

Boyton Parish Council

Minutes of the Meeting held on Monday 5th September 2016 at 7:30 pm in the Parish Church Hall

Present Councillors Jon Bennett, Mervyn Law, Jenny Smith, Martin Stanbury and Ray Willis.
In attendance: Jon Sharpe (Parish Clerk), four members of the public.

1609/01 Apologies for Absence

Councillors Graham Clarke - family commitments, Bernard Strout - on holiday & Trisha Melzer - illness.

1609/02 Chairman's Comments

Congratulated the Boyton shooting team on their success at the Inter Parish Shoot 2016.

1609/03 Questions from the Public (*Standing Orders in abeyance*)

None

1609/04 Declarations of Pecuniary Interests (*Standing Orders in force*)

No written requests of Declarations of Pecuniary Interests had been received.

1609/05 Disclosures of Interests

Cllr Stanbury declared that he had recently employed the same architect who was dealing with planning application PA16/07746 and therefore Cllr Law would Chair the meeting for that item.

1609/06 Minutes

It was **resolved** that the amended minutes of the meeting held 6th June 2016 be confirmed as an accurate record.

Proposed by Cllr Smith **Seconded by** Cllr Bennett and agreed unanimously.

It was **resolved** that the minutes of the meeting held 4th July 2016 be confirmed as an accurate record.

Proposed by Cllr Bennett **Seconded by** Cllr Law and agreed unanimously.

1609/07 Matters Arising and Clerk's Report

The Clerk explained about a possible screen and internet connection for the Parish Church Hall and it was agreed that it should form part of the next Parish Church Hall meeting to agree precise details. The instigation of a feasibility study regarding traffic speed needs to be chased and an update from the Affordable Housing Department regarding the amount of rent for the 'affordable' homes opposite the Old Smithy.

1609/08 Planning

Applications – Cllr Stanbury left the room and Cllr Law chaired this item. **PA16/07746** – Rear and side single-storey extension with internal alterations, dormer windows and balcony – Border Villa, Boyton, It was **resolved** that the comments below be submitted online to Cornwall Council.

Proposed by Cllr Bennett **Seconded by** Cllr Willis and agreed unanimously.

General views on compliance with relevant planning policies e.g. within or outside a development boundary.	Government regulations predisposition in favour of extensions.
Beneficial and adverse impacts of a development on the local community.	No effect
Effects on surrounding buildings (e.g loss of privacy or light) and environment.	No effect

Acceptable design, scale, materials and landscaping to fit in with site and/or adjacent buildings.	Innovative design which is acceptable
Problems with site access or parking.	No problem
Adequacy of highway network to cope with additional traffic and related safety issues.	Not relevant
Adequacy of local services and/or infrastructure to cater for a development.	Not relevant
Particular features existing onsite which should be retained.	None
Problems with noise, dust, smell or fumes or any other adverse impact on the amenity of local residents.	None
Any suggestions to improve the proposed development.	None

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

Cllr Stanbury returned and resumed Chairing the meeting.

Notices Received – Noted.

Other Applications-PA16/06184 – Land South West of the Orchard Cider Press Road – Variation of Condition 4. The Clerk confirmed that following the circulation of details to Councillors on 23rd July 2016 there had been no objection raised to the variation of condition 4 and this had been entered on the planning website.

1609/09 Finance

It was **resolved** to approve a monthly allowance of £9 to cover the cost of the Clerk using his premises as an office and other costs for the Parish Council.

Proposed by Cllr Stanbury **Seconded by** Cllr Law and agreed unanimously.

It was **resolved** to approve all the payments below.

Proposed by Cllr Law **Seconded by** Cllr Smith and agreed unanimously.

Cheques for payment: -

Payee	Details	Reference	Amount
J Sharpe	Salary – August	683	£194.82
HMRC	PAYE	684	£46.20
J Sharpe	Expenses (April – June)	685	£27.00

Payments that had to be made during August.

Payee	Details	Reference	Amount
SLCC	Local Council Administration Book	681	£76.60
Homeleigh Garden Centre	Plants for the village planters	682	£57.72

1609/10 Boyton Parish Council Financial Regulations

The Clerk confirmed that the draft financial regulations were based on a model policy with some minor amendments, principally to reduce the financial limits throughout the document. It was agreed that there was no necessity to carry out credit checks for cheque signatories and the reference to the Standing Orders in section 11 be deleted.

It was **resolved** to approve the Financial Regulations with these amendments.

Proposed by Cllr Smith **Seconded by** Cllr Law and agreed unanimously.

Cllr Stanbury highlighted that by approving this document the Councillor carrying out the bank reconciliation check would have to be a Councillor who was not a cheque signatory.

It was **resolved** that Cllr Bennett take over the role of agreeing the bank reconciliations.
Proposed by Cllr Law **Seconded by** Cllr Willis and agreed unanimously.

1609/11 Complaint

The Clerk explained that an anonymous written complaint had been received about the trees on the Boyton to South Beer lane. Having contacted Highways, they had confirmed that the trees which had been identified as needing attention had been dealt with. The Cllrs wished it noted that action is not normally taken for anonymous complaints.

1609/12 Correspondence

Standing Orders in abeyance

A member of the public explained that it would be Boyton's turn to organise the next Inter Parish Shoot and provide the trophies and asked if financial help would be available. Cllr Stanbury suggested that an application could be submitted to the Community Benefit Fund and that, if costings were provided in February 2017, this would be explored further and that there was a willingness to support the event.

Standing Orders in force

Planning Training – The provisional cost for the Clerk training is £15 plus VAT.

It was **resolved** that the Clerk should attend the training.

Proposed by Cllr Law **Seconded by** Cllr Smith and agreed unanimously.

1609/13 Members' Questions

Cllr Smith stated that the next Community Benefit Fund committee meeting was on the 10th October and no application for grants had yet been received with the closing date being 10th September. She requested that the details were promoted as much as possible to identify potential applicants. The Clerk stated he would continue to review the Policies and provide updated versions at future meetings.

Cllr Stanbury explained that he had attended a consultation meeting regarding the future governance of Cornwall County and the various options being considered.

Cllr Law raised the question of reintroducing the 'Welcome to Boyton' details for parishioners new to the Parish. It was decided to include this as an Agenda item for the next meeting.

Cllr Bennett explained that some items had been stolen from his garden and had observed some unusual movement of vehicles in the Parish at night and asked people to be vigilant.

1609/14 Public Participation (*Standing Orders in abeyance*)

A request was made that a defibrillator was provided in the Village. It was explained that a group needs to come forward to make a grant application and to be responsible for it.

A member of the public felt that the suggestion of a Mayor for Cornwall County, one of the suggestions being considered in the governance review mentioned above, would bring distinct advantages. Cllr Stanbury stated that he would circulate to Councillors the email which provided the link to the consultation website.

Cllr Stanbury stated that Cllr Clarke was continuing in office and his position would be reviewed when he had failed to attend for six months.

1609/15 Date of Next Meeting (*Standing Orders in force*)

The next meeting will be held on Monday 17th October 2016 at 19:30 in the Parish Church Hall followed by meetings on 28th November 2016 & 9th January 2017.

The Meeting Closed at 21:00

Signed:.....Chairman

Date:.....