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PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council
held at Ogbourne St George Village Hall on Thursday 10th November 2022
commencing at 7:30pm.

MEMBERS PRESENT: Councillors Sam Frost [SF] Nicholas Burnet [NB], Robin Green [RG] Nathalie Collister [NC], Abigail Barrett [AB], Bob Tanner [BT] from FC22/23/110

OFFICER PRESENT: Elizabeth Martin [EM], Clerk to the Council

CHAIR: Sam Frost [SF]

APOLOGIES: Rachel Inglefield [RI]

FC22/23/104 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
Rachel Inglefield [RI].

FC22/23/105 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
None

FC22/23/106 **MINUTES OF THE PREVIOUS MEETING HELD ON 6TH OCTOBER 2022**
Proposed RG. Seconded NC. Passed.

IT WAS RESOLVED THAT the minutes of the Parish Council meeting held on 6th October 2022 be accepted as written.

FC22/23/107 **TO CONSIDER AND AGREE TO CO-OPT MR ROBERT TANNER AS A PARISH COUNCILLOR FOR OGBOURNE ST GEORGE**

FC22/23/108 **To Receive An Oral Presentation From Mr. Tanner**
Received

FC22/23/109 **To Consider and Agree To The Co-Option**
Proposed SF. Seconded NC. Passed.

IT WAS RESOLVED THAT Mr Robert Tanner be Co-Opted onto the Parish Council.



Mr Tanner signed the Declaration Of Office and Joined The Meeting

FC22/23/110 **TO REVIEW OUTSTANDING ACTIONS FROM PRIOR MEETINGS**
As attached

FC22/23/111 **CHAIRMAN'S ANNOUNCEMENTS**
SF welcomed BT back to the Council, and finally back to full complement of Councillors.

FC22/23/112 **PLANNING**

FC22/23/113 **To Receive The Planning Report**
The Planning report was received.

FC22/23/114 **To Consider The Following Planning Application From Wiltshire Council**

[PL/2022/08048](#) **Proposal**

Proposed lean-to single storey extension to the rear of the property. Formation of dormers on the garage, to create a home office.

Site Address

11 St Georges Close, Ogbourne St George,
Marlborough, SN8 1TG

Outcome

No Objection

FC22/23/115 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**
The budget is due to be agreed in January. The precept needs to be agreed and applied for with Wiltshire by the 18th of January. If there are any requests for funding or projects for the 2023-24 year please ensure that the Council has submitted the information to EM as soon as possible.

The banking is now open. Councillors can expect to receive information in the post directing them to sign up for on-line banking.

FC22/23/116 **FINANCE MATTERS**
No payments or reconciliations available as Council is moving banks.



- FC22/23/117 **TO RECEIVE UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**
- FC22/23/118 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**
 No Update. EM to advise on date of next meeting.
 Thursday 2nd March 2023 10.00am Court Room, Marlborough Town Hall.
- FC22/23/119 **Marlborough Area Board**
 No Update. EM to advise on date of next meeting.
 Next meeting is 10th January 2023, Marlborough Town Hall. 19:00.
<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cid=165&Mid=14320&Ver=4>
 This last Area Board Meeting was not attended by the Parish Council, however the details of the last meeting may be found here:
<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cid=165&Mid=14319&Ver=4>
- FC22/23/120 **Transport Working Group - To receive an update**
- FC22/23/121 **To Receive An Update from the meeting on the 13th of October 2022**
 See attached
- FC22/23/122 **To Consider And Agree To Purchase Rubbish Bin Stickers For Village Residents At A Cost Of £100 +VAT**
 Proposed SF. Seconded NB. Passed.
IT WAS RESOLVED THAT Rubbish Bin Stickers Be Purchased
- FC22/23/123 **Community Spirit Initiatives Working Group - To receive an update**
 Dec 4th for the Tree Lighting.
 Looking into possibilities of a second tree at Pooles Meadow.
- FC22/23/124 **Communications Working Group - To receive an update**
 See attached
- FC22/23/125 **To Receive and Agree The Letter To A Local Farmer Regarding Upgrading Kissing Gates In The Area**
 Letter discussed in FC22/23/110. Letter to be sent.
- FC22/23/126 **Bell Field Working Group**
 Working group proposed the purchase of a picnic table. Various tables reviewed but ideally the supplier and types used for the Village Hall playground are suggested.
 Quote £457 + VAT from Earth Anchors



There will be a delivery charge and costs for fixing bolts, circa £100.
Proposed NC. Seconded SF. Passed.

