



Allhallows Parish Council

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Meeting Minutes

Date: 10th June 2026

Time: 18:30

Venue: Cross Park Pavilion

Present

- Cllr Yvonne Forrest
- Cllr Trevor Bowley
- Cllr Sue Morrice
- Cllr Jean Sheaves
- Clerk Chris Fribbins
- 13 Members of public (Rob (head of park experience and leisure operations from Haven)

In the absence of the Chair, Cllr Forrest (vice chair) took the Chair for the meeting)

376/1 Apologies for Absence

- Cllr Chris Draper, Cllr Karen Draper, Cllr Kim Wood (holiday), Cllr Juan Van Niekerk delayed,
- Proposed Cllr Sheaves, Seconded Cllr Bowley that the apologies be accepted – All Agreed

377/2 Declarations of Interest and notification of recording

- Cllr Morrice & Clerk (Audio Recording for personal use)

378/3 To Receive and sign the minutes of Parish Council 13th May 2026.

Proposed Cllr Sheaves, Seconded Cllr Bowley – All Agreed.

379/4 Matters Arising (not on the agenda)

- a) **MC/26/0001 Land At Stoke Road Allhallows Rochester ME3 9PE**
Outline application with some matters reserved (appearance, landscaping, layout and scale) for the construction of up to 350 dwellings (up to 320 dwellings East of Stoke Road and up to 30 West of Stoke Road) (Class C3) together with burial ground or memorial garden (Sui Generis), children's day nursery and mobility hub (Class E (f)), open space, allotments and dedicated play space and service infrastructure with associated works

The Clerk reported on the latest status and details from Medway Cllr Spalding's report. There was a detailed update on the planning application. There had been a request for a delay in any decision by National Highways' Planning Response (NHPR) which recommends that planning permission not be granted till 27 July 2026 (National Highways scope is major roads/motorways and there us major reports on potential improvements to the M2 in the Medway Local Plan additional documents). This is to allow time for the applicant to provide further information to assess the impact on SRN (M2 J1). This would mean that the report would not go to committee for a decision until Mid/Late August at the earliest (*now reported as September*). There had been concern that the applicant might take the application direct to a planning appeal on the grounds of non-determination within the statutory time scales as had occurred on two applications elsewhere. Catesby had responded to concern with pedestrian access on Stoke Road, indicating that Binney Road/St Davids Road would be the pedestrian access – it was the parish council's position that this was worse and unsuitable as it was a narrow road with no pedestrian path along most of its length and the developer had used measurements for its width near the junction of Stoke Road and its width to Jutland Close and not the majority of its length – **an additional response will be sent regarding this**. The village was experiencing extended road restrictions on Stoke Road to Stoke Village due to works to provide an upgraded supply to the Haven Kent Coast site (a benefit to the village when complete, but major disruption to bus and general vehicle access in the meantime). Catesby' had postponed a presentation to Medway's Planning Committee to further consider their response to representations.

380/5 Public Participation

Issues were raised with the Haven Kent Coast application to modify their licence for the Marina Bar to allow access for people without on-site vans as is the case with other facilities in the site (e.g. Wetherspoons and Yacht Club that had less restrictions). There had been concern regarding additional access to the site following problems with 'check-in traffic problems. The application had been withdrawn earlier on the day of this meeting.

Rumours had been circulating about a proposal to close Grain and Cliffe Fire Stations on the peninsula and to rely on the Hoo station and others in Strood/Gillingham etc. General concern was raised regarding the potential delay to response time for fire and medical first responder across the area – noting that this stations also cover a much wider area than the peninsula and sometimes need to cover these other stations. The Liquid Natural Gas site at Grain is quoted as one of the largest in Europe and there are often delays on the A228 (Cliffe is served by the B2000 not the A228).

381/6 Annual Report 2026 (AGAR)

- a) To note report of Internal Auditor
Agreed to note, further work is likely to be required on Employers NI for the year as the rules had changed in April 2025 and was now applicable where it had not been previously.
- b) To agree Section 1 Annual Governance Statement 2025-2026

Statements read to meeting. Proposed Cllr Forrest, Seconded Cllr Morrice that the statements be agreed – ALL AGREED. The chair of the meeting (Cllr Forrest) and the Clerk signed the document.

c) To agree Section 2 Accounting Statements 2025-2026

The statements were explained. Proposed Cllr Forrest, Seconded Cllr Morrice that the accounting statements be approved – ALL AGREED. The chair of the meeting (Cllr Forrest) and the Clerk signed the document.

d) To note dates for publication of the AGAR on the website and noticeboards
12th June 2026 to 24th July 2026 (must cover first 10 days of July) - Noted

e) To note additional documents to accompany AGAR submission.

