been contacted by a resident from Over Wallop asking if all councillor contact details should be published in the Parish Magazine. Councillors felt that correspondence should be directed via the Clerk whose contact details were already well publicised.
- 4832** It was questioned if there was a need to hold a meeting in April on the 13<sup>th</sup> given that the Annual Parish Meeting would be held on the 17<sup>th</sup> April. It was **Resolved:** Unanimously, to cancel the Parish Council meeting on the 13<sup>th</sup>. The Website would be updated: **Action: Clerk.**
- 4833 Points from the floor:** None.
- 4834** The next meeting of the Parish Council will be held on Monday 11<sup>th</sup> May 2020 in the village hall at 7.30pm.
- 4835** The Chairman thanked all for attending and closed the meeting at 9.13 pm.

**THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS  
PRIOR TO BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL**

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**Chairman: ..... Date: .....**