

PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall
on Tuesday 20th July 2021 at 7.30pm.

Present: M Busby (Chair), I Fisher (Vice), J Richards, J Harris (left early), J Brasier, A Hunkin, M Thompson, Cllr A Saywell, DCllr R Wiseman
17 members of the public, F Lowe (Clerk)

1. **Apologies of Absence.** PCSO Baker did not attend.
2. **Declarations of Interest.** None declared.
3. **Public Session.** Mrs Kelsey stated that she had brought plans of the cattle shed application if anyone would like to see.

A parishioner pointed out an error in the previous minutes – item 6, last para – “public” should read “private”. This was corrected before the minutes were agreed and signed.

Item 8a was discussed out of agenda order There was a lengthy discussion on the proposal to site a “Certified Location” caravan/motorhome/camping site at Aish Barton which allows up to 5 motorhomes/caravans and up to 10 tents at one time. This is not a planning issue and the PC had not been consulted or asked to provide any comments. There was some confusion over this as the Caravaning & Camping Club (C&CC) had told parishioners that they had been asked to delay their decision until after the PCM, and some parishioners were under the impression that the PC intended to supply comments. There is also an unsubstantiated suggestion that vehicles will be directed through the village. Several parishioners expressed their concerns regarding the anticipated increase in traffic, both vehicular and pedestrian, and the possible size of these vehicles and the anticipated increase in noise. Parishioners were advised to contact the C&CC directly to express their views should they wish to do so. The immediate neighbours are particularly concerned at this proposal. The C&CC have advised that there will only be smaller motorhomes, no caravans or tents but this cannot currently be verified by the PC. Both Cllr Saywell and Wiseman advised parishioners of the position of the County, District Councils and Highways as they understood them. Prior to this meeting, cllrs have been approached by other parishioners and there is a mix of those who welcome this proposal, those against it and those with no comment to make. The Chair felt it would be prudent for the public to leave to allow cllrs to discuss and reach a decision, Cllr Richards questioned this later in the meeting with the Clerk. The decision made was that the PC would not comment on this proposal unless requested to do so by the C&CC.

Item 5a was discussed out of agenda order

Application: Ref: 1/0593/2021/FUL Dated: 1st July 2021 for the proposal: Proposed agricultural livestock building at Land At Hallwood Farm, Petrockstowe, Devon. Mr & Mrs Kelsey explained that a previous application has been withdrawn and the shed has been repositioned to minimise the visual impact. Environmental health are happy with the suggested site. *Comments sent: Petrockstowe Parish Council has no objections.*

Initials of chair

4. **Approval of Minutes**. The minutes of the Parish Council Annual Meeting of 18th May 2021, having been previously circulated were approved as a correct record.
5. **Planning**
 - a. **Application**. See item 3.
 - b. **Decision**: Ref: 1/0941/2020/FULM Dated: 28th June 2021 for the proposal: Residential development for 10 dwellings and associated works (Revised layout and elevations) (Variation of conditions 2 & 3 of planning permission 1/0450/2017/FULM) at Land To East Of Syncocks Farm, Petrockstowe, Devon. **GRANTED**
 - c. **Comments given. Appeal**: Ref: 1/0299/2020/FUL. Appeal Reference: PP/W1145/W/21/3273992. Appeal Start Date: 25th May 2021 for the proposal: Re-development of barn to dwelling re-submission of 1/0603/2019/FUL at Barn At Grid Reference 249156 110811, Petrockstowe, Devon. *Comments given Petrockstowe Parish Council has no objections.*
6. **Correspondence**. Cllrs agreed that they had received the correspondence as listed in the agenda from 13th May to 13th July 2021 inclusive, and had no comments.
7. **Matters arising from previous minutes**
 - a. **Defibrillator**. A parishioner has offered to make a new box for the defibrillator as it is not possible to purchase one for this model any longer. Cllr Fisher advised that a set of new pads are required as the spare set are now out of date. **Clerk to purchase**
 - b. **Virtual attendance**. To allow cllrs to join meetings remotely, the screen will be moved to the opposite end of the hall. The internet is now faster and it will be tested soon.
 - c. **Footpath post**. Cllr Richards was able to confirm that this has been replaced.
8. **Current Business**
 - a. **Proposed caravan site at Aish Barton** – please see public session.
 - b. **Area Advisory Group Meetings** – There is a proposal to merge Holsworthy and Torrington groups and host via Zoom for a trial period of 1 year. Cllrs were in agreement. **Clerk to respond**
9. **Councillors Reports**
 - a. **County Report**. Provided in a separate document.
 - b. **District Report**. Westward Ho! Has been awarded the Blue Flag and Seaside awards and the Northam Burrows visitor centre will open on 23/07. Isaac’s Yard in Bideford is currently rundown and TDC is hoping to refurbish it with “welcome back” money from the Government. The Boundary commission report is due with very little change expected. Within TDC, this is proving to be the most difficult time with Covid-19 as virtual meetings are not permitted meaning that some Council meetings are being cancelled. It is becoming difficult to conduct normal council business (JH left).
 - c. **Play Park**. £45.27 has been received as VAT refund and the change of signatory at the bank is progressing slowly. It is confirmed that the annual inspection satisfies the risk assessment process. The gate has been repaired - with thanks

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to the unknown handyman – and some minor low risk items are being addressed.

- d. **Baxter Hall.** Decorating will be taking place over the next few months as we have managed to get some government grants. The cost of the roof is spiralling so it has been decided to repair as and when necessary. The first event will be the Fresher's Day in September, and it is then hoped to have an event every month.

10. **Finance**

- a. **Insurance** – £284.54 – approved
- b. **Internal Audit fee** - £100 – approved
- c. **Clerks Expenses** - £35.35 – approved
- d. **ICO membership** – (for info) £35 direct debit on 18/08/2021
- e. **VAT refund** - (for info) £145.29 rcvd of which £45.27 to Play Park
- f. **Precept Payments**
 - i. **Baxter Hall** – As the BH has received other grants, they have not requested a grant from the PC this year. They will also pay for the defibrillator box.
 - ii. **Churchyard** – For this year, it was agreed to give £500 to the Churchyard for grass cutting
 - iii. **Citizens Advice** – £50 approved
 - iv. **ODCTG** – £50 approved
 - v. **ND Records** - £50 (as agreed)
- g. **Lease payments**
 - vi. **Play Park** – £1 to Baxter Hall - approved
 - vii. **Rec Grd** - £1 to Lord Burnett – approved

The PSSC have been unable to provide accounts so the PC is unable to give them a grant.

- 11. **Date of next meeting** Should a Planning meeting be required, this will be on Tuesday 17th August. The next PCM was confirmed as Tuesday 21st September 2021 in Baxter Hall at 7.30pm

With no further business, the Chairman declared the meeting closed at 9.20pm

Chairman Date

Initials of chair