Bank reconciliation

Statement of Variances (including assets removals, updates and deletions)

Ear Marked Reserves

382/7. Reports

a To note report

Chairperson's Report

The Chair was absent so no report.

b Clerk's report

Nothing further to report.

Cllr Van Niekerk arrived 18:50

c Medway Unitary Council Allsaints Councillors' Report (Cllr Spalding)

Cllr Spalding had submitted a detailed report which has been distributed to all Parish Councillors just hours before the meeting. It raised a number of internal issues which were being dealt with by the Parish Council.

d Contracts

i Countryside Contract (Hedgerows/Amenity Land/Closed Churchyard/Recreation Ground/Shelduck Woods)

A quote for fixing the fence at Shelduck Woods has been received – this is Medway Council (Norse) responsibility.

The need for hedgerow clearance on Ratcliffe Highway had been raised and is scheduled soon.

The growth of vegetation is now at its peak (delayed this year). The contractor is notifying the vice-chair when work in the parish is scheduled.

ii Street Cleaning

A new street cleaner has been appointed to cover the retirement of Mick Smith – (although not linked to his retirement, he was presented with the 2026 Community Award by Medway's Deputy Mayor at the Annual Parish Meeting and the parish council had arranged a personal gift).

Cross Park cleaner was now looking to clear alleyways of weeds and rubbish instead of Cross Park.

lii Active Cemetery

No issues.

lv General Issues

Cllr Bowley and Don Bauk have continued to work around the Parish. Cllr Bowley was concentrating on Cross Park and Don was often working across the area.

e Contributions from Representatives on external bodies

i KALC Medway Area Committee (Cllrs Forrest and Morrice)

Next meetings July 16th/October 15th.

ii Rural Liaison Committee (Cllr Mrs Draper)

Next meeting to be held in June (Cllr Mrs Draper away, so will try and arrange cover).

iii Village Hall Committee (Cllr Forrest)

A detailed report was presented by Cllr Forrest and distributed. There is positive progress on many fronts, although additional trustees and ‘officers’ are still required.

iv Cross Park Association (Cllr Bowley/Wood)

‘Pop-up’ bar preparation continues. Bouncy Castle event held and an additional one is being planned. Festival One and Car show events scheduled.

v Friends of All Saints Church (Cllr Forrest)

No meetings. Improvement in Grass Cutting by contractor noted.

vi Allhallows Youth Club (Lisa Newstead)

It has been identified that the Youth Club is competing with Haven Kent Coast facilities, so Youth Club attendance is being affected. Disco/Karaoke being considered.

vii Police Liaison (Cllrs Morrice and Sheaves)

Nothing to report.

f Reports from other member responsibilities

i Allotments (Cllrs Forrest)

No issues to report.

ii Recreation Ground/Play Parks (Cllrs Morrice and Bowley)

Some repairs to be reviewed and scheduled were necessary Safeplay can be contracted to carry out the major works that cannot be carried out locally.

iii Bourne Leisure Liaison (Cllr Draper)

No meeting held. It had been difficult to arrange any meetings during their busy period and continued development. An invite to attend the swimming pool opening had been received.

iv Peninsula East Academy School (Cllr Forrest)

Liaison continues, no meeting held (Easter holidays). Youth Club posters outstanding.

v Turners Group – Kingsmead/The Reeds (Cllrs Draper/Forrest/The Clerk)

No meetings held. . It has been difficult to contact site management and Planning Enforcement environmental issues at the Reeds development are known to be under investigation.

Project Updates (Cross Park/The Brimp)

Cross Park - Bar development continues. The need to close the hatch between the hall and the kitchen, when kitchen closed, had been identified (quote to be obtained). Further site work required – quote later in the agenda. Stumps from infected tree clearance still to be removed.

Some issues identified in the hygiene report to be actioned – kick board, extractor fan ceiling and wall needs to be tidied.

Brimp - Brick Building extension is nearing completion (6 to 8 weeks) – a contractor is working on fitting out the extension and installing external windows and internal doors (wastewater issue to be resolved, quote received). Funding required for full extension. Concrete ramp from Brimp Road into the site requires some work to reduce slope.

h Highways and Footpaths

i Footpath Officer/Public Rights of Way (Mr Don Baulk/Cllr Bowley)

Reports circulated. Trevor and Don thanked for their work on this. RS10 has a temporary closure to enable some works in the area.

ii Land Maintenance

Don Baulk had identified an issue with overgrown foliage at St Andrews and will action.

iii Local Reports/Issue

Nothing further.