IT WAS RESOLVED THAT The Picnic Table Be Purchased From Earth Anchors For £457 + VAT (+ Delivery and Fixings As Needed)

FC22/23/127 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED.**

SF had received communication regarding the WC Planning website.

FC22/23/128 **TO CONSIDER ITEMS OF MAINTENANCE.**

NB spoke to the Parish Steward. He is quite limited to what can be done on drain clearance. Some potholes have been filled. The drains on bottom lane are harder to clear without removing conifers.

Tree on Slip Road from golf club to be raised on MyWilts App. SF raised the safety issue of hedge growth, these also be raised on MyWilts.

FC22/23/129 **TO NOTE THE DATES FOR THE 2023-2024 MEETING DATES**

Agreed. Second Thursday of every-other-month.

Dates to be sent to Dragon.

FC22/23/130 **KEY MESSAGES.**

Bob Tanner has joined the Parish Council

FC22/23/131 **NEXT MEETING.**

To Note the next meeting will be held at 7:30pm on Thursday 12th January 2022. Ogbourne St George Village Hall.

These minutes are accepted as a true and accurate record: -

Signed _____

Date _____



Summary Of Public Participation Section

a) Report from Unitary Councillor.

Cllr James Shepherd was not in attendance.

b) PCSO Report

No PCSO in attendance and no report received.

c) Public Participation

None.

Draft

Ogbourne St George Communications Working Group Minutes & Actions

Tuesday 08Nov22



Attendees:

Rachel Inglefield (PC Member) RI

Nicholas Burnet (PC Member & Comms WG Chair) NB

Claire Heald (Comms WG Member) CH

Agenda:

1. OSG PC Comms WG ToR
2. OSG PC comms:
 - OSG PC mediums in use – OSG PC website
 - Facebook
 - Dragon input
 - ~~Bi-annual or annual newsletter?~~
 - Clerk communications
3. Meet your PC early 2023 evening event – intent, timeline, and date options?
 - Project areas – wheelie bin stickers
 - Parish/ village feedback
 - Events planned / Calendar of events?
4. OSG village and community website
5. Dragon – content support / input?
 - MyWilts app
 - Transport ideas
 - Christmas lights – December?
 - Coronation 2023 – 6th May
6. ~~Pooles Meadow relationship~~
7. Working with our neighbouring PCs:
 - Aldbourne
 - Ogbourne St Andrew and Maizy
 - Chiseldon

Minutes:

1. ToR – disseminated, updated, reviewed and approved.
2. OSG PC Comms:
 - a. Website review in light of PC Clerk recent email. Attendees agreed proposal makes sense and is fit for purpose. **ACTIONS:**

- i. NB to inform PC Clerk and PC members of proposal supported by Comms WG after review and request that CH be granted access to help manage all non-PC pages on the website.
 - ii. NB to inform George Sheldrick that partners design support no longer required.
- b. Facebook:
 - i. OSG Community Gp Page is archived and only accessible by those who were already members of it.
 - ii. OSG Group Page – open to the public.
 - iii. Parish Group page – need to clarify with PC Clerk whether this is or is not the PC page. **ACTION** – NB.
 - iv. Proposal - if we can aim is to try and consolidate pages so that we have an OSG Village page/Group and a PC page for purely PC news etc.
- c. Dragon – excellent work under CH, really useful medium for PC comms and working very well.
- d. PC Clerk comms – **ACTION** - NB to conform with Clerk what comms she can and cannot do.
- 3. Proposal of 'PCs in the Pub' for February 2023 and to use opportunity to raise awareness for ideas for the Coronation in May 2023 and a commemoration of her late Majesty Queen Elizabeth II. **ACTION** – NB to ask if the pub would be willing for the PC to do this again. **COMPLETE** (Mike & Megan more than happy just need to identify the date and let them know and inform CH for the Dragon).
- 4. As per agenda item 2 update.
- 5. Dragon:
 - a. Aware that CH will be away Feb/Mar and need to ensure any dates for said period provided by end of Nov to CH.
 - b. Christmas lights set at the pub again for the 4th Dec.
 - c. Coronation 6th May 2023 – ideas of celebration to discuss with Community Initiatives WG.
 - i. Option to 'beat the boundary' in May would be a great idea for the Parish.
 - d. Calendar of Events – consolidate PC dates, PCs in the Pub, Village Hall, School, Inn with the Well, Church, Summer fete, Christmas lights, coronation. Village and church clean up dates etc. dates that can then be on the website. CH leading.