383/8 Planning Matters

a) Plans

MC/26/0001 Update reported previously.

MC/25/2105 Details pursuant to condition 5 (materials) condition 7 (landscaping) 8 (external lighting) 9 (EV charging point) 10 (CEMP) 14 (Sustainable drainage) 16 (Construction Surface Water Management Plan) on MC/23/2729.

b) Allhallows Neighbourhood Plan

No further progress currently, Stoke Neighbourhood Plan is progressing.

c) Medway Local Plan 2041 Update

The planning inspector that has been appointed to carry out the review had sent a series of queries to Medway Planning who suggest this is normal at this stage and being actioned/responded to. Awaiting update from Medway Planning, but they have said that any 'gaps' will be closed and any necessary consultations will be carried out. The Clerk reminded the council that the parish area will be at risk of developments if there is no Local Plan. Further public consultation has been launched on documents published at or after the submission of

the Local Plan to the Planning Inspector (as agreed with him) – Comments required by 6th July minimum 6 week period (to be compiled by the Clerk and distributed for comment).

d) Updates received on potential development off Binney Road/Stoke Road Allhallows

Reported previously.

384/9 Finance/Policy

- a) Finance Monitoring Reports (to 31/05/26)
Reports now updated following internal audit review.
- b) Receipts and Payments Schedule for June 2026 for note and approval as required (update circulated at meeting)
Proposed Cllr Van Niekerk, Seconded Cllr Forrest All Agreed

MAY

C Fribbins	Vodafone Repay	£62.52
Karate Hire		£100.00
Brick Store Hire		£50.00

JUNE (to date)

C Fribbins	Vodafone Repay	£63.22
Karate Hire		£50.00
Medway Council Street Cleaning		£22,729.65

Item	Reference	Total	VAT	
Chris Fribbins	Salary*****		260601	
Bruce Muihall	Salary*****		260602	
Mick Smith	Salary*****		260603	
Colin Davis	Salary/Fixed Work *****		260604	
Angela Goodhew	Salary *****		260605	
HMRC	PAYE/NI		260606	813.46
Nest Pensions	DD		260607	667.50
EDF Energy	Brimp Electricity DD		260608	183.92 8.76
M&L Contracting	Countryside Contract/Cross Park		260609	2,289.98 381.66
National Broadband	Cross Park Broadband	DD	260610	54.00 9.00
Staffology IRIS	Payroll Software	DD	260611	13.20 2.20
TJF Property Services	Active Cemetery	+C241	260612	160.00
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Vodafone	Brimp Broadband		260614	104.22 17.36
Lionel Robbins	Internal Audit		260615	175.00
Zurich Insurance	Parish Insurance		260616	3,083.66
Kent Air Ambulance	Grant		260617	400.00
Handar Paving	Shed Base at Shelduck		260618	882.00 147.00

Karen Draper	Cross Park Maintenance	260619	525.00	87.50
Derek Barnes	Brimp Extension Labour	260620	817.50	

PAST PAYMENTS

Derek Barnes	Brick Store Extension Labour	260550	1,492.50	
Karen Draper	CD Payment for Xmas Tree Elect	260551	60.00	
Derek Barnes	Brick Store Extension Labour	260552	780.00	
Derek Barnes	Brick Store Extension Selco Materials	260553	62.04	10.34

ZEMPLER (Youth Club)

No Items

* Awaiting invoice before payment, ** Paid Direct Debit/Debit Card

***** figures reported to the Council but not published due to confidentiality.

f) Bank Balances @31/05/26:

Current A/C	£16,233.22
Deposit A/C	£0
Base Rate Tracker A/C	£121,264.90
Zempler A/C	£432.83

385/10 Exclusion of Press and Public

Proposed exclusion of Press and Public due to confidential items (quotes)

386/11 Confidential Items

Quotes Received

Handar Paving Fencing at Shelduck Woods (Medway Responsibility) £9,438 + VAT

Handar Paving Drainage for Brimp Extension £5,935 + VAT

7Oaks Mowers 2 x Strimmers, 1 x Blower, Helmets Ear Defender £1,496.97

* final spec 1 x Strimmer, 1 x Blower, 2 x Helmets/Ear Defenders

Handar Paving Path around Cross Park sides road stone to Cement £1,287.00 + VAT.

Security Direct Products Ltd Cross Park Shutter options/Final spec to be agreed £1,128.60
VAT 188.10

387/12 Date of Next Meeting

June meeting of Parish Council 8th July 2026 at 6:30pm at Cross Park Pavilion. All parishioners are welcome to attend.

The meeting closed at 21:25