MINUTES

Ogbourne St George Parish Council Transport Working Group

13 October 2022, 7pm

Attendees: Rachel Inglefield (Parish Councillor)

Nick Burnet (Parish Councillor)

Bob Tanner

Wilf Hyde-Smith

Apologies: Carolyn Hyde-Smith

Distribution: As above, plus Parish Council, Parish Clerk and Claire Heald (the Dragon)

1 Update on transport matters since the last meeting

- RI gave an update and will recirculate the proposed plans that are currently with Martin Cook for consideration. RI

2. Village furniture

- Entrance / exit signs and gates.
 - RI to send proposed sign wording to Martin Cook. RI
 - NB to consider costs and sourcing of white gates. NB
 - NB to approach the landowners at the Chiseldon end of the village to discuss installing white gates on both sides of the road. NB
 - WHS to talk to the Inn with the Well regarding the maintenance of the current planters and the installation of two new ones at the Chiseldon end of the village. WHS
- Lighting under the bridge.
 - WHS to ascertain if the lighting is adequate, and if it needs reporting to Wiltshire Council. WHS
- Stickers on rubbish bins.

- RI to chase the parish clerk for approval on costs (PLEASE SLOW DOWN IN OUR VILLAGE stickers are £99.99 for 100). RI

3. SIDS

- Aldbourne Road.
 - The cost of this has been approved by the Parish Council. RI and WHS will meet Martin Cook on 21 October to discuss where to install the SID, the start point of the 30mph speed restrictions into the village and the possibility of SLOW markings on the road. RI WHS
 - BT to discuss with the Illife family. BT
- Marlborough Road.
 - This has been shelved until the TWG can review the success of the Aldbourne SID. -
- School.
 - BT to discuss transport issues around the school (speeding, signage etc) with the new headteacher. BT

4. Communication

- Parking opposite T-junction
 - Claire to include a reminder in the Dragon for residents to park sensibly to allow buses to get round safely. CH
- Cutting back hedges
 - All landowners are to be encouraged to cut back hedges around signs, T-junctions and access points to ensure signs are visible. Claire to include a reminder three times a year in the Dragon. If residents are unable to do it themselves they can lodge a request for the Village Spring Clean working party to help. CH
- School
 - As above. BT

5. Community speed watch
 - This has been shelved until the TWG can review the success of the Aldbourne SID. -

6. Items of note
 - White Fields farm. The Highways Improvement Form has been submitted regarding the safety of residents accessing the bus stops. -
 - Ridgeway Crossing sign and missing sign.
 - LHFIG has rejected proposals for a RIDGEWAY CROSSING sign at Hallam as detailed in the last LHFIG minutes “There has been no support from Countryside officers and signage from Highways is not possible. It was agreed to close this request.”
RI to investigate. RI
 - ALL to report the missing sign (rider on horseback) on the A346 which has been knocked down by a vehicle. ALL
 - White lines in village
 - The white lines in the village need repainting. This has been reported to Martin Cook. -

7. Calendar for the next TWG meetings:
 - End of November 2022
 - End of January 2023
 - End of April 2023
 - End of June 2023
 - End of October 2023